



# UNCG

The Graduate School

*Graduate Studies Committee*

**GRADUATE STUDIES COMMITTEE MINUTES**

Friday, October 20, 2017, 11:00 a.m. to 12:00 p.m.  
2711 MHRA

In Attendance: Greg Bell, Kelly Burke, Brian Cone, Jewell Cooper, Ruth DeHoog, Glenn Hudak, Janet Lilly, Randall McMullen, Angela Newman, Jodi Pettazzoni, Catherine Scott-Little, Paul Steimle, Jianjun Wei; Ken White; Ian Draves, Lynn Wyrick and Kim Zinke

Absent with Notice: Beth Bernhardt, Anthony Cuda, Diane Gill, Connie Jones, and Oliver Thomas  
Guests: Justin Streuli, North Carolina Entrepreneurship Center

- I. Approval of Minutes from September 29, 2017**  
(Burke, Lilly) Approved
- II. Report of the Chair – Randy McMullen for Diane Gill –**  
No Report.
- III. Report of the Senate Representative – Ken White**  
No Report.
- IV. Report of the Vice Provost for Graduate Education – Kelly Burke**  
Dr. Burke advised the Policy Subcommittee has been busy. Within a few days, final policy drafts will be posted in Box for GSC review.  
The process of funding for Summer Assistantships will be simplified. The Graduate School will send funding to departments up front, with no strings attached. Funds will be allocated sooner, allowing departments to plan for the summer.
- V. Report of the Curriculum Subcommittee –Janet Lilly**  
  
*CSC Information Items (from October 13, 2017) submitted as attachment.*  
Report accepted and approved (Cooper, DeHoog)
- VI. Report of the Policies & Procedures Subcommittee – Ruth DeHoog**  
Dr. DeHoog asked committee members to look for Kelly's email (to all graduate faculty) concerning a 1 credit requirement during a student's graduation semester. Most of the subcommittee's discussion centered on academic good standing, probation, the whole notion of a fresh start. Discussion of GPA of 3.0 being required to remain in good standing, if it falls below that, there will be a way to communicate this to the student.  
The biggest change in the Academic Dismissal Policy is that we do not currently have probation. We need to set probation first.  
Full-time status language clarification of 9 hours, a minimum of 6 hours is required for Graduate Assistantships/Teaching Assistantships.

Subcommittee also discussed the possibility of having a Commencement date by which students are allowed to be hooded go through Commencement only if they have completed the defense of their dissertation or their master's thesis.

Another area of discussion was Leave of Absence. Propose to clarify language, and shift responsibility to the DGS/department level. This will protect students as well as give them additional options.

Graduate faculty appointment was also discussed. Language is to clarify adjunct status. This would eliminate questions to Graduate School and status would not have to be renewed every year, departments could retract graduate faculty status. This will also be tied to the faculty credentialing form. To endorse doctoral or thesis committees will be a departmental driven decision, not a Graduate School decision.

Information only items (not up for discussion):

The Conflict of Interest form (no change to policy) has been revised (by University Counsel) to ensure or form actually collects the information that is required in our policy.

Appointment of Director of Graduate Studies, this will imbue DGS with authority.

Please look at these policies which will be discussed at the next meeting.

**VII. Report of the Student Affairs Subcommittee – Anthony Cuda**  
No Report.

**VIII. New Business/Other –**  
**Justin Streuli, Director, North Carolina Entrepreneurship Center, Greensboro NSF I-Corps Program (PowerPoint in Box)**

Justin provided an overview of the NC Entrepreneurship Center and the NSF Innovation Corps. The NC Entrepreneurship Center was recently restructured to create one-stop-shopping for all things innovation, intellectual property and entrepreneurship – Inspire, Advise and Launch. The goal of the NSF ICorps is to get things out of the lab and into the real world (i.e. research and student business ideas). The primary goal is to educate students, faculty and staff on the Lean Launchpad Methodology. Review of I-Corps benefits and eligible submissions.

**IX. Adjournment – 11:37 AM**

*Graduate Studies Committee*  
**CURRICULUM SUBCOMMITTEE REPORT**  
 Friday, October 13, 2017

**ROUTINE COURSE CHANGE REQUEST**

**Computer Science**

Course Number & Title:	CSC 523 Numerical Analysis and Computing
Change/Revision:	Revise course description Revise prerequisites (delete CSC 130) Create cross-list with MAT 523
Proposed Effective Date:	Fall 2018
(Burke, Watchravesringkan)	<b>Approved with revision (revise wording to CSC 350 or MAT 293)</b>

**Genetic Counseling**

Course Number & Title:	GEN 671 Quantitative Risks in Practice: Understanding Risk Assessment
Change/Revision:	Delete course from UNCG curriculum
Proposed Effective Date:	Fall 2018
(Steimle, Burke)	<b>Approved</b>

**AMENDED COURSE PROPOSALS**

**Genetic Counseling**

Course Number & Title:	GEN 698 Summer Clinical Rotations
Change/Revision:	Revise credit hours (1:0:3 to 2:0:6)
Proposed Effective Date:	Summer 2018
(Burke, Cooper)	<b>Approved effective Fall 2018</b>

**Library and Information Studies**

Course Number & Title:	LIS 620 Information Sources and Services
Change/Revision:	Revise SLOs
Proposed Effective Date:	Spring 2018
(Wei, Cooper)	<b>Approved effective Fall 2018</b> (correct item 14)

Course Number & Title:	LIS 640 Information Organization and Access
New Course:	Revise SLOs
Proposed Effective Date:	Spring 2018
(Wei, Cooper)	<b>Approved effective Fall 2018</b>

Course Number & Title:	LIS 641 Cataloging and Classification
New Course:	Revise SLOs
Proposed Effective Date:	Spring 2018
(Wei, Cooper)	<b>Approved effective Fall 2018</b>

Course Number & Title:	LIS 650 Library Administration and Management
Change/Revision:	Revise course title (Leadership and Management in Information Organizations); Revise SLOs
Proposed Effective Date:	Spring 2018
(Wei, Cooper)	<b>Approved effective Fall 2018</b>

## **PROGRAM REVISIONS**

### **Communication Studies**

Program:	MA Communication Studies
Change/Revision:	Revise GPA requirements (...must achieve at least a 3.0 each semester and on a cumulative basis...)
Proposed Effective Date:	Fall 2018
(Steimle, Hudak)	<b>Approved</b>

### **Genetic Counseling**

Program:	MS Genetic Counseling (approved CIP code is 26.0806)
Change/Revision:	Remove GEN 671; update GEN 698 credit hours
Proposed Effective Date:	Fall 2018
(Wei, Burke)	<b>Approved</b>

### **Library and Information Studies**

Program:	Masters of Library and Information Studies
Change/Revision:	Revise program SLOs
Proposed Effective Date:	Fall 2018
(Burke, Watchravesringkan)	<b>Approved</b>