

MINUTES

Graduate Studies Committee

November 15, 2013 meeting

The meeting of the Graduate Studies Committee was called to order by Dr. Ken Klase at 10:06 a.m. in 2711 MHRA.

Members Present: Dennis Askew, Bruce Banks, Beth Bernhardt, Michael Boglovits, Laura Chesak, Tony Cuda, Vince Francisco, Stephen Holland, Chris Kepley, Ken Klase, Jodi Pettazzoni, Kelly Rowett-James, Susan Walcott, and William Wiener.

Absent with Notice: David Ayers, Steven Cramer, Michael Kane, Sam Miller, Angela Newman, Linda Rupert

APPROVAL OF MINUTES

Upon motion duly made and seconded, the minutes from the October 18, 2013 meeting were approved.

REPORT OF THE CHAIR - Dr. Klase

Some of the agenda items are continuations of the Accelerated Bachelors to Master's program.

Report of the Senate Representative – Dr. Ayers

No report

REPORT OF THE CURRICULUM SUBCOMMITTEE – Dr. Vince Francisco

ROUTINE CHANGES (Form D - No enclosures)

Approved:

1. **APD 545 445: Experimental Product Apparel Design** – Pr. grade of C (2.0) or better in APD 444 443 - Effective Spring 2014.
2. **SWK 620, 625, 627, 628, 629, 635, 636, 645, and 646** – Delete courses from bulletin. – Effective Fall 2014.
3. **SWK 621: Foundations of Social Welfare Work and Social Policy and Analysis I** – Effective Fall 2014
4. **SWK 640: Field Instruction III** – Pr. SWK 645 608 and SWK 646 or admission to JMSW Advanced Standing plan of study. Coreq. SWK 633, SWK 634, SWK 637, or SWK 638, SWK 641 and SWK 652 – Effective Fall 2014
5. **SWK 641: Field Seminar III** – Pr. SWK 645 608 and SWK 646 or admission to JMSW Advanced Standing plan of study. Coreq. SWK 633, SWK 634, SWK 637, or SWK 638, SWK 640 and SWK 652 – Effective Fall 2014
6. **SWK 647: Field Instruction IV** – Coreq. SWK 639, SWK 642 or SWK 643, and SWK 648 and SWK 653 – Effective Fall 2014
7. **SWK 648: Field Seminar IV** – Coreq. SWK 639, SWK 642 or SWK 643, and SWK 647 and SWK 653 – Effective Fall 2014
8. **TED 553: Teaching Practices and Curriculum in Social Studies** – Pr. TED 545 445, admission to teacher education, and an overall minimum GPA of 2.75 3.0; or permission of instructor

NEW/AMENDED COURSE PROPOSALS (Form A)

Approved:

1. **NAN 612: Food and Agricultural Nanotechnology** – Effective Spring 2014

Approved Pending Revisions:

2. **ACC 646: Advanced Study in Business Environment and Concepts** – Effective Spring 2014
3. **ACC 647: Advanced Study in Financial Accounting and Reporting** – Effective Spring 2014
4. **ACC 648: Guided Study in Taxation & Business Law** – Effective Spring 2014
5. **ACC 649: Advanced Study in Auditing and Attestation** – Effective Spring 2014
6. **HHS 750: Professional Development Seminar** – Effective Spring 2014
7. **NAN 730: (Nano)-Electrochemistry** – Effective Spring 2014

PROGRAM REVISION (FORM G)

Approved Pending Revisions:

Geography – Accelerated BA to MA Degree Program – Implementation of the Accelerated Degree Program – Effective Fall 2014.

REPORT OF THE DEAN - Dr. Bill Wiener

3MT (Three Minute Thesis) update: there were three winners. The first place winner will be participating in the regional contest. The competition will continue each year.

Regarding financial aid, there is a certain amount of funding spread around to all graduate students. This is being reworked to have more impact in alleviating financial need.

Report of the Policies and Procedures Subcommittee – Dr. Susan Walcott

Accelerated Degree Program language was reviewed. Graduate school letter of admission will reflect a provisional admit.

Proof of Internal Review Board approval is needed prior to accepting a dissertation topic.

Conversations are taking place regarding a standard for multiple author dissertations.

Discussion took place regarding appealing for retroactive withdrawal. Emphasis was placed on placing something in The Graduate Bulletin regarding this policy. The bulletin text will be introduced at next meeting.

Discussion took place regarding changing the language so that applicants' final transcripts are due by the end of the first semester of Graduate School. More questions need to be answered.

Report of the Student Affairs Subcommittee – Dr. Tony Cuda

Currently working on best practices in advising and mentoring graduate students.

New Business/Other

Motion and approval to amend March 2013 minutes.

Discussion took place regarding the credentialing necessary for advanced doctoral students to teach masters level courses.

Adjournment