

MINUTES

Graduate Studies Committee

January 21, 2011 meeting

The meeting of the Graduate Studies Committee was called to order by Dr. Ken Snowden at 10:00 a.m. in Elm Room, EUC.

Members Present: Bartlett, Carroll, Chesak, Klase, Lewallen, Lewis, Mazgaj, Meanley, Petersen, Snowden, Tomkiel, and Tullar. Also present: Tookey.

Excused Absence: Adams, Bagley, Francisco, Hodges, and Rowett-James

APPROVAL OF MINUTES

Minutes from the December 10, 2010 meeting were approved as written.

REPORT OF THE CHAIR - DR. SNOWDEN

Dr. Snowden gave a brief update on the search for a 2011-2012 GSC Chair. The potential candidate for chair-elect will be available for only one semester, and Dr. Snowden is willing to cover the remaining semester. He requested that any comments or names of candidates be forwarded to him as soon as possible so the position can be filled.

REPORT OF THE DEAN - DR. PETERSEN

Dr. Petersen reported that 3,667 graduates had enrolled for the Spring 2011 semester, with 2,981 students on campus and 686 (or 19% of graduate students) as distance learners. This represents 14 fewer graduate students than a year ago. The economy does not appear to be impacting enrollment in a large way; rather, enrollment remains roughly flat.

Dr. Petersen provided information from the National Science Foundation's Annual Survey of Earned Doctorates, detailing 2009 data for doctoral recipients from U.S. universities. He compared UNCG demographic and enrollment information to that contained in the report. Overall, enrollment increased 4% a year. In 2009, UNCG had 86 doctoral graduates, 71% of which were female (compared to just under 50% at high research institutions and 47% for all other institutions), and 22% were African American (compared to 10% and 7% respectively). UNCG did have fewer doctoral students graduating with no debt compared to other schools surveyed. The debt level for UNCG doctoral students was evenly divided – 1/3 of UNCG doctoral students had no doctoral education debt, 1/3 had under \$35,000, and 1/3 had over \$35,000.

Dr. Petersen advised that he is a member of the Program Review Process Committee which has been charged to develop a process for use by the university to review programs in response to anticipated budget cuts. Recommended process is due to the Provost by March 1st and the report is being finalized now. Dr. Petersen stated there was an effort to avoid focusing solely on low enrollment; instead, examining programs overall. Quality, efficiency, and function of programs will be reviewed. Discussion ensued on the timing for cutting a program in the event a budget cut directive is given, and whether the GSC would have any input. Dr. Snowden added that there would be opportunities for campus discussion through the Faculty Senate.

REPORT OF THE CURRICULUM SUBCOMMITTEE – DR. LEWALLEN

ROUTINE CHANGES

The following were approved:

1. ART – Change in course prefix, effective Fall 2011:
 - a. ~~ART ARE~~ 563 Trends and Teaching in Art: Special Populations
 - b. ~~ART ARE~~ 565 Issues in Art Education

