

Graduate Studies Committee Minutes – September 25, 2015

Attendees: Robert Wells, Angela Newman, Maria Sanchez, Randy McMullen, Jewell Cooper, Beth Barnhardt, Jianjun Wei, Stephen Holland, Monica Westerheide, Lee Beverly and Doug Levine.

I. Approval of Minutes from April 25, 2015

II. Report of the Chair — Robert Wells

Dr. Wells discussed that the GSC has been charged with implementing the recommendations of the Curricular Task Force. He said the Policies and Procedures and Graduate School would also have new policies for the board to discuss in the coming year.

III. Report of the Senate Representative – Maria Sanchez

Dr. Sanchez said that the Faculty Senate has met once and would work on a workload division policy this year.

IV. Report of the Dean — William Wiener

Dr. Wiener reported that the total headcount of enrolled students shows that graduate enrollment down but up 4 percent as a university. Graduate enrollment is down less than 1 percent of a percentage point, which are very close to last year's numbers. With continuing graduate students, the numbers have increased 1 percent but new students are down 2 percent.

The Council of Graduate Schools has issued a report on enrollment, and overall graduate enrollment has started to increase by a third of a percent. The real growth is in the area of international enrollment (up 11.9 percent), while domestic enrollment is flat. UNCG has not had a high share of that international enrollment. UNCG has more than 700 international students, but many of them are visiting students instead of degree-seeking enrollees.

Projections at UNCG are done on a biennial basis, and the university is in the second year of the cycle. For the coming year, the Graduate School is meeting with schools and College of Arts and Sciences to adjust projections for 2016-2017 and 2018. The Graduate School has been looking at 600 and 700 level courses to examine their student learning outcomes and decide whether they need to be renumbered. The Curriculum Subcommittee will see these changes come through during the year. This will have an impact on university funding, since the university receives more funding for 700-level courses.

The Graduate School has been working with the International Programs Center to internally evaluate the credentials of international graduate applicants. UNCG has previously used outside agencies to evaluate international credentials, which adds an additional cost and several extra weeks to the application process. This has meant that international students have received acceptance letters from other schools weeks before UNCG can respond. Beginning next fall, UNCG will have an internal specialist (Sue Gandy in IPC) to evaluate these credentials internally, speeding up the process and lowering the cost. This change will also require an update to the

Graduate Bulletin.

Laura Chesak was, at the time of the meeting, in Mexico to establish relationships with universities and Education USA offices to find feeder schools that will act as partners to UNCG. Dr. Wiener will visit Vietnam and China in November to establish partnerships in those nations, especially with high quality schools that do not have masters programs. In the spring, Dr. Wiener will also travel to Indonesia.

IPC also plans to hire a director of international enrollment. Dr. Wiener said that, once this position is filled, he expects the person in that role to do most of the international travel in order to establish relations with partner agencies and schools. This is part of a UNC system-wide effort to increase international enrollment.

In terms of domestic recruitment, the Graduate School is putting together a luncheon for UNCG juniors with high GPAs in order to allow each department to have a table with the Director of Graduate Study and a student in the program. This will allow them to target top-quality students at UNCG to educate them about the university's graduate offerings. He expects this to happen in February.

Dr. Wiener said the university is also looking at restructuring awards with stipends. The university has several awards that offer generous amounts (\$20,000) but they are one-year awards. When the awards are offered, the students are uncomfortable about accepting a one-year award when they do not know the funding level for their second year. As a result, many of the awards have not been popular. The Graduate School would like to add these awards to existing awards, such as department awards. This would allow the Graduate School to provide funding for the students' entire time at UNCG.

In terms of upcoming issues, Dr. Wiener said that Policies and Procedures Subcommittee will review clarifying the course load requirements for international students. The new guidelines for full-time enrollment are not fully defined for international students, especially in terms of visa requirements. The subcommittee will also examine and tweak full-time status after the completion of dissertation hours. Currently, the faculty determine how many hours of instruction the student must complete after dissertation. The subcommittee will also review the student grievance policies. Currently, students can appeal any policy and decision, but the Graduate School would like to see the policy revised to allow students to appeal when an existing policy has been misapplied or misinterpreted.

