

**Graduate Studies Committee
Minutes – February 26, 2016**

Attendees: Robert Wells, Norman Chiu, Steve Cramer, Maria Sanchez, Doug Levine, Randy McMullen, Linda Rupert, Laura Chesak, Sat Gupta, William Wiener, Angela Newman, Lee Beverly, Stephen Holland, Ginger Hinton, Monica Westerheide, Anthony Cuda.

I. Approval of Minutes from January 29, 2016 (Postponed until March meeting)

II. Report of the Chair — Robert Wells

The chair invited Janna Walser-Smith of DCL will be available on Friday, April 1 at 10:15 a.m. to discuss compliance issues as relates to distance learning.

III. Report of the Senate Representative – Maria Sanchez

Announced the formation of the UNCG Humanities Network Consortium. They will have a planning meeting on March 30 at 3:30 in the Faculty Center.

IV. Report of the Dean — William Wiener

Dr. Wiener reported that he returned from a Council of Southern Graduate School meeting, and reported on the winner of the UNCG's 3 Minute Thesis competition Angela Larson's presentation, where she placed as a finalist in her heat.

The Dean discussed enrollment at the graduate level. Over the past two years, enrollment has seen a 1 percent or $\frac{3}{4}$ percent decline. The decline has primarily been with new students, and the Graduate School has worked to improve the decline with continuing students. The Dean outlined past campaigns to increase enrollment. To improve on these numbers, the Graduate School has signed a contract with Royall & Co., which will work with UNCG's graduate admissions staff to market to new students and increase enrollment. UNCG will buy 40,000 GMAT and GRE names, and Royall will market to those students. The company will also assist with the normal applications made directly to UNCG. The Dean hopes this will double the number of applications, and this will improve the number of enrolled students. He said this may necessitate the need for a new enrollment specialist. The funding for this is from a one-time funding allotment from the Vice Chancellor of Enrollment.

The Dean discussed the Memos of Understanding, two of which are already signed and two more ready to be signed with universities in Vietnam and China. IPC has a new director of recruitment and retention, and the Dean will be taking a trip to Indonesia to visit universities in that nation in March.

The Dean also said that the Graduate School had great success with a luncheon targeting selected UNCG juniors to expose them to DGSs and graduate students from UNCG programs. The luncheon attracted more than 100 students, with many expressing interest in multiple departments.

The Graduate School has a graduate faculty meeting on March 24 where an ETS representative

will present on using the GRE as part of a holistic graduate school admissions process on March 23 at 3-4 p.m. at the Faculty Center. The speaker will discuss best practices when evaluating students using the GRE.

The Dean discussed the efforts the Graduate School has made in terms of improving graduate student funding. He found that UNCG is often \$3,000 -\$4,000 below funding levels at comparable peer schools. The Dean has worked with the Provost to increase funding in some programs that were grossly below, but it will take around \$9 million to bring UNCG's funding levels to par with its peer schools.

V. Report of the Curriculum Subcommittee — Lee Beverly

ROUTINE CHANGES (Form D)

APPROVED

- BIO 607: Seminar in Environmental Health Science, BIO 631: Environmental Health Science I: Ecosystems to Individuals, BIO 632: Environmental Health Science II: Individuals to Molecules, BIO 633: Workshops in Environmental Health Science, BIO 634: Current Research in Environmental Health Science, BIO 649: Research Lab Rotations** - Change to BIO 607 to BIO 707; BIO 631 to BIO 731; BIO 632 to BIO 732; BIO 633 to BIO 733; BIO 634 to BIO 734; BIO 649 to BIO 749. Effective Spring 2017.
- CSD 571: Beginning Clinical Practice in Speech-Language Pathology** – Change to allow course to be repeated for credit for an additional 5 hours. Change from S/U to letter grade. Effective Fall 2016.
- ENG 701: English Studies: Contents, Methods, and Bibliography** – Change to ENG 601. Effective August 1, 2016.
- HDF 602: Problems in Human Development and Family Studies** – Revise course title to “Special topics in Human Development and Family Studies.” Revise course description. Effective August 2016.
- HED 606: Administration of Student Affairs in Higher Education** – Change course title to “Organization and Administration of Student Affairs in Higher Education.” Revise course description. Effective Fall 2016.
- HED 609: Social Justice in Higher Education** – Change course title to “Social Justice and Social Identity Theories in Higher Education.” Change course description. Effective Fall 2016.
- HED 690: Internship in Higher Education** – Revise course title to “Internship and Professionalism in Student Affairs.” Revise course description. Effective Fall 2016.
- KIN 595: Kinesiology Internship** – Delete Fitness Leadership Concentration pre-req. Add KIN 468 as a pre-req. Delete “grade: letter grade” and “formerly ESS 595” from Bulletin text. Effective Fall 2016.
- KIN 652: Curriculum Development in Kinesiology; KIN 655: Analysis of Teaching and Learning; KIN 664: Program Evaluation and Evidence-Based Practice in Physical Activity Programs; KING 662: Program Design in Kinesiology and Related Professions; KIN 694: Internship in Kinesiology; KIN 697: Field Practicum in Kinesiology** – Raise course numbers to 700 level – KIN 652 to KIN 731; KIN 655 to KIN 732; KIN 664 to KIN 762; KIN 662 to KIN 735; KIN 694 to KIN 713; KIN 697 to KIN 714. Effective Fall 2016.
- MUP 644: Electronic Music Composition I and MUP 645: Electronic Music Composition II** – Change course title of MUP 644 to “Digital Music Composition I” and MUP 645 to “Digital Music Composition II.” Effective Fall 2016.

