

## MINUTES

### **Graduate Studies Committee**

January 31, 2014 meeting

The meeting of the Graduate Studies Committee was called to order by Dr. Ken Klase at 10:00 a.m. in 1607 MHRA.

Members Present: Dennis Askew, David Ayers, Bruce Banks, Laura Chesak, Steven Cramer, Tony Cuda, Vince Francisco, Stephen Holland, Karen Katula, Ken Klase, Sam Miller, Angela Newman, Jodi Pettazzoni, Kelly Rowett-James, Susan Walcott, and William Wiener. Also present: Marinella Sandros and Barbara Tookey.

Absent with Notice: Michael Kane, Chris Kepley, and Linda Rupert.

Absent without Notice: Michael Boglovits

### **APPROVAL OF MINUTES**

Upon motion duly made and seconded, the minutes from the December 6, 2013 meeting were approved.

### **REPORT OF THE CHAIR - Dr. Kenneth Klase**

Submitted summary report of issues and topics seen by GSC in Fall 2013.

### **Report of the Senate Representative – Dr. David Ayers**

No report

### **REPORT OF THE DEAN – Dr. William Wiener**

There is a need to make budget cuts, and The Graduate School is preparing for the cuts while trying not to hurt enrollment. One possible scenario is looking at reducing the funding for health insurance so that assistantship stipends and tuition waivers are spared.

There is a new program in combination with ORED. This is a program to address responsible conduct of research, and it is called “Slippery Slope Series.” The first event will be on February 28 and address questionable research practices. March 19 and 26 will contain a program on human subject research training. April 11 will be a program on authorship as it relates to students and faculty.

The Graduate School is working with Terry Ackerman, who is on the board of the GRE, to bring in someone to discuss the benefits of the GRE and how it is best used. This person will come in during a meeting of the Graduate Faculty in March.

This past semester, a survey was given to the Directors of Graduate Studies. This will be put together and shared at a later time.

There are issues to address for next semester: 1) residency requirements for online programs and possible changes that need to be made; 2) best practices for mentoring graduate students; 3) redefining the definition of full-time graduate student status; 4) dissertation authorship policy.

### **REPORT OF THE CURRICULUM SUBCOMMITTEE – Dr. Vince Francisco**

#### **ROUTINE CHANGES (Form D - No enclosures)**

**Approved:**

1. **ISM 675: Models and Methods in Business Analytics.** Business Analytics is an interactive process of analyzing and exploring enterprise data to find valuable insights that can be exploited for competitive advantage. ~~IT capabilities and infrastructure needed~~ **Business Analytics models and methods** are

discussed.

2. **SOC 533 433: Political Sociology**
3. **THR 507 407: Feminist Theatre.**
4. **THR 545 444: Scene Computer Aided Drafting for the Theatre and Construction.** Advanced problems in scene construction combined with the development of scene drafting skills and techniques. **Introduction to the fundamentals of Computer Aided Drafting and its use in theatre.** Pr. ~~THR 351~~ **245** and admission to the appropriate degree program; or ~~with permission of the~~ instructor. Offered: ~~At~~ **Years Spring**

#### Approved pending minor revisions:

5. **THR 541: Technical Direction.** Pr. *THR 140 and ~~THR 351 or THR 370~~ **THR 444***; and junior, senior, or graduate standing; and admission to appropriate degree program or permission of instructor.
6. **THR 544: ~~Computer Assisted Drafting~~ **Advanced CAD for the Theatre.**** Fundamental principles and application of 3-D design utilizing a DOS-based drafting and design program. **Continuation of THR 444 concentrating on organic (non-rectilinear) drafting as well as virtual modeling and visualization and its use in theatre.** Pr. *THR 545 444, or IAR 122; or ART 222; or equivalent drawing aptitude and admission to the appropriate degree program; or permission of the instructor.*

#### NEW/AMENDED COURSE PROPOSALS (Form A)

##### Approved:

1. **NUR 682: Health Promotion and Disease Prevention for Advanced Practice Nursing** – Effective Fall 2015
2. **NUR 688: Primary Care Clinical Practicum I for the Advanced Practice Nurse** – Effective Fall 2017
3. **NUR 705: Utilization of Research and Evidence Based Practice** – Effective Fall 2014
4. **NUR 732: Advanced Principles of Nurse Anesthesia Practice** – Effective Spring 2016