2. COUNSELING AND EDUCATIONAL DEVELOPMENT – Change in course number, course title, prerequisites and course descriptions for following courses, effective Fall 2011:
 - a. **CE 640740 Research Practicum in Counseling and Personnel Services (3:3)**
Pr. ERM 517 680, ERM 604 681, or equivalent courses
Individual data-based research work on problems of special interest in counseling and development. Work must demonstrate the ability to organize and conduct a research project. **Registration requires approval of dissertation committee chair.**
 - b. **CE 781a-e Counseling Supervision (3:3)**
Pr. 780a, advanced doctoral standing, and recommendation by the major professor. Coreq. liability insurance, CE 653 for 781a
 Counseling supervision theories, models, **research**, interventions **and skills**, relationship and diversity issues; ethical and legal considerations. Didactic **instruction followed by graduated and/or supervised** experiences.
3. CONSUMER APPAREL AND RETAIL STUDIES – Change in course number and prerequisites, effective Fall 2011:
 - **RCS 562 662 Behavior of Soft Lines Consumers (3:3)**
Pr. grade of C (2.0) or better in 321 or graduate standing.
 Study of environmental, individual, and psychological influences on behavior of consumers in the soft lines consumption process.
4. EDUCATIONAL LEADERSHIP AND CULTURAL FOUNDATIONS – Change in course prerequisites (no change in course descriptions) as follows, effective Fall 2011:
 - a. **ELC 615 Foundations of Curriculum (3:3)**
Pr. graduate standing
 - b. **ELC 659 Educational Finance (3:3)**
Pr. advanced graduate standing and permission of instructor
 - c. **ELC 662 Power, Politics, and Schools (3:3)**
Pr. graduate standing
 - d. **ELC 663 Educational Administration in Historical Perspective (3:3)**
Pr. graduate standing
 - e. **ELC 664 Foundations of Interpretive Inquiry (3:3)**
Pr. 593, 696 or 697; ERM 517 or their equivalents
 - f. **ELC 670 Leadership for Teaching and Learning (3:3)**
Pr. admission to M.S.A., PMC, EdS or EdD program in Educational Leadership or permission of instructor
 - g. **ELC 675 Schools as Centers of Inquiry (3:3)**
Pr. admission to M.S.A., PMC, EdS or EdD program in Educational Leadership and ELC 670, or permission of instructor
 - h. **ELC 687 The Legal and Ethical Foundations of Public Education (3:3)**
Pr. advanced graduate standing. Basic knowledge of history of American education, governance and organization of education and basic U.S. history and/or constitutional law
 - i. **ELC 688 Contemporary Problems Seminar (1-3)**
Pr. advanced master's or doctoral standing, or permission of instructor
ELC 689 Seminar in Leadership Development (6)
Pr. recommendation of adviser and permission of instructor
 - j. **ELC 750 Advanced Seminar in School Law Research (3:3)**
Pr. 687, PSC 528, PSC 529, and/or permission of instructor
 - k. **ELC 751 Cases and Concepts in Educational Leadership (3:3)**
Pr. advanced graduate standing, including students majoring in educational administration, and others by permission of instructor
 - l. **ELC 752 Theories in Educational Administration (3:3)**
Pr. advanced graduate standing, including students majoring in educational administration, and others by permission of instructor

- m. **ELC 753 Problems and Dilemmas in Administering Education (1-3:6)**
Pr. 604 or equivalent; six semester hours of research tools (604, 617) and/or experience in some extended practical research activity, and permission of instructor
5. MEDIA STUDIES – Change in course titles; revising, deleting or adding course prerequisite; revising course description, effective Fall 2011.
- a. **MST 585 Advanced Radio-TV-Film Media Production (3:2:3)**
Pr. 203, 205, 207 or 271 and 272, 301, and admission to appropriate degree program; or permission of instructor
 Advanced application of principles and techniques of radio, television, and film media production. May be repeated **once** for credit.
- b. **MST 611 Image and Sound Acquisition for Film and Video Media (3:3)**
Coreq. 612 Pr. admission to appropriate degree program or permission of instructor
 Theory and practice of single camera and audio production for film and video media.
- c. **MST 612 Advanced Cinevideo Media Editing (3:2:3)**
Coreq. 611 Pr. admission to appropriate degree program or permission of instructor
 Study of techniques and aesthetics of film and video media editing.
- d. **MST 613 Advanced Cinevideo Media Lighting (3:2:3)**
Pr. 611, 612, or permission of instructor. Coreq. 614; Pr. admission to appropriate degree program or permission of instructor
 Physical properties of light, lighting theories, aesthetics of lighting, and advanced practical experience in lighting for single camera cinevideography media.
- e. **MST 614 Advanced Cinevideo Media Sound Production (3:2:3)**
Pr. 611, 612. Coreq. 613; Pr. admission to appropriate degree program or permission of instructor
 Exploration of equipment and technique of sound design for film and video media.
- f. **MST 616 Directing for the Camera (3:3)**
Pr. admission to appropriate degree program or permission of instructor
 Development of skills required for directing film or video production media.
- g. **MST 617 Creating Visual Narratives (3:3)**
Pr. admission to appropriate degree program or permission of instructor
 Students are guided through a series of step-by-step innovative methodologies that result in visually dynamic scripts that prepare them to take 618, Writing Short Scripts.
- h. **MST 618 Writing Short Scripts (3:3)**
Pr. admission to appropriate degree program or permission of instructor
 Theory and practice of writing short scripts for film and video media production.
- i. **MST 619 Production Law and Responsibility (3:3)**
Pr. admission to appropriate degree program or permission of instructor
 Legal, ethical, and civic responsibilities of media producers with emphasis on creation of independent works in film and video media.
- j. **MST 620 Seminar in Cinevideo Media Analysis (3:3)**
Pr. 515 and admission to appropriate degree program or permission of instructor
 Analysis of film and video media works using existing principles and theories. **May be repeated once for credit.**
- k. **MST 625 Seminar in Broadcasting and Cinema Media (3:3)**
Pr. admission to appropriate degree program or permission of instructor
 Subject matter varies. May be repeated **once** for credit.
- l. **MST 684 Advanced Cinevideography Media (3:3)**
Pr. 611, 612, 613, and 614 and admission to appropriate degree program or permission of instructor
~~Principles and techniques of film production~~ **Advanced theory and practice of image and sound production for media.**
- m. **MST 690 Independent Study (1-3)**
Pr. admission to appropriate degree program, permission of instructor and Director of Graduate Studies major advisor, and Department Head