11. **MUS 611: Seminar in Musical Analysis** – Delete “and permission of instructor” from prereq. Revise course description. Effective Fall 2016.
12. **MUS 662: Schenkerian Analysis** – Add “MUS 508 or the equivalent” as a prereq. Effective Fall 2016.
13. **MUS 664: Post-Tonal Theory** – Change frequency of offering to “Even Spring.” Effective Fall 2016.
14. **MUS 690: Readings in Music Theory** – New course title “Current and Historical Trends in Music Theory.” Delete prereq of “MUE 601 or MUS 60.” Revise course description. Change frequency of offering to “Odd Spring.” Effective Fall 2016.
15. **NUR 620: Law, Policy, and Economics of Healthcare** – Revise course description. Effective Fall 2016.
16. **NUR 651: Advanced Application of Nursing Concepts in Client Care (in clinical focus area)** - Add prereq of NUR 616. Effective Fall 2016.
17. **NUR 689: Essential Skills for the Advanced Practice Nurse in Primary Care** – Course number change to NUR 779 already approved, effective Fall 2017. Add NUR 777 (previously NUR 687, new number effective Fall 2016) as a prereq. Delete NUR 688 as a co-req. Effective Fall 2016.
18. **NUR 687: Primary Care Management of the Adult II for Advanced Practice Nursing** – Add NUR 709S as a prereq to NUR 687 (which will change to NUR 777 in Fall 2016). Effective Fall 2016.
19. **NUR 688: Primary Care Clinical Practicum I for the Advanced Practice Nurse** – Number will change to NUR 778 in Fall 2016. Add NUR 709, NUR 709S, and NUR 777 as pre-reqs. Revise course description. Effective Fall 2016.
20. **NUR 700: Health Promotion and Disease Prevention for Advanced Practice Nursing** – Remove co-req of NUR 708. Effective Fall 2016.
21. **NUR 706: Biostatistics and Epidemiology Principles for Advanced Practice Nursing** - Change prereq of inferential statistics to an undergraduate statistics course. Effective Fall 2016.
22. **NUR 709: Pharmacotherapeutics for Advanced Practice Nursing** – Add NUR 713L as a prereq. Keep NUR 733 (previously NUR 683). Effective Fall 2016.
23. **NUR 709S: Pharmacology Seminar for Adult/Gerontological Nurse Practitioners** – Add prereq of NUR 708, NUR 713 and NUR 713L. Effective Fall 2016.
24. **NUR 713: Advanced Health Assessment and Diagnostic Reasoning** – Add Nur 708 as pre or co requisite. Effective Fall 2016.
25. **NUR 714: Informatics in Healthcare** – Add “Admission to MSN or DNP program or permission of instructor” to prereq. Effective Fall 2016.
26. **NUR 771: Clinical Practicum in Nurse Anesthesia I** – Change NUR 771 to NUR 771 A and NUR 771B. Neither may be repeated for credit. Make NUR 771A a prerequisite to NUR 771B. Effective Fall 2016.
27. **NUR 773: Clinical Practicum in Nurse Anesthesia III** – Change NUR 773 to NUR 773A and NUR 773B. Neither may be repeated for credit. NUR 773A is a prereq for NUR 773B. Effective Spring 2017.
28. **PSC 511P: Topics in Public Affairs Groups: Group Facilitation** – Revise title from “Group Facilitation” to “Program Evaluation.” Effective Fall 2016.
29. **PCS 620: Urban Development Policy** – Revise course title to “Urban and Regional Development Policy.” Effective Fall 2016.
30. **RCS 584: Retail Strategy** – Revise course title to Advanced Retail Analysis. Effective Fall 2016.

