

MINUTES

Graduate Studies Committee

January 25, 2013 meeting

The meeting of the Graduate Studies Committee was called to order by Dr. David Teachout at 10:03 a.m. in 1607 MHRA.

Members Present: Greg Bell, Laura Chesak, Steve Cramer, Vince Francisco, Nancy Hodges, Michael Kane, Chris Kepley, Ken Klase, Lynne Lewallen, Randy McMullen, Sam Miller, Ken Snowden, David Teachout and William Wiener. Also present: Barbara Tookey.

Excused Absence: Tony Cuda and Kelly Rowett-James

APPROVAL OF MINUTES

Upon motion duly made and seconded with one abstention, the minutes from the December 7, 2012 meeting were approved.

REPORT OF THE CHAIR - Dr. David Teachout

No report

Report of the Senate Representative – Dr. Bell

No report

REPORT OF THE DEAN - Dr. Bill Wiener

Dean Wiener discussed projecting new strategies for enrollment management for the University. The Graduate School is developing 4-7 strategies for new enrollment, including what percentage of enrollment should be graduate students.

He spoke about updating our information for graduate assistantships. This includes how money is allocated and the needs of different departments. But no major shifts right now. DGS are to pick 5-6 peer institutions with similar reputations and with whom they are losing students. They are to compare stipends with the selected institutions. This is to assess where UNCG's programs are, where its peers are, and where the school needs to be. Regarding international students, Dean Wiener spoke about moving the transcript evaluation in house in order to save costs for the student and have a faster turnaround. This would hopefully result in losing fewer international students. UNCG staff will start with larger countries and increasingly add other countries. A NACES evaluation will still be required until staff is up to speed.

Dean Wiener announced the hiring of Melissa Staples as the new Director of Advancement.

Preparing Future Leaders will launch in an official capacity on February 15 at Gateway Center at Nanosciene/Nanoengineering. It is a joint program with UNCG and A&T. So far UNCG has 23 students enrolled, and it is capped at 25. These last two spots are reserved specifically for nanoscience/Nanoengineering students. The program will be highlighted in 2nd edition of *Horizons* in March.

Dean Wiener also spoke of exit surveys for the graduate departments. Some have extensive surveys of their own and others do not. Two surveys have been developed to address both scenarios. One is more comprehensive that is available for departments that do not have their own surveys. It would look at student satisfaction with the offered courses, mechanisms within the department, and across the service areas of the University. The second survey will be broader and will only include the service areas. Departments would need to decide which of the surveys should be distributed to their students. GSA has agreed to have their Senators take the surveys and provide feedback.

Dean Wiener then reported that the GSA has requested a statement on best practice for graduate students. The Student Affairs Subcommittee is working on this and it will be brought back within the next month or so.

Dean Wiener then addressed the concern regarding the MFA in Creative Writing where the students have to submit a thesis or dissertation through ProQuest where it is published to be read by others. The issue is that this might impair the students' ability to publish those same works. Someone from ProQuest will be visiting on February 19th and will meet with MFA, the Library, and any other programs that might have the same concerns.

Dean Wiener then spoke on the need for there to be some formal mechanism to determine which new programs go next in the queue and plans to speak with Provost Perrin.

REPORT OF THE CURRICULUM SUBCOMMITTEE – Dr. Lynne Lewallen

ROUTINE CHANGES (Form D)

Approved:

1. **ART 529: The Multi-Media Print** – Pr. ART 326 or 328 or 329, and **240** or 241 – Effective Fall 2013
2. **ART 540: Digital Visualization and Methods** – Pr. ART **240** or 241 and 340, 341 or 344, senior status or MFA status, or permission of instructor – Effective Fall 2013
3. **ART 545** – Pr. ART **240** or 241, 345, or permission of instructor – Effective Fall 2013
4. **HDF 721: Seminar in Parent-Child Relations** – Pr. 651 (~~or 650 or 654~~), 652, and 653 (~~or 644~~); or permission of instructor – ~~Current~~ **Synthesizes** theoretical and research perspectives and **current research** on parent-child relations. **Topics include: links between parenting and child outcomes, determinants of parenting, links between parenting and adult development/relationships. Integrates applied implications. Child-rearing practices and socialization processes.** (formerly HDF 612) - Effective Spring 2013
5. **KIN 698: Field Project in Kinesiology** – Delete course. Effective Fall 2013
6. **MBA 703: Economic Environment of the Firm Economic Policies and Impact on Global Outcomes** – Pr. MBA 715- Economic **analysis of** theory to analyze markets, ~~competitive and non-competitive firm behavior, market structure, and government~~ **intervention** regulation, and ~~current and historical~~ **that addresses the sustainability of** fiscal, monetary and exchange rate policy **and their short-run and long-run impact on the global environment.** ~~changes within the global financial environment.~~ – Effective Fall 2013
7. **MUE 701: Research Methods in Music II** – Pr. 601 ~~or~~ **and** permission of instructor – Effective Fall 2013
8. **MUP 500: Organ Pedagogy** – Separate into two courses: MUP 425 and MUP 625 and delete MUP 500. – Effective Fall 2013
9. **MUP 513: Performance of Art Song Repertoire** – Separate into two courses: MUP 484 and MUP 684 and delete MUP 513. – Effective Fall 2013
10. **MUP 521: Song Literature I** – Separate into two courses: MUP 426 and MUP 626 and delete MUP 521. – Effective Fall 2013
11. **MUP 522: Song Literature II** – Separate into two courses – MUP 427 and MUP 627 and delete MUP 522. – Effective Fall 2013
12. **MUP 541: Principals of Vocal Pedagogy** – Separate into two courses – MUP 428 and MUP 628 and delete MUP 541. Effective Fall 2013
13. **MUP 550 644: Electronic Music I** – Change course number, clarify title, and change offering to Fall only. – Effective Fall 2013
14. **MUP 551, 552, 553** – Delete from catalog – Effective Fall 2013
15. **MUP 650: Electroacoustic Electronic Music Composition II** – Pr. ~~MUP 350, 550~~, **MUP 644** or permission of instructor – Effective Fall 2013
16. **SWK 625 and 627** – Remove current prerequisites for both and change to: Pr. SWK 620 – Effective Fall 2013

NEW/AMENDED COURSE PROPOSALS (Form A)

Approved:

- a. **NUR 610: Theoretical Foundations of Advanced Nursing Practice** – Effective Fall 2013
- b. **NUR 620: Law, Policy, and Economics of Healthcare** – Effective Fall 2013
- c. **NUR 628: Physics and Mechanics of Anesthesia Delivery Systems** – Effective Fall 2015
- d. **NUR 705: Utilization of Research and Evidence-Based Practice** – Effective Fall 2015
- e. **NUR 714: Technology in Healthcare** – Effective Fall 2015
- f. **NUR 732: Advanced Principles of Nurse Anesthesia Practice** – Effective Fall 2015
- g. **NUR 788: DNP Clinical Residency I** – Effective Fall 2015
- h. **NUR 789: DNP Clinical Residency II** – Effective Fall 2015
- i. **NUR 798a,b,c,d,e: Applied Evidence-Based Practice & Translational Methods Project I, II, III, IV, V** – Effective Fall 2015

Approved with minor revisions:

1. **MBA 715: Integrative Business** – Effective Fall 2013
2. **MBA 716: Leadership and Sustainable Business** – Effective Fall 2013
3. **MBA 717: Technology and Innovation** – Effective Spring 2014
4. **MBA 718: Global Business in Practice** – Effective Spring 2015
5. **MBA 719: Strategic Management in Action** – Effective Spring 2015
6. **NUR 627: Basic Principles of Nurse Anesthesia Practice** – Effective Fall 2015
7. **NUR 673: Clinical Practicum in Nurse Anesthesia III** – Effective Fall 2015
8. **NUR 683: Adult/Gerontology Primary Care Management I** – Effective Fall 2013
9. **NUR 686: Adult/Gerontology Primary Care Management III** – Effective Fall 2013
10. **NUR 687: Adult/Gerontology Primary Care Management II** – Effective Fall 2013
11. **NUR 706: Biostatistics and Epidemiology for Advance Practice Nursing** – Effective Fall 2015
12. **NUR 731: Obstetric and Pediatric Anesthesia Practice** – Effective Fall 2015
13. **NUR 743: Effective Leadership in Practice** – Effective Fall 2015
14. **NUR 797: Integrated Clinical Concepts** – Effective Fall 2015
15. **SWK 629: Field Seminar I (amended)** – Effective Fall 2013
16. **SWK 641: Field Seminar III (amended)** – Effective Fall 2014
17. **SWK 646 Field Seminar II (amended)** – Effective Spring 2014
18. **SWK 648: Field Seminar IV (amended)** – Effective Fall 2014

Tabled:

- a. **ELC 658: Critical Multicultural Education** – Effective Fall 2013
- b. **ELC 682: Teaching Social Justice** – Effective Fall 2014
- c. **SWK 628: Field Instruction I (amended)** – Effective Fall 2013
- d. **SWK 640: Field Instruction III (amended)** – Effective Fall 2014
- e. **SWK 645: Field Instruction II (amended)** – Effective Spring 2014
- f. **SWK 647: Field Instruction IV(amended)** – Effective Spring 2015

PROGRAM REVISION (FORM G)

Approved:

1. **Business Administration – Post Baccalaureate Certificate in Business Foundations** – Revise Mission Statement (for entire Master of Business Administration section). Add MBA 715 and MBA 716 as required courses. Delete MBA 703 and MBA 710. – Effective Fall 2013