- n. **MST 691 Advanced Experimentation (3:1:4)**
Pr. admission to appropriate degree program and permission of instructor and Director of Graduate Studies
 Preparation for the evaluation of experiences in the creative processes of broadcasting or film. Analysis, documentation, and critical evaluation of the specific experience. **Practical experimentation in the creative processes of media. Analysis, documentation, and critical evaluation of the specific experience.**
 - o. **MST 695 Client Based Film and Television Media (3:0:6)**
Pr. admission to appropriate degree program and permission of Instructor and Director of Graduate Studies
 Complete production of a client sponsored program. Emphasis on client collaboration, application of technical skills and aesthetic abilities in an environment in which students may not have complete creative control.
 - p. **MST 698 Graduate Practicum in Film and Video Media (3:0:9)**
Pr. admission to appropriate degree program and permission of instructor
 Guided practice in carrying out major responsibilities in sponsored or independent film/video media productions.
 - q. **MST 699a Master Production in Film and Video Media I (3)**
Pr. ~~third~~ second year in MFA film/video degree concentration
 Research, development, and execution of a major **media** work ~~produced on film or videotape~~. (Graded on S-U basis)
 - r. **MST 699b Master Production in Film and Video Media II (3)**
Pr. ~~third~~ second year in MFA film/video degree concentration
 Research, development, and execution of a major **media** work ~~produced on film or videotape~~. (Graded on S-U basis)
6. PUBLIC HEALTH EDUCATION - Change in prerequisites for following courses, effective 2011-2012 *The Graduate School Bulletin*:
- a. **HEA 759 Community-Based Health Education Research (3:3)**
Pr. 751, 752, 753, 754, 765 (concurrent), ERM 667, ERM 680, ERM 681, permission of instructor
 Foundational work in research methods applied to the challenges inherent in the development of skills associated with community-based participatory research of health promotion programs.
 - b. **HEA 765 Advanced Program Evaluation in Public Health Education (3:3)**
Pr. or coreq. 602, 604, 622, 751, 752, 753, ~~ERM 667, ERM 681~~
 Advanced education in program evaluation, evaluation designs, and their application to complex public health interventions. Emphasis on evaluation practices relevant for Community-Based Participatory Research programs in public health education.
7. TEACHER EDUCATION AND HIGHER EDUCATION - Change in course title and description, effective Fall 2011:
- **HED 607 Adult Learning and College Teaching and Pedagogy (3:3)**
~~Alternative teaching models: their nature, curriculum foundations, relationship to the adult learner, analysis, and evaluation. Research on teaching and issues in faculty evaluation.~~ **Philosophical and epistemological paradigms of university and community college teaching will be explored and investigated. Traditional and alternative forms of pedagogy will be evaluated for their impact on successful college student experiences.**
8. HUMAN DEVELOPMENT AND FAMILY STUDIES & SPECIALIZED EDUCATION SERVICES - Changes in course titles and prerequisites reflect greater emphasis on content related to each aspect of the program and professional ethics.
- **SES 601 Programs and Policies in Early Intervention Introduction to Inclusive Birth-Kindergarten Services (3:3)**
~~Issues, trends, and policies in early intervention as relates to programs for infants and young children with disabilities; legislation, service delivery models, policy issues, family roles, and research outcomes.~~ **Introduction to issues and policies in inclusive birth through kindergarten programs.**

Legislation, service delivery models, policy issues, family roles, and research outcomes will be discussed.