Finally, Bryan Terry – the university's enrollment manager – is concerned about complications that result because the university has two software systems for admissions at the undergraduate and graduate levels. The university is deciding whether to continue using the two systems (Hobson's ApplyYourself at the Graduate Level and Admissions Pro at the undergraduate), go to one of the existing software systems or consider adopting a new software solution such as Decision Desk or Ellucian (the parent company of the Banner system currently at use at UNCG). Whichever solution they go with, the university will try to unify the software at some level, which will require retraining.

V. Report of the Curriculum Subcommittee — Lee Beverly

ROUTINE CHANGES (Form D)

Approved

1. **CED 602: Counseling in Community Service and CED 644: Student Development in Higher Education** – Change course title for CED 644 to *Foundations of Mental Health Counseling* and revise Bulletin description. Change pre/co-requisites for CED 602 and CED 644 to add CED 675. Effective Fall 2016.
2. **DCE 645: Foundations for Assessment in Dance** – Remove prerequisite: “Only students not in a UNCG degree-seeking program are eligible to take this course” and revise to “Graduate standing in dance or education.” Effective Fall 2015.
3. **ELC 729: Critical Theory and Adult Learning** - New Title - *Foundations of Critical Theory* - and revised course description. Effective Spring 2016
4. **HIS 502: African American History, HIS 508: Latin America and Caribbean, HIS 510: Historiography, HIS 512: Public History, HIS 514: Topics in World History, HIS 520: Southern History: Selected Topics, HIS 522: Early American History: Selected Topics, HIS 524: Twentieth-Century U.S. History, HIS 526: The Civil War and Reconstruction: Selected Topics, HIS 542: Middle Ages: Selected Topics, HIS 544: Early Modern Europe: Selected Topics, HIS 546: American Cultural History: Selected Topics, HIS 547: History Museum Curatorship, HIS 567: French History: Selected Topics, HIS 575: Modern Russian History: Selected Topics, HIS 581: African History: Selected Topics, HIS 588: East Asian History: Selected Topics, HIS 626: The Practice of Public History, HIS 627: Museum and Historic Site Interpretation: Principles and Practice, HIS 629: Museum Education, HIS 709: Introductory Research Seminar, HIS 713: African Americans and Slavery, HIS 714: Varieties of Teaching, HIS 715: Atlantic World: Selected Topics, HIS 722: Early America: Selected Topics, HIS 723: Selected Topics in Nineteenth-Century United States History, HIS 724: Selected Topics in Twentieth-Century American History, and HIS 716: Graduate Colloquium in World History** – Course format change . Courses listed as LEC should be listed as SEM, excepting HIS 716 which is listed as LEC but should be listed as COL. Effective Spring 2016.
5. **KIN/HHS 703: Optimizing Athletic Performance** – Remove KIN from cross-listing. Effective Spring 2016.
6. **KIN/HHS 706: Online Pedagogy in Kinesiology and Related Professions** - Remove KIN from cross-listing. Effective Spring 2016.
7. **NUR 687: Primary Care Management of the Adult II for Advanced Practice Nursing; NUR 633: Cardiovascular Pathophysiology for Nurse Anesthesia; NUR 634 Pharmacology of Nurse Anesthesia II; NUR 672: Clinical Practicum in Nurse Anesthesia II; NUR 686: Primary Care Management of the Older Adult and Frail Elder; NUR 636: Respiratory Pathophysiology for Nurse Anesthesia; NUR 637: Pharmacology of Nurse Anesthesia III; NUR 688: Primary Care Clinical Practicum for the Advanced Practice Nurse; NUR 689: Essential Skills for the Advanced Practice Nurse in Primary Care; NUR 639: Pharmacology of Nurse Anesthesia IV;**

NUR 674: Clinical Practicum in Nurse Anesthesia IV; NUR 638: Pathophysiology of Abdominal Systems for Nurse Anesthesia; NUR 675: Clinical Practicum in Nurse Anesthesia V – Change numbers of courses – NUR 687 to NUR 677; NUR 633 to NUR 753; NUR 634 to NUR 754; NUR 672 to NUR 772. Effective Fall 2016. Change numbers of courses - NUR 686 to NUR 776; NUR 636 to NUR 756; NUR 636 to NUR 756; NUR 637 to NUR 773. Effective Spring 2017. Change number of courses - NUR 688 to NUR 778; NUR 689 to NUR 779; NUR 639 to NUR 774. Effective Fall 2017. Change number of courses - NUR 638 to NUR 758; NUR 675 to NUR 775. Effective Spring 2018. Modify course prerequisites to match new numbers.