##### Approved pending minor revisions:

5. **ISM 685: Business Analytics for Competitive Advantage** – Effective Spring 2015
6. **ISM 688: Projects in Business Analytics** – Effective Spring 2015
7. **NUR 620: Law, Policy, and Economics of Healthcare** – Effective Fall 2014
8. **NUR 680: Pathophysiology for Advanced Practice Nursing** – Effective Fall 2014
9. **NUR 681: Advanced Health Assessment & Diagnostic Reasoning for Advanced Practice Nursing** – Effective Fall 2014
10. **NUR 683: Primary Care Management of the Adult I for Advanced Practice Nursing** – Effective Spring 2016
11. **NUR 684: Pharmacotherapeutics for Advanced Practice Nursing** – Effective Spring 2015
12. **NUR 686: Primary Care Management of the Older Adult and Frail Elder** – Effective Spring 2017
13. **NUR 687: Primary Care Management of the Adult II for Advanced Practice Nursing** – Effective Fall 2016
14. **NUR 689: Essential Skills for the Advanced Practice Nursing in Primary Care** – Effective Fall 2017
15. **NUR 788: Primary Care Clinical Practicum II for the Advanced Practice Nurse** – Effective Spring 2018
16. **NUR 789: Advanced Practicum** – Effective Spring 2017
17. **KIN 652: Curriculum Development in Physical Education** – Effective Fall 2015

##### Tabled:

18. **AFS 600: Independent Study** – Effective Spring 2014
19. **HIS 514: Topics in World History** – Effective Fall 2014
20. **KIN 662: Program Design** – Effective Fall 2014

21. **KIN 706: Online Pedagogy** – Effective Summer 2015
22. **MUS 698: Document in Music Theory**
23. **STA 701: Graduate Seminar in Computational Statistics** – Effective Fall 2014
24. **STA 709: Topics in Computational Statistics** – Effective Fall 2014

### **PROGRAM REVISION (Form G)**

#### **Approved:**

1. **Communication Studies – Accelerated Degree Program** – Implementation of the BA in Communication Studies to MA in Communication Studies – Effective Fall 2014
2. **Computer Science – Accelerated Degree Program** – Implementation of the BS in Computer Science to MS in Computer Science – Effective Fall 2014
3. **Kinesiology – MS in Kinesiology** – Coursework only option – Delete KIN 595 as an option listed under the capstone experience for all coursework only concentrations. – Effective Fall 2014
4. **Kinesiology – MS programs** – Change KIN 611 to KIN 601 as the Research Techniques Requirement for coursework only students. – Effective Fall 2014
5. **Music Performance – MM Performance, all concentrations** – Change degree requirements regarding Final Comprehensive Evaluation. – Effective Spring 2014
6. **Music Studies – Music Theory, PBC** – Additional admission requirements include statement of intent and an interview. Delete an exit requirement. – Effective Fall 2014
7. **Music Studies – Musicology, PBC** – Deletion of an exit requirement. – Effective Fall 2014
8. **Music Studies – Ethnomusicology, PBC** – Change MUP 689 to MUS 689; delete suggested courses for the humanities elective; delete phrase “requires 15 hours” from certificate overview. – Effective Fall 2014
9. **Music Studies – Music Theory Pedagogy, PMC** – Additional admission requirements of passing a diagnostic exam, including a statement of intent, and complete interview with area faculty. – Effective Fall 2014
10. **Nursing – DNP Post Baccalaureate Nurse Anesthesia Track** – Change from 80 credits to 76. Delete NUR 610, combine NUR 731 and NUR 731 into one course, and NUR 620 is a 4 credit course. - Effective Fall 2015
11. **Nursing – DNP Post Baccalaureate Adult/Gerontological Primary Care Nurse Practitioner Track** – Change from 78 credits to 73. NUR 610 and elective deleted. NUR 789 removed. NUR 682 no longer has clinical component. - Effective Fall 2015.
12. **Nursing – DNP Post Baccalaureate Nurse Anesthesia Track** – NUR 731 is deleted and merged into NUR 732. – Effective Fall 2015
13. **Nursing – DNP Post Master’s Nurse Anesthesia Track** – Course title for NUR 705 has changed. – Effective Fall 2015
14. **Sociology – MA, Criminology Concentration** – Delete SOC 655 from requirements and add SOC 601. – Effective Fall 2014

