

MINUTES

Graduate Studies Committee

April 20, 2012 meeting

The meeting of the Graduate Studies Committee was called to order by Dr. Nancy Nelson-Hodges at 10:00 a.m. in 1607 MHRA.

Members Present: Bill Carroll, Laura Chesak, Vince Francisco, Bill Harden, Nancy Hodges, Matina Kalcounis-Rueppell, Ken Klase, Lynne Lewallen, Todd Lewis, Michael Kane, Jodi Pettazzoni, Kelly Rowett-James, Ken Snowden, and David Teachout,. Also present: Barbara Tookey.

Excused Absence: Paul Mazgaj, Bill Wiener, and Tonya Doane.

APPROVAL OF MINUTES

Upon motion duly made and seconded, the minutes from the March 23, 2012 meeting were approved as written.

REPORT OF THE CHAIR - Dr. Nancy Hodges

No report.

REPORT OF THE DEAN - Dr. Bill Wiener

Dr. Laura Chesak stated that the final cost of the health insurance premiums has not been settled and that there are a couple of options on the table, statewide for all campuses to vote on. Discussion took place on the injustice this increase is to the graduate students and questioned how GA made this decision. Dr. Snowden suggested Dr. Wiener send an e-mail to the DGS's stating the different scenarios and costs.

REPORT OF THE CURRICULUM SUBCOMMITTEE – Dr. Todd Lewis

The following were approved:

ROUTINE CHANGES (Form D)

The following were approved:

1. **CPS 685: Resolving Conflict in Health Care Systems – ~~Pr. admission to certificate or master's program in Conflict Studies or permission of instructor.~~**— Effective Summer 2012
2. **CPS 690: Integrated Colloquium – Final** Capstone course in which students integrate theory, research, analysis and practice skills **the eight required program competencies** through community project documented with an electronic portfolio for presentation. **Documented in an ePortfolio presentation compiling curriculum and internship experience. Successful completion required for graduation.** Effective Summer 2012
3. **CSC 540: Human-Computer Interface Development** – Pr. grades of at least C (2.0) in CSC ~~330~~ **340** or permission of instructor. – Effective Fall 2012
4. **HIS 628: Identification and Evaluation of the Historic Built Environment** – Pr. ~~550~~, admission to a graduate program in history or interior architecture, or permission of instructor. – Effective Fall 2012
5. **ISM** – Effective Fall 2012 - Delete the following courses:
 - a. **601-612, 614-615, 620-627, 631-633, 641, 650-658, 660-662, 751-752, 761-763, 765, 771, 773-775, 777, and 781**
6. **NTR 531: Nutrition and Human Metabolism** – Pr. grade of C or better in BIO 277, NTR 413, and CHE 103 or 111, 104 or 114, 110 or 112, 205 or 351 **and 352**, 206 or 354 or their equivalents as determined by the instructor. – Effective Fall 2012
7. **PSC 511: Problems in Public Management** **Topics in Public Affairs** Effective Fall 2012
8. **~~SES~~ HDF 633: Advanced Curriculum in Early Childhood Education** – Effective Fall 2012

9. **RPM 519: Directed Research in Recreation, Parks, and Tourism**, remove Fall and Spring designation. – Effective Fall 2012
10. **SCM** – Effective Fall 2012 – Delete the following courses:
601-602, 606-608, 610, 612, 620, 630, 640-642, and 654

NEW/AMENDED COURSE PROPOSALS (Form A)

The following were approved with minor revisions:

1. **CPS 540: Social Entrepreneurship Justice and a Green Environment** – Effective Fall 2012 (approved as a cross-listed course only with ENT/SWK/CST/WGS 540)
2. **IAR 633: Community History Practicum** – Effective Fall 2012
3. **MAT 519: Topology** – Effective Fall 2012
4. **MAT 525: Intermediate Mathematical Analysis** – Effective Fall 2012
5. **NAN 601: Nanochemistry** – Effective Fall 2012
6. **NAN 602: Nanobiology** – Effective Spring 2013
7. **NAN 603: Nanophysics** – Effective Spring 2013
8. **NAN 735: Nanomaterials and Reactions by Design** – Effective Spring 2013
9. **SOC 593: Thesis Proposal Seminar** – Effective Fall 2012
10. **TED/SES/ELC 739: Community Engaged Research & Practice** – Effective Spring 2013

PROGRAM REVISIONS (Form G)

The following was approved with minor revisions:

1. **Educational Leadership & Cultural Foundations** – EdS and EdD - Advanced Principal and Superintendent Concentration. Change EdS from a 33 or 60 semester hour program to a 33 semester hour program only. Drop the 84 and 93 semester hour emphasis areas in the EdD. Change EdD from a 66 hour program to a 54 hour program. Effective Fall 2012
(Retracted until Entry-Level Principal and Superintendent Concentration under EdD, Entry-Level Principal and Superintendent Concentration under the EdS, and Advanced Principal and Superintendent Concentration under the EdD are discontinued. Paperwork for the discontinuations were submitted for November 2012.