8. **PSY 602: Seminar in Systematic Issues, PSY 647: Advanced Social Psychology, PSY 703: Developmental Psychology, PSY 704: Advanced Social Psychology, PSY 705: Physiology of Sensory and Behavioral Processes, PSY 706: Cognitive Processes, PSY 717: Psychological Perspectives on Language, PSY 719: Child Language: The Psychological Perspective, PSY 720: Behavior Theory, PSY 726: Advanced Animal Behavior, PSY 729: Human Behavioral Development, PSY 730: Cognitive Development, PSY 732: Experimental Analysis of Operant Behavior, PSY 733: Sensation and Perception** – PSY 602 - remove prerequisite option of PSY 515 or equivalent; PSY 647 – Renumber to PSY 704 and remove prerequisite SY 460 or PSY 461 or PSY 462; PSY 703 - remove prerequisite option of PSY 455 or PSY 456 or PSY 457; PSY 704 - remove prerequisite option of PSY 460 or PSY 461 or PSY 462; PSY 705 - remove prerequisite option of PSY 435, PSY 436, PSY 438; PSY 706 - remove prerequisite option of PSY 481 or PSY 483; PSY 717 - remove prerequisite option of PSY 481 or PSY 483; PSY 719 - remove prerequisite option of Undergraduate course in cognitive development or psycholinguistics; PSY 720 - remove prerequisite option of PSY 515; PSY 726 - remove prerequisite option of PSY 435 or PSY 436 or PSY 438; PSY 729 - remove prerequisite option of PSY 326 or PSY 342; PSY 730 - remove prerequisite option of PSY 455 or PSY 456 or PSY 457; PSY 732 - remove prerequisite option of PSY 442 or PSY 444; PSY 733 - remove prerequisite option of PSY 435 or PSY 436 or PSY 438. Effective Spring 2016.
9. **SPA 534: Spanish-American Culture and Civilization** - Add “Course May be repeated for credit when topic varies. Maximum of 6 hours.” Revise title to “Topics in Spanish-American Culture and Civilization.” Revise course description. Effective Spring 2016.
10. **TED 630: Trends in Teaching Practices and Curriculum in Secondary School Mathematics** – Revise course title to “Mathematics Teaching in Middle and Secondary Schools.” Revise course description. Effective Fall 2016.

Approved with revisions

11. **ELC 680: The Principalship** – Mode of delivery change to add Web option. Effective Spring 2016. ***
12. **HIS 508: Latin America and the Caribbean: Special Topics** – Remove requirement of having previous Latin American History courses. ***
13. **KIN 745: Social Psychology and Physical Activity** – Remove seminar description,

revise course description, change frequency of offering to Spring, change mode of delivery from LEC to WEB, and add prerequisites to include "Permission of instructor". EdD online students no longer need KIN 644. Effective Spring 2016. ***

14. MAT 491: Mathematical Models in Biology – Change course number to MAT 591. Effective Spring 2016.

15. MUS 606: Seminar in Music History - Change course number to MUS 708. Effective Spring 2016. **

16. MUS 611: Seminar in Musical Analysis – Change course number to MUS 711. Effective Fall 2015. **

17. SPA 532: Spanish Culture and Civilization – Add "Course May be repeated for credit when topic varies. Maximum of 6 hours." Revise title to "Topics in Spanish Culture and Civilization." Revise course description. Effective Spring 2016. ***

NEW AND AMENDED COURSES (Form A)

APPROVED

- 1. LLC/HIS 568: African History and Cultures Through Film** – Effective Spring 2016.
- 2. NAN 630: Advances in Bio-Sensors** – Effective Spring 2016.
- 3. NAN 655: Biometrics and Biomaterials** – Effective Spring 2016.
- 4. NAN 730: Nanoscale Reactions** – Effective Spring 2016.
- 5. STA 703: Topics in High Dimensional Data Analysis** – Effective Spring 2016.

