



2020-2021 ACADEMIC ASSESSMENT REPORTING FEEDBACK RUBRIC

Review of _____ Degree in _____

Summary Comments for improvement purposes:

	Exceeds Expectations	Meets Expectations	Partially Meets Expectations	Does Not Meet Expectations
Mission Comments:	Mission or purpose statement is a clear description of the program and the student learning addressed in the program.	Mission statement is a broad description of the program with a general reference to student learning.	Mission statement is a broad description of the program.	No mission statement for the program is present or the statement is for the department.
Student Learning Outcomes Comments:	There are at least 3 SLOs that clearly align with the program's mission (2 for a certificate). All SLOs are expressed with concrete action verbs that indicate specific knowledge or skills that will be demonstrated. All SLO statements avoid compound outcomes. SLOs represent models for campus.	There are at least 3 SLOs that reflect the program's mission (2 for a certificate). SLOs are expressed with action verbs that indicate knowledge or skills that will be demonstrated. SLOs may need revisions for clarity, to disaggregate multiple outcomes, etc., but they are generally acceptable.	There are fewer than 3 SLOs that reflect the program's mission (2 for a certificate), or the SLOs need significant revisions in order to indicate knowledge or skills that will be demonstrated.	No SLOs are presented, or SLOs presented do not indicate knowledge or skills that will be demonstrated in the program. SLOs need to be completely rewritten for the program.
Measures Comments:	All measures have descriptions that show clear alignment with the student learning outcomes. Each SLO has at least 1 direct measure associated with it. The data collection process is described to include sample size and scoring practices, and supporting documents are provided when appropriate.	All measures appear to align with the student learning outcomes they are associated with, although more description would be helpful in some cases. There is at least 1 direct measure for each SLO. No grades are used as measures.	Measures are presented, although not all of them appear to align with the student learning outcomes they are associated with. It does not appear that there is at least 1 direct measure for each SLO. No grades are used as measures.	There is not a direct measure for each SLO or objective. Most measures are indirect, are grades, or do not appear to align with the student learning outcomes or strategic objectives.
Targets Comments:	Targets exist for all measures and are quantitative. Vague terms like "satisfactory" or "meets expectations" are not	Targets exist for all measures and are quantitative. Vague terms like "satisfactory" or	A target is missing for 1 measure, or targets exist for all measures but are not quantitative, or targets	Targets are missing for all measures.

2020-2021 ACADEMIC ASSESSMENT REPORTING FEEDBACK RUBRIC

	used or are defined. A rationale is provided for the target.	“meets expectations” are not used or are defined.	exist for all measures but have vague terms like “satisfactory” or “meets expectations” that are not defined.	
Findings Comments:	Findings are clearly presented, including data and analysis of what the data reflect about the program. Multiple periods of data are analyzed, along with trends or patterns in the data.	Findings are clearly presented, including data (sample size and relationship to target) and some analysis on what the data reflect about the program.	Findings are presented as “met,” “did not meet,” etc., i.e., they do not include data. Or, findings are not presented for all measures. Or, data is presented without some analysis of what the findings reflect about the program.	Findings are missing for all measures.
Action Plans Comments:	At least one action plan that focuses on student learning exists. The plan is clearly developed directly from the assessment findings, and it clearly reflects steps that will improve the associated learning. Actions are directed at improvements in the program, teaching methods, and/or curriculum.	At least one action plan that focuses on student learning exists. Actions are directed at improvements in the program, teaching methods, and/or curriculum. There are some specifics about the steps that will be taken.	At least one action plan exists, although it may not clearly relate to improvement of student learning.	No action plan is presented, or a vague statement about improving learning is provided.
Action Plan Follow-ups Comments:	A follow-up report for the previous action plan is provided. It explains with detail what was done to implement the plan. It describes what the overall results of implementation were, including assessment data. The follow-up report reflects on the impact of the action on the program.	A follow-up report for the previous action plan is provided. It generally explains what was done to implement the plan, what the overall results were, and the impact on the program.	A follow-up report for the previous action plan is provided, but it uses general terms and does not explain the impact on the program.	No follow-up report for action plan defined in the previous report is provided, or the report merely says that the plan was executed.



2020-2021 ACADEMIC ASSESSMENT REPORTING FEEDBACK RUBRIC

Strategic Planning objectives (may not appear on all reports):

Objectives Comments:	All objectives align with area's mission and are measurable. The statements identify what the area has as its priorities and communicate improvement. Objectives resulted from previous assessments or are responsive to a changing environment.	All objectives align with area's mission and are measurable. The statements identify what the area has as its priorities and communicate improvement.	Objectives are presented but are not worded clearly, do not describe the area's priorities and areas for improvement, or do not align with the area's purpose. There may be a small number of objectives that do not correlate with the relative size of the office.	There are fewer than 3 objectives for a bachelor's, master's or doctoral program, all objectives are not aligned with the area's mission, or all objectives are not measurable.
Measures Comments:	There is at least 1 direct measure for each objective, and some may have multiple measures. All measures align with their objective and are clearly described so that their value is apparent. They are designed to promote improvement and may have a rationale that explains that connection. The data collection plan is provided.	There is at least 1 direct measure for each objective. All measures align with their objectives and there is a brief description of the data collection plan. There is enough detail in the description to understand the value in the measure.	There is a direct measure for most of the objectives but not all; or some but not all measures align with their objectives; or the description of the data collection plan is missing.	Measures are missing, are not direct measures, or do not align with the objectives for some or all objectives.
Targets Comments:	There is a target for each measure. All targets reflect significant change/program improvement from year to year.	There is a target for each measure. All targets are quantifiable and reflect program improvement or Efforts to maintenance of achieved the objective.	There is a target for most measures but not all; or not all targets are quantifiable; or not all targets reflect program improvement.	Targets are missing for some or all measures, or not all targets provided are quantifiable.
Findings Comments:	Findings are clearly presented, including data and analysis of what the data reflect	Findings are clearly presented, including data (sample size and relationship to target)	Findings and analysis for most but not all measures are presented; or analysis of the data is missing for some or all of the findings.	Findings are missing for some or all measures, or they do not align with the measure. When findings are presented, most data are presented



2020-2021 ACADEMIC ASSESSMENT REPORTING FEEDBACK RUBRIC

	about the program. Multiple periods of data are analyzed, along with trends or patterns in the data.	and some analysis on what the data reflect about the area's objectives.		without analysis.
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