- **SES 603 ~~Preschool Disabilities Assessment and Evaluation~~ Screening/Assessment in Inclusive Early Childhood Services (3:3)**

Pr. SES 601, ERM 604, HDF/SES 606 or permission of instructor

Conceptual knowledge and practical application of **screening and** assessment techniques and procedures for infants, toddlers, ~~and preschoolers, and kindergartners with disabilities~~. **Report writing, IFSPs, IEPs, family assessment, and** ~~Introduction to program evaluation in early intervention programs are included.~~

- **HDF SES 633 ~~Advanced Curriculum in Early Childhood Educational Theory and Practices~~ (3:3)**

Pr. ~~HDF/SES 425 or HDF/SES 435 or permission of instructor~~ HDF/SES 606

~~Examination of current curriculum approaches in early childhood programs. Theoretical and developmental foundations of these approaches, accepted early childhood classroom practices, research in curriculum effectiveness will be researched and critiqued.~~ **Examination of theoretical and developmental foundations of early childhood curriculum approaches, including critique of accepted early childhood practices, action research, and published research in curriculum and program effectiveness.** (formerly HDF 609/633)

NEW/AMENDED COURSE PROPOSALS

The following were approved (with minor revisions):

- AFS 650 Topics in African American Gender Studies (*Summer 2011*)
- AFS 652 Topics in Black Performance Studies (*Fall 2011*)
- AFS 653 Perspectives on African American Culture and Experience (*Fall 2011*)
- CED 720a-b Research Apprenticeship (*Fall 2011*)
- CED 756a Advanced Counseling Theories and Research I (*Fall 2011*)
- CED 756b Advanced Counseling Theories and Research II (*Spring 2011*)
- CED 760a Consultation in counseling and Counselor Education (*Fall 2012*)
- CED 760b Leadership in Counseling and Counselor Education (*Fall 2011*)
- CED 777a Clinical Assessment (*Fall 2011*)
- CED 777b Research Methods in Counseling I (*Spring 2011*)
- CED 777d Research Methods in Counseling II (*Fall 2011*)
- HDF 636 Leadership & Mentoring in Educating Young Children (*Fall 2011*)
- HDF 650 Theory & Research in Early Childhood Development (*Spring 2012*)
- HDF/SES 606 Teaching Methods in Inclusive Early Childhood Settings (*Spring 2012*)
- SES 602 Inclusive Family-Centered Practices in Early Childhood (*Spring 2012*)
- SES 604 Internship in Inclusive Early Childhood (*Spring 2012*)

The following were tabled:

- CED 689 Global Perspectives in Counseling (*Spring 2012*)
- CED 777c Professional Orientation, Ethics and Advocacy in Counselor Education (*Fall 2011*)
- CED 779 Doctoral Counseling Practicum (*Fall 2011*)
- CST 520 African American culture and Identity (*Fall 2011*)
- ELC 690 Practicum in Educational Administration (*Fall 2011*)
- ENT/THR 588 Theatre Entrepreneurship (*Spring/Fall 2011*)
- MAT 519 Topology (*Fall 2011*)
- MAT 525 Intermediate Mathematical Analysis (*Fall 2011*)

PROGRAM REVISIONS

The following were approved:

1. **HUMAN DEVELOPMENT AND FAMILY STUDIES & SPECIALIZED EDUCATION SERVICES – M.Ed. in Birth to Kindergarten: Interdisciplinary Studies in Education and Development (BKISED)**, effective Fall 2011.
 - Program hours reduced from 39 hours to 37 hours;

- HDF 631 eliminated as content is embedded in SES 602;
 - HDF/SES 606 added as core course to include a focus on curriculum and planning and will include a 3-hour practicum to allow students with the opportunity to apply their knowledge;
 - Elimination of third elective in order to create the 4-hour methods course;
 - Changes in course titles and prerequisites reflect greater emphasis on content related to each aspect of the program and professional ethics.
2. **HUMAN DEVELOPMENT AND FAMILY STUDIES & SPECIALIZED EDUCATION SERVICES – Post-Baccalaureate Certificate in Leadership in Early Care and Education (LECE)**, effective Fall 2011.
- No change in total program hours;
 - HDF 650 to replace HDF 633 as core course;
 - Changes in course titles and prerequisites reflect greater emphasis on content related to each aspect of the program and professional ethics.

REPORT OF THE POLICIES AND PROCEDURES SUBCOMMITTEE – DR. CARROLL

Dr. Carroll distributed two draft policies for member review and comment. The first proposal concerns academic dismissal for graduate students who fail the preliminary or comprehensive exams/capstone experience twice. The second deals with admission decision appeals, specifically, a policy detailing the grounds for an appeal, the timeframe for filing an appeal, and to whom the appeal should be made.

REPORT OF THE STUDENT AFFAIRS SUBCOMMITTEE – DR. MAZGAJ

No report.

REPORT OF THE SENATE REPRESENTATIVE – DR. JACKSON

No report.

ADJOURNMENT

With no further business, the meeting adjourned.