APPROVED WITH REVISIONS

- 6. DCE 553: Screen Dance** - Effective Spring 2016. ***
- 7. ERM 645: Culturally Responsive Approaches to Research and Evaluation** – Effective Spring 2016. ***
- 8. GRO/ENT 611A: Silver Industries Gerontology** – Effective Spring 2016. (Sent form signature but has not responded with new course name)
- 9. HHS 630: Survey Design: Health and Human Sciences** – Effective Spring 2016. ***
- 10. MAT 586: Financial Mathematics for Actuaries** – Effective Spring 2016. ***
- 11. NAN 620: Immunology** – Effective Spring 2016. ***
- 12. NAN 626: Introduction to Stem Cell Biology and Ethics** – Effective Spring 2016. ***
- 13. PCS 615: War in the Modern World: What Is It Good For?** – Effective Fall 2016. ***
- 14. STA 591: Actuarial Exam Preparation Seminar** – Effective Spring 2016. ***
- 15. STA 655: Applied Probability Models** - Effective Spring 2016. ***
- 16. STA 682: Theory of Time Series** – Effective Spring 2016. ***
- 17. STA 686: Actuarial Models I** - Effective Spring 2016. ***
- 18. STA 687: Actuarial Models II** – Effective Spring 2016. ***
- 19. TED 590: Community Literacies and Adult Learners** – Effective Spring 2016.

TABLED

- 20. BIO 699: Thesis** – Add Bulletin description and revise credit hour structure to (1-6) as opposed to (3-6). Effective Fall 2015 (retroactive)
- 21. IAR 532: Interior Architecture Laboratory** – Effective Spring 2016.

PROGRAM REVISION (Form G)

APPROVED

- BIO – MS in Biology** – Add a 30-hour non-thesis option to MA in Biology. Effective Fall 2015.
- MUS – MM in Collaborative Piano** – Remove requirement for 4 credits of Performance of Art Song Repertory. Add 4 credits of electives. Effective Spring 2016.
- NUR – PhD in Nursing** – Add NUR 707 (3:3). Delete elective (3:3). Effective Spring 2016.

MORATORIUM (Form M)

APPROVED

- DRAM – MFA in Drama (Concentration in Film and Video Production)** - Effective Spring 2016

REQUEST FOR AUTHORIZATION TO ESTABLISH A NEW DISTANCE EDUCATION DEGREE PROGRAM OR SITE (Appendix G)

APPROVED

- JSNN – MS in Nanoscience** - Effective Spring 2016

ITEMS APPROVED IN SPECIAL SUMMER VOTE

ROUTINE CHANGES (Form D)

- NUR 627: Basic Principles of Nurse Anesthesia Practice; NUR 628: Physics and Mechanics of Anesthesia Delivery Systems; NUR 629: Health Assessment for Nurse Anesthesia; NUR 630: Neuropathophysiology for Nurse Anesthesia; NUR 631: Pharmacology of Nurse Anesthesia I; NUR 632: Biochemistry for Nurse Anesthesia; NUR 635 Cell Pathophysiology for Nurse Anesthesia; NUR 671 Clinical Practicum in Nurse Anesthesia I; NUR 680: Pathophysiology for Advanced Practice Nursing; NUR 681: Advanced Health Assessment and Diagnostic Reasoning; NUR 681L: Advanced Health Assessment and Diagnostic Reasoning Lab; NUR 682: Health Promotion and Disease Prevention for Advanced Practice Nursing; NUR 683: Primary Care Management of the Adult I for Advanced Practice Nursing; NUR 684: Pharmacotherapeutics for Advanced Practice Nursing; NUR 684S: Pharmacology Seminar for Adult/Gerontological Nurse Practitioner; NUR 685: Advanced Practice Nursing: Role Theory and Practice** – Change course numbers, *effective Fall 2015* – NUR 627 to NUR 727; NUR 628 to 728; NUR 629 to NUR 729; NUR 630 to NUR 730; NUR 681 to NUR 713; NUR 681L to NUR 713L; NUR