The following were approved:

2. **English** – MA in English Minor Field Plan. Allow ENG 622: Writing and Editing Internship to substitute for ENG 680: Teaching Internship under “Capstone Experience.” – Effective Fall 2012
3. **Political Science** – MPA Local Government Management concentration. Add as elective options: PSC 630, GEO 502, PSC 511D, PSC 511M. – Effective Fall 2012
4. **Political Science** – MPA Nonprofit Management concentration. Add one more option for the one-hour Topic in Public Affairs course, PSC 511V: Volunteer Management. – Effective Fall 2012

REQUEST FOR AUTHORIZATION TO ESTABLISH A NEW DEGREE PROGRAM (Appendix C)

The following was approved with the removal of Classical Studies: (was originally submitted as a change in degree name (Form L))

1. **Teacher Education and Higher Education and Romance Languages** – Move all classroom practice tracks from MED to MAT. – Effective Fall 2012

NOTIFICATION TO INTENT TO PLAN A NEW DEGREE PROGRAM (Appendix A)

The following was approved:

1. **MFA in Interior Architecture**

INFORMATION ITEMS

1. General Administration, effective March 26, 2012, received UNCG's intent to move the Master of Education for the Spanish and French Education concentrations from the Department of Curriculum and Instruction to the Department of Languages, Literatures, and Cultures. This did not require a change to the Academic Program Inventory.
2. On March 23, 2012 the GSC approved a program revision for the MS in Interior Architecture to increase their total degree hours from 36 to **45** effective Fall 2012. On April 17, 2012 an amendment was made to the original request to increase their total degree hours from 36 to **44**.

Report of the Policies and Procedures Subcommittee – Dr. Klase

Dr. Klase handed out a revised version of the policy regarding **Annual Review of Doctoral and Specialist Students**. It was stated that the policy would not be included in the bulletin but instead in the DGS handbook. Questions were raised as to how students would be informed since it would not be included in the Graduate Bulletin, why are Specialists included in this policy since they are usually lumped together with master's students, and whether or not legal has had the opportunity to review the policy. The answers to the questions are still up for discussion. Another question was asked why this policy was needed. Dr. Klase reported that not all departments are conducting these reviews and by enforcing the policy, without stipulating how (instead leaving it up to the department), will prompt departments to conduct the reviews in the manner they see fit in order to gain insight as to how students are doing and aid in the completion of the degree. Concerns were raised regarding legal issues that could ensue without having specific directions. Who would complete the review? Is this not taking away the authority of the dissertation committee? A statement was made that the policy implies that there is a bad practice going on in dissertation committees and that is why the policy is needed. Upon motion duly made and seconded, the committee tabled the policy until Dr. Wiener is able to give an update on the status of University Council and to have a deeper conversation at the doctoral DGS meeting taking place in the fall.

Dr. Klase reported that the **Accelerated Bachelor's to Master's Degree Program** involves the addition of space in the undergraduate program to start graduate level work early and allows double counting of credits toward the undergraduate and graduate degree. Concern was raised as to whether an undergraduate student is allowed to enroll in 600 level courses. The Graduate School has allowed undergraduate students to take 600 level courses only if they were dual enrolled. This led to discussion regarding dual enrollment, the administration of the program (i.e. registration, counting courses in more than one GPA, financial aid issues-graduate level funding), why two programs are needed, and teaching students (SLO's) at the graduate level. Upon motion duly made and seconded, the committee tabled the proposal until procedural issues can be implemented and discussion can take place with the 9 programs that currently offer an accelerated program.

The **Time limit on Certificates** proposal was approved to be added to the Graduate Bulletin: Certificates awarded from UNCG indicate that our students have current, usable knowledge in their field; therefore, the certificate curriculum, including the capstone, must be completed within five academic years, from the date the first courses carrying graduate credit applicable to the student's program are begun. However, if study for the program extends beyond three years, the student may need to meet new requirements.

Report of the Student Affairs Subcommittee – Dr. Snowden

A request to approve a 6 month extension of the moratorium for the PB Certificate in Entrepreneurship was discussed. Upon motion duly made the request was approved by the full GSC committee.

Report of the Senate Representative – Dr. Arrington

No report.

New Business/Other

A request to require two letters of reference for some Bryan School Admission was presented and discussed. It

was raised that the GSC created the policy for requiring three letters of reference for The Graduate School to enforce and publish. The rationale on the request was weak and it was suggested to have individual letters from each area send in requests to support the request. It was decided that the issue of consistency needs to be further discussed with the Graduate Faculty. Upon motion duly made and seconded with one abstention, the request was denied.

Adjournment