APPROVED WITH REVISIONS

1. **HDF 711: Experimental Course** – Change course to be repeated for credit. Effective August 2016.
2. **NUR 686: Primary Care Management of the Older Adult and Frail Elder** – Change NUR 686 (which will change to NUR 776 in Spring 2017) to add NUR 709, NUR 709S, and NUR 777 as pre-requisites. Effective Fall 2016.
3. **NUR 705: Utilization of Research and Evidence-Based Practice** – Change prereq of inferential statistics to an undergraduate statistics course. Add “Permission of Instructor” to prereq. Effective Fall 2016.
4. **NUR 709L: Pharmacology Seminar for Adult/Gerontological Nurse Practitioners** - Change NUR 709L to NUR 709S. Effective Spring 2016.
5. **NUR 713L: Advanced Health Assessment and Diagnostic Reasoning Skills Lab** – Add NUR 708 as a pre or co req for Adult/Gerontological Primary Care Nurse Practitioner (AGNP) students. Change grading from letter to S/U. Effective Fall 2016.
6. **NUR 732: Advanced Principles of Nurse Anesthesia Practice** – Course is currently listed as NUR 752. Correct number to NUR 732. Effective Fall 2016.
7. **NUR 733: Primary Care Management for the Adult I for Advanced Practice Nursing** – Add NUR 713L as a prereq. Add NUR 709S as a co-req. Effective Fall 2016.
8. **NUR 752: Biochemistry for Nurse Anesthesia** – Change credit structure from 4:4 to 1:1. Effective Fall 2016.
9. **NUR 788: Primary Care Clinical Practicum II for the Advanced Practice Nurse** – Revise course description. Effective Fall 2016.
10. **PCS 633: Restorative Justice: Theory and Practice** – Change to PCS 533. Crosslist with SWK 5xx. Effective Fall 2016.
11. **PCS 679: Gender and Peacebuilding** – Change to PCS 579. Crosslist with SWK 5xx. Effective Fall 2016.

REJECTED

1. **HED 661: Higher Education in the U.S.** – Change course title to “Higher Education and Student Affairs in the U.S.” Add prereqs HED 601, HED 663 and HED 690. Revise course description. Effective Fall 2016

NEW AND AMENDED COURSES (Form A)

APPROVED

1. **CSD 678: Advanced Clinical Practice in Speech-Language Pathology** – Change credit hours from 3:2:4 to 5:2:9. Effective Fall 2016.
2. **DCE 531: Capoeira History and Practice**– Effective Fall 2016.
3. **ENG 642: Topics in Pre-1800 Literature** – Effective Fall 2016.
4. **ENG 664: Topics in Post-1800 Literature** – Effective Fall 2016.
5. **ENG 692: Topics in Rhetoric and Composition** – Effective Fall 2016.
6. **HHS 625: Research Methods I** – Effective Fall 2017.
7. **NUR 727: Basic Principles of Nurse Anesthesia Practice** – Effective Fall 2016.
8. **NUR 728: Physics and Mechanics of Anesthesia Delivery Systems** – Effective Fall 2016.
9. **NUR 729: Health Assessment for Nurse Anesthesia** – Effective Fall 2016.
10. **NUR 730: Neuropathophysiology of Nurse Anesthesia** – Effective Fall 2016.
11. **NUR 789: Doctor of Nursing Practice Advanced Practicum** – Effective Fall 2016.

12. **THR 648: Portfolio Preparation for the Theatre and Academia** – Effective Fall 2016.
13. **THR 651: Scene Design Seminar** – Effective Fall 2016.
14. **THR 655: Scene Design Styles** – Effective Fall 2016.
15. **THR 656: Scene Design Application** – Effective Fall 2016.
16. **THR 660: Costume Design Seminar** – Effective Fall 2016.
17. **THR 665: Costume Design Styles** – Effective Fall 2016.
18. **THR 666: Costume Design Application** – Effective Fall 2016.
19. **THR 671: Lighting Design Seminar** – Effective Fall 2016.

