



UNCG

The Graduate School

Graduate Studies Committee

GRADUATE STUDIES COMMITTEE MINUTES

Friday, January 25, 2019 • 11:00 a.m. to 12:00 p.m.

2711 MHRA

In Attendance: Greg Bell, Kelly Burke, Anthony Cuda, Sarah Daynes, Ian Draves, Ben Dyson, Diane Gill, Guendalina Giuliano, Nancy Hoffart, Glenn Hudak, Dennis LaJeunesse, Zhi-Jun Liu, Randy McMullen, Jodi Pettazzoni, Kelly Rulison, Paul Steimle, Tu Watchravesringkan, Ken White

I. Approval of Minutes from November 30, 2018

Motion to Approve November 30, 2018 Minutes (Steimle, Hoffart) Minutes Approved

II. Report of the Chair – Glenn Hudak

No Report.

III. Report of the Senate Representative – Ken White

No Report

IV. Report of the Vice Provost for Graduate Education – Kelly Burke

Dr. Burke welcomed two new members, Kelly Rulison and Zhi-Jun Liu.

V. Report of the Curriculum Subcommittee – Tu Watchravesringkan

Items Approved Electronically (December 12, 2018):

- New Course PSY 605
- Psychology, M.A. and Psychology Ph.D. – Program Revision
- ELC PMC – Request to Discontinue

Motion to Approve CSC Items (White, Hoffart) CSC Report Approved

VI. Report of the Policies & Procedures Subcommittee – Ben Dyson

The following items were discussed at the Graduate Faculty meeting:

Policy Revisions:

(1) Faculty on Phased Retirement Continuing as Committee Chairs

Currently, Members of the Graduate Faculty lose their Member status and become Adjunct Members when they go on phased retirement.

The addresses the area that states retired faculty are adjunct (Footnote added). Suggestion to replace Capstone Chair with Doctoral Committee Chair or Master's Thesis Committee Chair.

Footnote: At the discretion of the Department Head, Members of the Graduate Faculty who are serving as Chair of students' Doctoral Committees or Master's Thesis Committees at the time of entering Phased Retirement/Retirement may continue to serve as a Capstone Chair until these students complete their program. If a retired faculty member remains research/grant active, retired faculty may serve as chair on future doctoral/master's committees at the sole discretion of the Department Head. These retired faculty will be endorsed to retain the ability to chair capstones. These endorsed faculty are not voting members of the graduate faculty.

Committee will revise this and return to GSC.

(2) Academic Good Standing

Current policy requires completion of nine credit hours. The proposed revision removes reference to credit hours. Suggestion to use the following language, "Students enter Graduate School with no academic standing and are expected to earn a GPA of 3.0 to be attain the status of Academic Good Standing."

Committee will revise this and return to GSC.

(3) Academic Probation and Academic Dismissal

Proposed language removes reference to nine credit hours, and VISIONS program.

A student will be placed on academic probation whenever the cumulative GPA falls below 3.0. Probationary status will be removed if, within the next semester, the student brings the cumulative GPA to at least 3.0 for all graduate coursework. If probationary status is not removed, the student will be dismissed from the program and is ineligible to continue in The Graduate School.

If at any point it is determined that it is not possible to return to Academic Good standing within one semester or it becomes mathematically impossible to earn a 3.0 within the allotted credit hours for graduation, that student will not be placed on Academic Probation. Instead, that

student will be immediately dismissed from the Graduate School.

While on academic dismissal, students are not eligible to take graduate-level courses as a non-degree seeking student.

If a student completes or withdraws from one academic program and begins study in another academic program, all grades remain part of his or her permanent record. The grades for any courses to be credited toward the new program will be included in the calculation of academic eligibility. Students may refer to Graduate Grading for a more detailed description of grading policies

Committee will revise and return to GSC.

(4) Graduate Grading Scale

There is a request to revise the graduate grading scale to allow a grade of D.

After discussion, motion to retain the current Graduate Grading Scale without any proposed changes (Cuda, White). Motion Approved.

VII. Report of the Student Affairs Subcommittee – Anthony Cuda

No Report.

VIII. New Business/Other

Dr. Burke advised the GSC will be charged with an entire sweep of Graduate Policies. We will also have a Graduate School Handbook. An electronic draft will be forwarded to members for review and comment. Members are asked to review and provide comments to Dr. Burke or post changes in Box. Keep in mind Departmental Policies do not go in the Graduate Handbook, these policies are universal.

Jodi provided an update on the CourseLeaf CIM and CAT systems. The training will take place February 5-8. Curriculum committee members will have to be trained, this system will be used by every faculty member on campus to submit any kind of curriculum change (course or program). Faculty are encouraged to attend the training, as a CourseLeaf representative will be providing the training, please take this back to your departments. There are three types of sessions, CAT (Catalog editors), CIM End User (all faculty), and Approvers (Committee members and Chairs).

Additional training opportunities available after February 8. We will no longer use paper forms after the February 5-8 training, all proposals will have to move to CIM. In addition to implementing the new software, a faculty committee with representation from all of the academic units, reconsidered the roles of curriculum committees. For example, Routine Changes were approved at the department level and moved to the university level; the revised process is now department to unit level (does not go to

university level). We will provide training sessions about the change of roles for departments, units, and university committees. OAA will continue to be the source for the curriculum review process, working with Ian Draves in the Graduate School, please ask us for help. We have opportunities to make changes to the CIM system, please share your comments and concerns.

IX. Adjournment – 11:58 AM