

## MINUTES

### **Graduate Studies Committee**

December 6, 2013 meeting

The meeting of the Graduate Studies Committee was called to order by Dr. Ken Klase at 10:0 a.m. in 1607 MHRA.

Members Present: Dennis Askew, David Ayers, Bruce Banks, Michael Boglovits, Steven Cramer, Tony Cuda, Vince Francisco, Stephen Holland, Michael Kane, Chris Kepley, Ken Klase, Angela Newman, Jodi Pettazzoni, Kelly Rowett-James, and Susan Walcott. Also present: Barbara Tookey.

Absent with Notice: Laura Chesak, Sam Miller, Linda Rupert, and William Wiener.

Absent without Notice: Karen Katula.

### **APPROVAL OF MINUTES**

Upon motion duly made and seconded with one abstention, the minutes from the November 15, 2013 meeting were approved.

### **REPORT OF THE CHAIR - Dr. Kenneth Klase**

No report

### **Report of the Senate Representative – Dr. David Ayers**

Last meeting had five resolutions passed, four regarding undergraduate education. One resolution was passed to endorse a resolution to give individual campuses flexibility to modify student success policies.

### **REPORT OF THE DEAN – Mary Early**

No report

### **REPORT OF THE CURRICULUM SUBCOMMITTEE – Dr. Michael Kane**

### **ROUTINE CHANGES (Form D - No enclosures)**

#### **Approved:**

1. **KIN 522 622: Internship in Community Youth Sport Development Programs** – Pr. KIN 520, KIN 521; *undergraduates must have a 2.50 GPA or permission of instructor*
2. **KIN 664: Program Evaluation and Evidence-Based Practice in Physical Education Activity Programs** – 3:1:3 – Pr. *KIN 655 Analysis of Teaching Behavior*. **Program evaluation Concepts, processes and methods, results interpretations, and issues in the evaluation of physical education/activity programs/interventions; reflection and critique of different evaluation philosophies, theories, methods, and policy ramifications in program evaluation.**
3. **KIN 694A,B: Internship in Kinesiology** – Pr. *Permission of instructor in addition to the following: cumulative GPA of 3.0 or better; completed all Core Required Course(s) or Core Requirement for concentration area with grade of B or better. Suffix A (694A): no additional requirements. Suffix B (694B): Additional pr.: Grade of P in KIN 471.*

### **NEW/AMENDED COURSE PROPOSALS (Form A)**

#### **Approved pending minor revisions:**

1. **CPS 556: Sports, Conflict, and Peacebuilding** – Effective Summer 2014
2. **CPS 677: International Human Rights Advocacy** – Effective Summer 2014

3. **MBA 716: Leadership and Sustainable Business** – Effective Summer 2014
4. **SWK 600: Field Instruction and Seminar I** – Effective Fall 2014
5. **SWK 608: Field Instruction and Seminar II** – Effective Spring 2015
6. **SWK 609: Family Theory & Intervention** – Effective Spring 2015 (Note: Course Title will spell out “and” instead of using ampersand per Department’s request)
7. **SWK 618: Social Work and Social Justice** – Effective Summer II 2014
8. **SWK 619: Foundations of Clinical Social Work Practice** – Effective Spring 2015
9. **SWK 622: Social Work Practice with Individuals** – Effective Fall 2014
10. **SWK 644: Organizational Context of Clinical Social Work Practice** – Effective Spring 2016
11. **SWK 652: Advanced Clinical Social Work Practice I** – Effective Fall 2015
12. **SWK 653: Advanced Clinical Social Work Practice II** – Effective Fall 2015

### **PROGRAM REVISION (Form G)**

#### **Approved pending minor revisions:**

1. **Genetic Counseling – MS in Genetic Counseling** – An undergraduate course in Embryology will be a prerequisite for admission to the program – Effective Fall 2015
2. **Social Work – Joint Master of Social Work** – Decrease hour requirements from 64 to 60. Delete SWK 620, 625, 627, 628, 629, 635, 636, 645, and 646 from requirements. Add SWK 600, 608, 609, 618, 619, 644, 652, and 653 to requirements – Effective Fall 2014 (2yr option) and Summer II 2014 (3yr option). Not retroactive to students already admitted or Summer ’14 Advanced Standing admits.

#### **Approved:**

3. **Information Systems and Supply Chain Management – PBC in Information Technology** – Discontinue Face-to-Face offering – Effective Spring 2014
4. **Information Systems and Supply Chain Management – PBC in Information Assurance, Security, and Privacy** – Discontinue Face-to-Face offering – Effective Spring 2014
5. **Information Systems and Supply Chain Management – MS in Information Technology and Management** – Discontinue Face-to-Face offering – Effective Spring 2014
6. **Kinesiology – MS and PhD in Pedagogical Kinesiology** – Change name of concentration from Pedagogical Kinesiology to Curriculum and Pedagogy Studies in Physical Education – Effective Fall 2014

#### **Table until January CSC meeting:**

7. **Physics and Astronomy – Accelerated Degree Program** – Implementation of the BS in Physics to PhD in Nanoscience – Effective Fall 2014

### **ADDITION OR DISCONTINUATION OF CONCENTRATIONS, SECOND MAJOR OPTION, AND/OR MINORS (Form F)**

#### **Approved:**

1. **MEd in Special Education: General Curriculum with Emphasis in Learning Disabilities or Behavior/Emotional Disabilities** – Discontinue concentration – Effective Spring 2014
2. **MEd in Special Education: General Curriculum** – Add concentration – Effective Spring 2014

## **CERTIFICATE OR LICENSURE PROGRAM PROPOSAL (Form J)**

### **Approved:**

1. **PMC in Information Technology** – Changing existing face-to-face to an online program.  
Effective Fall 2009

## **REQUEST FOR MORATORIUM OF A PROGRAM (Form M)**

### **Approved:**

1. **PBC in Animal Assisted Therapy** – Effective August 2013 through July 2015
2. **PBC in Geriatric Recreational Therapy** – Effective August 2013 through July 2015

### **Report of the Policies and Procedures Subcommittee – Dr. Susan Walcott**

Discussion took place regarding changing the Bulletin wording regarding receiving final official transcripts. Motion was made and approved to change the policy language.

Discussion took place regarding a policy that states IRB approval must be in place prior to accepting a dissertation involving human subjects. Official policy language will be presented at next meeting.

Discussion took place regarding a retroactive withdraw policy proposal. Vote will take place at the next meeting.

### **Report of the Student Affairs Subcommittee – Dr. Linda Rupert**

No report

### **New Business/Other**

Discussion took place regarding whether or not it is necessary to have a policy stating syllabus must contain instructor credentials. It was determined that the issue is a department concern.

An informational item was discussed regarding mode of delivery change when a course is moved from face-to-face to online delivery.

### **Adjournment**