APPROVED WITH REVISIONS

1. **CSD 571: Beginning Clinical Practice in Speech-Language Pathology** – Effective Fall 2016.
2. **IAR 530: Introduction to Public Interest Design**. Effective Fall 2016.
3. **MAT 735: Ordinary Differential Equations** – Effective Fall 2016.
4. **MAT 736: Partial Differential Equations** – Effective Fall 2016.
5. **MUP 605: Principles of Jazz Theory** – Effective Spring 2017.

TABLED

1. **THR 675: Lighting Design Styles** - Change credit hours to 3:2:3 from 2:2. Effective Fall 2016.
2. **THR 676: Lighting Design Applications** – Effective Fall 2016.

PROGRAM REVISION (Form G)

APPROVED

1. **ENG – Accelerated BA to MA in English** – Create BA to MA program in English. Effective Fall 2016.
2. **MUS - PBC in Music Theory** – Existing 500 level courses will be optional, but no more than one 500 level course may be taken. Effective Spring 2016.
3. **MUS – PBC in Musicology** – Eliminate music history diagnostic exam requirement of “with a score of 70 percent or better” from listed entrance requirements. Effective Fall 2016.
4. **NUR – PhD in Nursing** – Make NUR 742 an elective. Effective Fall 2016.
5. **THR – MFA in Drama, Design concentration** – Change THR 655, THR 665, THR 675, THR 656, THR 666, THR 676, THR 651, THR 660, and THR 671 from 2:2 to 3:2:3. Delete THR 691, THR 692 and THR 693 from requirements. Change wording of Supportive Studies requirement to “select a minimum of three courses (9 s.h.) from the following.” Revise Bulletin text. Effective Fall 2016.

APPROVED WITH REVISIONS

1. **MUP – PBC in Jazz Studies (Miles Davis Jazz Studies Program)** – Change PBC listing to reflect new course credit listings. Add ENS 648-02 and ENS 695-01/ENS 695/02 as additional courses that can be applied to certificate. Effective Fall 2016.
2. **SES and HDFS – MEd in SES and MED in HDFS -Birth-Kindergarten: Interdisciplinary Studies in Education and Development** – Modify admission criteria and change name of concentration to Early Childhood Leadership and Advanced Teaching Licensure. Effective Fall 2016.

CERTIFICATE OR LICENSURE PROGRAM PROPOSAL (Form J)

APPROVED

1. **NUR – PBC in Nursing Administration** – Remove on-campus delivery and add online delivery. Effective Fall 2016.
2. **NUR – PBC in Nursing Education** – Remove on-campus delivery and add online delivery. Effective Fall 2016.
3. **NUR – PBC in Nursing** – Remove on-campus delivery and add online delivery. Effective Fall 2016.

APPROVED WITH REVISIONS

1. **GRO – PBC in Gerontology**– Effective Fall 2016.
2. **SOC – PBC in Teaching Sociology** – Effective Fall 2016.

REQUEST TO DELIVER EXISTING DEGREE PROGRAM – NEW DELIVERY MODE OR SITE

APPROVED

1. **NUR – Doctor of Nursing Practice** – Effective Fall 2016.
2. **MBA – Master of Business Administration** – Effective Fall 2016.

NEW CONCENTRATIONS, SECOND ACADEMIC CONCENTRATIONS, AND MINORS (Form F)

APPROVED

1. **SES and HDFS – BKISD: Early Childhood Leadership and Program Administration** – Effective Fall 2016.

APPENDIX D (Program Discontinuation)

APPROVED

1. **ELC – Concentration in Community Colleges** – Effective Fall 2016.
2. **ELC – EdS in Educational Leadership (without licensure)** – Discontinue G349 while preserving G348 licensure option. Effective Fall 2016.

MORATORIUM (Form M)

APPROVED

1. **NTR – Didactic Program in Nutrition and Dietetics** – Effective Fall 2016.
2. **ELC - EdS in Educational Leadership (w/o Licensure)** – Effective Spring 2016.
3. **ELC - Concentration in Community Colleges** – Effective Spring 2016.

VI. Report of the Policies and Procedures Subcommittee – Douglas Levine

No report given.

VII. Report of the Student Affairs Subcommittee – Anthony Cuda

Student Affairs had a hearing on Feb. 9. Dr. Cuda said that the appeal was not approved. He said the best practice for departments is to have a meeting early with everyone involved. That can circumvent further issues that lead to Graduate School involvement.

VIII. New Business/Other

IX. Adjournment