#### **Approved with minor revisions:**

15. **Nursing – DNP Post Master’s Adult/Gerontological Primary Care Nurse Practitioner Track** – Change credits from 30 to 32. Course title for NUR 705 is changed. Credit hours for NUR 789 increased to 8 with a provision for repeating the course. – Effective Fall 2015
16. **Business Administration – Masters in Business Administration** – Revise program admission procedure – An applicant with a terminal/professional degree such as MD, JD, Ed.D, PhD, and DBA may request to waive the GMAT/GRE requirement if the applicant has a minimum GPA of 3.0 for these graduate degrees. – Effective Spring 2014.
17. **Information Technology – Masters in Information Technology & Management** – Revise program admission procedure – An applicant with a terminal/professional degree such as MD, JD, Ed.D, PhD, and DBA may request to waive the GMAT/GRE requirement if the applicant has a minimum GPA of 3.0 for these graduate degrees. – Effective Spring 2014.

**Tabled:**

18. **Physics and Astronomy – Accelerated Degree Program** – Implementation of the BS in Physics to PhD in Nanoscience – Effective Fall 2014

**ADDITION OR DISCONTINUATION OF CONCENTRATIONS, SECOND MAJOR OPTION, AND/OR MINORS (Form F)**

**Approved:**

1. **ISSCM – Masters in Information Technology and Management, Concentration in Business Analytics** – Add concentration – Effective Fall 2014
2. **Nursing – MSN, Concentration in Nursing Administration** – Discontinue concentration – campus version only - Effective Spring 2014
3. **Nursing – MSN, Concentration in Nursing Education** – Discontinue concentration – campus version only - Effective Spring 2014
4. **Dance – Master of Fine Arts in Dance, Design Concentration** – Discontinue concentration – Effective Fall 2014
5. **TEHE – Master of Education in Teacher Education, Elementary Science Education Concentration** – add off campus concentration.

**CERTIFICATE OR LICENSURE PROGRAM PROPOSAL (Form J)**

**Approved:**

1. **PBC in Business Analytics** – Effective Fall 2014

**REQUEST FOR TITLE CHANGE OR CIP CODE CHANGE FOR AN EXISTING DEGREE PROGRAM OR CERTIFICATE (Form L)**

**Approved:**

1. **DMA Performance** – Change title to DMA Music Performance  
This proposal was withdrawn, substituting a Form L to change title to DMA Music. The DMA Music title change was approved.

**REQUEST FOR MORATORIUM OF A PROGRAM (Form M)**

**Approved:**

1. **M.Ed. in Theatre Education** – Effective August 2014 through July 2016

**NOTIFICATION OF INTENT TO PLAN A NEW DISTANCE EDUCATION DEGREE PROGRAM (Appendix F)**

1. **MEd in Teacher Education: Elementary Science Education** – Effective August 2014  
Paperwork was withdrawn by department, due to advice from Office of Assessment and Accreditation. A form F was submitted in its place and was approved. See information under **ADDITION OR DISCONTINUATION OF CONCENTRATIONS, SECOND MAJOR OPTION, AND/OR MINORS (Form F)**.

**Report of the Policies and Procedures Subcommittee – Dr. Susan Walcott**

1. Motion was made and approved to change withdrawal language.
2. At the last GSC meeting, motion was made and approved to change policy language regarding admission prior to final official transcript.
3. Motion was made and approved to require IRB approval for research involving human subjects prior to

acceptance of a dissertation based on such research.

**Report of the Student Affairs Subcommittee – Dr. Linda Rupert**

This subcommittee is working on best practices for graduate student mentoring.

**New Business/Other**

Curriculum Subcommittee brought up concerns regarding a new course that seemed generic. The subcommittee will provide a summary of comments regarding the issues of the topic. Policy and Procedures Subcommittee will also look at this concern.

**Adjournment**