

## MINUTES

### **Graduate Studies Committee**

April 15, 2011 meeting

The meeting of the Graduate Studies Committee was called to order by Dr. Ken Snowden at 10:00 a.m. EUC Elm Room.

Members Present: Adams, Bartlett, Carroll, Chesak, Francisco, Hodges, Jackson, Klase, Lewallen, Lewis, Mazgaj, Meanley, Petersen, Rowett-James, and Snowden. Also present: Denise Tucker, and Barbara Tookey.

Excused Absence: Babb, Smits, Teachout, Tomkiel, and Tullar.

### **APPROVAL OF MINUTES**

Minutes from the March 25, 2011 meeting were approved as written.

### **REPORT OF THE CHAIR - DR. SNOWDEN**

Dr. Snowden thanked Dr. Petersen for his 9-year tenure as Dean, and encouraged members to forward their recommendation for Graduate School Dean to the Provost.

Dr. Snowden stated that Bill Harden (Accounting and Finance) and Tina Kalcounis-Rüppell (Biology) would be replacing Bill Tullar and John Tomkiel on the 2011-2012 Graduate Studies Committee. Dr. Snowden relayed the need for a Curriculum Subcommittee Chair for the upcoming academic year, as well as a Policies and Procedures Subcommittee Chair.

Dr. Snowden then provided suggestions for streamlining the curriculum review process since the workload will only increase with continuing program reviews. The Student Affairs Subcommittee will review requests for moratorium/discontinuation. They will also be the front-line contact in instructing departments on the correct format of syllabi since the majority of problems encountered by the Curriculum Subcommittee were proposals for new and/or amended courses with incomplete syllabi. Dr. Snowden asked that by Spring 2012 Policies and Procedures provide a computer software recommendation for electronic submission of curriculum items. He distributed a list of possible suggestions. He also requested that the Policies and Procedures Subcommittee bring an updated list of suggestions to address this issue given that possible budget cuts may mandate program discontinuations and the subsequent need for review of these in addition to other curriculum matters. Rebecca Adams asked that she be able to provide information during the GSC's first session of the 2011-2012 year in order to provide SACS guidelines and regulations pertaining to discontinuations.

Dr. Snowden requested that those wishing to serve on the Curriculum Subcommittee for 2011-2012 contact him. Robin Bartlett agreed to serve on the Curriculum Subcommittee for the Fall semester, until Nancy Hodges takes over as GSC Chair in the Spring. Dr. Hodges will also serve on the Policies and Procedures Subcommittee beginning Spring 2012.

### **REPORT OF THE DEAN - DR. PETERSEN**

Dr. Petersen reported that as a result of discussion during the Dean's Council meeting, unit review committees will not have to deal with financial and efficiency data during their review. Due to fundamental problems with the financial data, it will be externally reviewed and only considered at the University review committee level.

Dr. Petersen reiterated news coverage of the House Appropriations Subcommittee's recommendation for a 15-1/2% cut which, with financial aid cuts, would bring an anticipated 17.4% reduction in funding, or approximately \$483 million. This would be devastating to UNCG; however, Dr. Petersen expressed optimism that the final budget may not be as drastic. Specific features which would impact The Graduate School include reduced funding for the Joint School of Nanoscience and Nanoengineering, and cuts for out-of-state waivers for graduate students, totaling between \$8-9 million. The proposed reduction would also prevent future enrollment of students through the Academic Common Market. Current students could continue; however, the reduction in funding

would prevent approximately 20-30 new students per year from enrolling. Dr. Petersen advised that the UNC System will do its best to lobby for a more favorable outcome.

Acknowledging the final GSC meeting for the academic year, Dr. Petersen thanked Committee members for their service and contributions during the year, and praised Chairman Snowden's leadership of the Graduate Studies Committee.

### **IDEALL CSD PROPOSED COLLABORATIVE PROJECT**

Dr. Denise Tucker, Director of Graduate Study for the doctoral program in UNCG's Department of Communication Sciences and Disorders, presented a proposal to participate in an inter-institutional arrangement with Western Carolina University. The UNCG-Western Carolina University Inter-Institutional Doctoral Education Arrangement for Learning and Leadership in communication sciences and disorders (UNCG-WCU IDEALL-CSD) would allow a new delivery system for the existing UNCG Ph.D degree program. In addition, this collaborative doctoral program would help to meet a critical need for Ph.D. trained speech-language pathologists in the western part of North Carolina.