2. **Business Administration – MBA** – Add MBA 715, 716, 717, 718, and 719 to required courses. Delete 703 and 704 from year one fall, delete 705 and 706 from year one spring. Delete MBA 709 and 710 from year two fall – add MBA 703 and elective. Delete MBA 712 and 741 from year two spring – add MBA 718 and 719. Delete MBA 704, 705, 708, 709, 710, and 712 from the part-time program option and add MBA 715-719. Change electives required from 6 hours to 9 hours. – Effective Fall 2013
3. **Business Administration – MS Gerontology/MBA** – Add 5 new required courses: MBA 715-719; delete MBA 704, 705, 709-712.
4. **Business Administration – MSN/MBA** – Add MBA 715, 717, and 719 to required courses. Delete MBA 705, 709, and 712. – Effective Fall 2013
5. **Kinesiology - MS** – Remove the Project Option. Remove KIN 698 from the Thesis/Project Option. – Effective Fall 2013
6. **Kinesiology – EdD** – Change total hour requirement from 63 to 60. Change background coursework in support of the dissertation from 12 to 9 hours. Combine the Teaching and Learning (6 hr min) and Leadership in KIN (6 hr min) into one section: Program Leadership in Kinesiology (12 hr minimum). Remove statement that courses in the Interdisciplinary Concepts in Kinesiology must be taken from 2 different subdisciplinary areas. Revise wording on the sections/categories with the lists of courses (Program Leadership in Kinesiology Interdisciplinary Concepts [in Kinesiology]; Research/Inquiry/Problem-Solving) for consistency and greater flexibility. Add KIN 601 and KIN 615 to list of courses under Research, Inquiry and Problem-Solving. – Effective Fall 2013
7. **Languages, Literatures, & Culture – MEd in Teacher Education, French Education and Spanish Education concentration** – MEd “Classroom Practice Track” revised to become an MAT in French Education and Spanish Education. Add ERM 605 as a required course in pedagogy. Required Clinical Experience in Training hours (3-6) revised to 3 hours. MEd “Teacher Leadership Track” current hours required (36-39) revised to 36 hours. Delete ROM 512 and TED 545; add TED 676 and TED 677. Required Clinical Experience in Training hours (3-6) revised to 3 hours. – Effective Fall 2013

Approved pending routine course change:

- a. **Public Health – Dr PH** – Reduce the number of times HEA 755 is taken from 4 to 2 times for a total of 6 hours. Now require 2 teaching experiences instead of 1 by requiring doctoral students teach two 3-credit UG courses. – Effective Fall 2013 or retroactive to Fall 2012 if possible

Tabled:

- a. **Teacher Education and Higher Education – MEd Science Education, TLT; MEd Social Studies Education, TLT; MEd Elementary Education, TLT; MEd Reading Education, TLT; MAT Elementary Education, CPT; PB Cert in Reading Education** – Change name to MEd Middle/Secondary Science, TLT; MEd Middle/Secondary Social Studies Education, TLT; MEd Elementary Education K-6, TLT; MEd Reading Education K-12, TLT; MAT Elementary Education K-6, CPT; PB Cert in Reading Education K-12 – Effective Fall 2012

CERTIFICATE OR LICENSURE PROGRAM PROPOSAL (FORM J)

Approved:

1. **Library and Information Studies - PB Certificate for Special Endorsement in Computer Education** – Effective Summer 2013

REQUEST FOR AUTHORIZATION TO PLAN A NEW DEGREE PROGRAM (APPENDIX A)

Approved pending minor revisions:

- a. **MFA in Media Production** – Proposed Effective Date of Fall 2014

NOTIFICATION OF INTENT TO PLAN A NEW DISTANCE EDUCATION DEGREE PROGRAM (APPENDIX F)

Approved:

1. **MEd in Teacher Education** – Proposed Effective Date Spring 2013

Report of the Policies and Procedures Subcommittee – Dr. Klase

Dr. Klase reported a meeting regarding the accelerated bachelors to masters program. Issues mainly revolved around which transcript would report grades and how it would impact GPA. This issue is pending until a meeting with UCC takes place.

Report of the Student Affairs Subcommittee – Dr. Snowden

There were requests for discontinuation of nursing concentrations, but will be addressed more thoroughly next time.

The subcommittee has met with the representatives of the GSA, and they would like to have a grievance process for graduate students over issues with faculty. There is a generic grievance process with the university, and the subcommittee asked them to draft a best practice guideline that students might use during a grievance.

New Business/Other

There was a motion that the GSC asks the Registrar to include PFL completion on transcripts. Motion approved. There was a request from the GSC for Dr. Bell to ask the Faculty Senate to create a committee to address issues of new program que importance.

Adjournment