682 to NUR 700; NUR 683 to NUR 733; NUR 684 to NUR 709; NUR 685 to NUR 735. Change course numbers, *effective Spring 2016* – NUR 631 to NUR 751; NUR 671 to NUR 771, May be repeated for credit for total of 14 credits [8 credits in spring semester, 6 credits in summer semester]; NUR 684S to NUR 709S. Change course numbers, *effective Summer 2016* – NUR 632 to NUR 752; NUR 635 to NUR 755. **NUR 674 Clinical Practicum in Nurse Anesthesia IV (6:0: 24):** Changing effective date to *Fall 2017* for DNP students in Anesthesia concentration. Former NUR 674 credit designation of 11:0:44 for MSN students finishing Nurse Anesthesia concentration *effective Fall 2015*. **NUR 675 (14:0:56) Clinical Practicum in Nurse Anesthesia V:** Changing effective date to *Spring 2018* for DNP students in Nurse Anesthesia concentration. Former NUR 675 credit designation of 15:0:60 *effective Spring 2016* for MSN students Nurse Anesthesia Concentration. **NUR 675:** May be repeated for credit for total of 15 credits (6 credits in spring semester, 9 credits in summer semester), *effective Spring 2016*. **NUR 731: Obstetric and Pediatric Anesthesia Practice; NUR 633: Cardiovascular Pathophysiology for Nurse Anesthesia; NUR 634: Pharmacology of Nurse Anesthesia II; NUR 755: Cell Pathophysiology for Nurse Anesthesia; NUR 636: Respiratory Pathophysiology for Nurse Anesthesia; NUR 672: Clinical Practicum in Nurse Anesthesia II; NURS 651: Advanced Application of Nursing Concepts in Client Care {in clinical focus area}; NUR 700: Health Promotion and Disease Prevention for Advanced Practice Nursing; NUR 709: Pharmacotherapeutics for Advanced Practice Nursing; NUR 709S: Pharmacology Seminar for Adult/Gerontological Nurse Practitioner; NUR 687: Primary Care Management of the Adult II for Advanced Practice Nursing; NUR 713L: Advanced Health Assessment and Diagnostic Reasoning Lab** – Change pre/corequisites as a result of above course number changes – NUR 731: change to NUR 727 instead of NUR 627 – NUR 633: change to NUR 730 instead of NUR 630 – NUR 634: change to NUR 730 instead of NUR 630 – NUR 636: change to NUR 755 instead of NUR 635 – NUR 672: change to NUR 771 instead of NUR 671 – NUR 651: change to NUR 708 instead of NUR 680; NUR 709 instead of NUR 684; NUR 713 instead of NUR 681 – NUR 700: change to NUR 708 instead of NUR 680 – NUR 733: change to NUR 708 instead of NUR 680; NUR 709 instead of NUR 684; NUR 713 instead of NUR 681; NUR 700 instead of NUR 682 – NUR 709: change to NUR 708 instead of NUR 680; NUR 713 instead of NUR 681; NUR 733 instead of NUR 683 – NUR 709S: change to NUR 709 instead of NUR 684; NUR 733 instead of NUR 683 – NUR 687: change to NUR 709 instead of NUR 684; NUR 733 instead of NUR 683 – NUR 713L: change to NUR 713 instead of NUR 681. **NUR 688: Primary Care Clinical Practicum I for the Advanced Practice Nurse; NUR 689: Essential Skills for the Advanced Practice Nurse in Primary Care** – NUR 688: Keep course at 4:1:9 credit structure for *Fall 2015* and *Fall 2016*; NUR 689: Keep course at 4:1:9 credit structure for *Fall 2015* and *Fall 2016*.

2. **NUR 674 Clinical Practicum in Nurse Anesthesia IV (6:0: 24):** Changing effective date to *Fall 2017* for DNP students in Anesthesia concentration. Former NUR 674 credit designation of 11:0:44 for MSN students finishing Nurse Anesthesia concentration *effective Fall 2015*. **NUR 675 Clinical Practicum in Nurse Anesthesia V (14:0:56):** Changing effective date to *Spring 2018* for DNP students in Nurse Anesthesia concentration.
3. **NUR 675 Clinical Practicum in Nurse Anesthesia V:** Change to NUR 675A (6:0:24) and NUR 675B (9:0:36). Neither may be repeated for credit. Make NUR 675A a pre-

requisite to NUR 675B. *Effective Spring 2016*

VI. Report of the Policies and Procedures Subcommittee – Douglas Levine

The International Student Visa Status and Course Loads proposal will be sent out to the Graduate Faculty at large to review the proposal by Dr. Wells. Once that feedback has been collected, the GSC will vote on the proposal at a future meeting.

VII. Report of the Student Affairs Subcommittee – Anthony Cuda

No report

VIII. New Business/Other

The Curriculum Guide has been updated in response to the recommendations of the Curricular Task Force. In the case of the change of mode of delivery, the GSC and UCC decided to ask for syllabi along with the proposal. With the recommendations of the Task Force to remove the syllabus requirement for new course proposals, the GSC was asked to approve a change to the Form D routine course changes to remove the syllabus requirement and add fields to capture required course information. The board approved the change.

The GSC was also asked to revise the new course (Form A) signature sheet to allow the Deans to sign the form. The GSC voted to approve the change.

IX. Adjournment