Following discussion and review of the proposal and its attachments, a motion was made and seconded, and the committee unanimously approved the request by the Department of Communication Sciences and Disorders for authorization to participate in this inter-institutional arrangement for Ph.D. doctoral study with Western Carolina University.

### **REPORT OF THE CURRICULUM SUBCOMMITTEE – DR. LEWALLEN**

#### **ROUTINE CHANGES**

**The following were approved:**

- A. ENG 5XX Literature for Young Adults – Effective Fall 2011, delete course from curriculum for Middle and Secondary English Language Arts Teacher Leadership Track.
- B. HIS courses (various) – Effective Fall 2011, change course prerequisites as follows: HIS 701, HIS 702, HIS 703, HIS 704, HIS 705, HIS 706, HIS 707, HOIS 708M, and HIS 709: *Pr. ~~Permission of Graduate Director~~ Admission to Graduate Study in History*  
HIS 710, HIS 712, HIS 713, HIS 715, HIS 722, HIS 723, HIS 724, and HIS 740: *Pr. ~~Permission of Graduate Director~~ Admission to Graduate Study in History or Permission of Instructor*
- C. NUR 698 Advanced Nursing Project – Effective Fall 2011, change prerequisites as follows: *Pr. ~~601~~ 602, 610, one support course and one specialty course*
- D. NUR 699 Thesis – Effective Fall 2011, change prerequisites as follows: *Pr. ~~601~~ 602, 610, one support course and one specialty course*

#### **NEW/AMENDED COURSE PROPOSALS**

**The following courses were approved (with minor revisions):**

ENT/CED 616 Entrepreneurship in Clinical Settings (*Spring 2012*)  
MUP 605 Jazz Theory (*Spring 2012*)  
MUP 664 Jazz Improvisation I (*Spring 2012*)  
MUP 665 Advanced Jazz Improvisation (*Spring 2012*)

#### **PROGRAM REVISIONS**

**The following were approved:**

- A. **Master of Science in Nursing, Nurse Anesthesia** concentration – Remove old courses as updated courses begin in Fall 2011.
  - a. No change in total program hours.
  - b. Delete NUR 605 and NUR 606 from 2011-2012 Bulletin.
  - c. Delete NUR 607 and NUR 608 from 2012-2013 Bulletin.

- B. M.Ed. in Teacher Education, Teacher Leadership Track** – Revise concentration courses and update previously approved course numbers and name changes, effective Fall 2011

### **CERTIFICATE/LICENSURE PROGRAM PROPOSALS (FORM J)**

**The following was approved (with minor revisions):**

- A. **Post-Baccalaureate Certificate in Musicology (Historical)**, School of Music, Theatre and Dance, Department of Composition, Ethnomusicology, Musicology and Theory – 13 credit hours, effective Fall 2011.
- B. **Post-Baccalaureate Certificate in Music Theory**, School of Music, Theatre and Dance, Department of Composition, Ethnomusicology, Musicology and Theory – 12 credit hours, effective Fall 2011.
- C. **Post-Baccalaureate Certificate in Music Composition**, School of Music, Theatre and Dance, Department of Composition, Ethnomusicology, Musicology and Theory – 12 credit hours, effective Fall 2011.
- D. **Post-Baccalaureate Certificate in Music Education**, School of Music, Theatre and Dance, Department of Music Education – 12 credit hours, effective Fall 2011.
- E. **Post-Baccalaureate Certificate in Jazz Studies**, School of Music, Theatre and Dance, Department of Performance – 12 credit hours, effective Fall 2011.

### **REPORT OF THE POLICIES AND PROCEDURES SUBCOMMITTEE – DR. CARROLL**

No report.

### **REPORT OF THE STUDENT AFFAIRS SUBCOMMITTEE – DR. MAZGAJ**

Dr. Mazgaj presented the subcommittee's recommendation for action on a student's appeal for an additional time extension to complete her doctoral degree program. Upon motion duly made and seconded, it was the unanimous decision of the committee to deny the student's request for another extension.

### **REPORT OF THE SENATE REPRESENTATIVE – DR. JACKSON**

No report.

### **ADJOURNMENT**

With no further business, the meeting adjourned.