

## **MINUTES**

### **Graduate Studies Committee**

October 18, 2013 meeting

The meeting of the Graduate Studies Committee was called to order by Dr. Ken Klase at 10:05 a.m. in 2711 MHRA.

Members Present: Dennis Askew, David Ayers, Bruce Banks, Beth Burnheart, Laura Chesak, Tony Cuda, Vince Francisco, Stephen Holland, Chris Kepley, Ken Klase, Sam Miller, Jodi Pettazzoni, Kelly Rowett-James, Anita Tesh, and William Wiener. Also present: Barbara Tookey and Cathryne Schmitz.

Absent with Notice: Michael Boglovits, Michael Kane, and Linda Rupert.

Absent without Notice: Steven Cramer, Karen Katula, and Susan Walcott.

### **APPROVAL OF MINUTES**

Upon motion duly made and seconded, the minutes from the September 13, 2013 meeting were approved.

### **REPORT OF THE CHAIR - Dr. Klase**

No report

### **Report of the Senate Representative – Dr. Ayers**

Faculty Senate met October 2, 2013 and had discussion, there were no action items. There was a resolution to revise Academic Calendars to revise Memorial Day as a holiday. There was also a report from the UNC System Faculty Assembly.

### **REPORT OF THE DEAN - Dr. Bill Wiener**

Enrollment is down 3.8% from the previous year. The next Board of Trustees meeting will focus on enrollment issues and present two scenarios on increasing enrollment outside of current measures. The first is what The Graduate School would do if there was an influx of new resources. The other scenario is working on a projection of where the school will be in the next three years. The school is working on ways to increase stipend levels in certain areas and fund innovative approaches.

There will be a study of the role and function of the Director of Graduate Study over the UNC system. Schools in Virginia will also be surveyed to find compensation levels, course load levels, and other measurements.

General Administration has formed a committee on graduate effectiveness to look at time to degree, continuation rates, and persistence in graduation to come up with metrics to share.

New enrollment for Preparing Future Leaders program includes 22 new students from UNCG and 3 new students from NC A&T.

Academic Analytics information will be shared with the Faculty Senate on the benefits and drawbacks Academic Analytics can provide to the different units. The approach will look at the unit as a whole, without identifying who is doing certain things within each unit. One concern is that grants that are captures are only the Federal grants and the information that goes unrecognized with co-primary investigators. At this point in time, it is best to keep the focus of Academic Analytics on the doctoral programs over the next several years and decide if it is useful.

### **REPORT OF THE CURRICULUM SUBCOMMITTEE – Dr. Sam Miller**

### **ROUTINE CHANGES (Form D)**

**Approved:**

1. **MUP 553 653: Performance Studies (Secondary):** Clean up. Will be explained at meeting.
2. **MUS MTD 638: Exploring Musical Performing Arts Cultures** – Change letter grade to P/F. Effective Spring 2014
3. **NAN 735: Nanomaterials and Reactions by Design** – Change course frequency to every odd year in the spring. Effective Spring 2014
4. **TED 619: ~~Research and Programs in Reading Education~~ Issues and Trends in Literacy Education** – Examines contemporary issues in Reading Literacy Education. Special attention to the changing contexts of reading literacy curricula and instruction. Effective Spring 2014

#### **NEW/AMENDED COURSE PROPOSALS (Form A)**

##### **Approved pending revisions:**

1. **ENT/GEO/LIS 530: Researching Opportunities in Entrepreneurship and Economic Development** – Effective Spring 2014
2. **HHS 650 – Applied Multiple Regression** – Effective Spring 2014
3. **HIS 540: Borders and Frontiers in the Mediterranean** – Effective Spring 2014
4. **NAN 692: Directed Studies in Nanoscience** – Effective Spring 2014

#### **ADDITION/DISCONTINUATION OF CONCENTRATIONS, SECOND MAJOR, OR MINORS (FORM F)**

##### **Tabled:**

1. **MEd in Curriculum and Instruction** – Addition of a new concentration in Learning Sciences (Educational Psychology). Effective Spring 2014.

#### **PROGRAM REVISION (FORM G)**

##### **Tabled:**

- a. **Business Administration – Masters in Business Administration** – Revise program admission procedure – An applicant with a terminal/professional degree such as MD, JD, Ed.D, PhD, and DBA may request to waive the GMAT/GRE requirement if the applicant has a minimum GPA of 3.0 for these graduate degrees. – Effective Spring 2014.
- b. **Information Technology – Masters in Information Technology & Management** – Revise program admission procedure – An applicant with a terminal/professional degree such as MD, JD, Ed.D, PhD, and DBA may request to waive the GMAT/GRE requirement if the applicant has a minimum GPA of 3.0 for these graduate degrees. – Effective Spring 2014.
- c. **TEHE – Masters of Arts in Teaching - Secondary Social Studies** – Adjust total number of hours required for degree from 42 to 36. Add TED 535 to course requirements. Delete 9 hours of content courses. – Effective Spring 2014.

#### **CERTIFICATE OR LICENSURE PROGRAM PROPOSAL (FORM J)**

##### **Approved:**

1. **PBC of Educational Assessment** – (Proposed) Effective Fall 2014

## **REQUEST FOR DISCONTINUATION OF A PROGRAM (FORM K)**

### **Approved:**

1. **PBC in BioMusic** – Discontinuation (Proposed) Effective Summer 2014.

## **REQUEST FOR TITLE CHANGE OR CIP CODE CHANGE FOR AN EXISTING DEGREE PROGRAM (FORM L)**

### **Approved:**

1. **Peace and Conflict Studies – MA and PBC** – (Proposed) Effective Spring 2014.

### **Report of the Policies and Procedures Subcommittee – Dr. Bruce Banks**

The UNC system was research to see what changes need to be made regarding residency requirement for doctoral programs.

On the issue of joint/dual degree doctoral programs, it is recommended that the current requirement of no more than one third of off-campus credits is accepted.

There was discussion about raising the full time status from 6 to 9 credits. There is a review on the financial implications of a change.

### **Report of the Student Affairs Subcommittee – Dr. Linda Rupert**

No report

### **New Business/Other**

#### **Approved:**

1. **Student exchange & Joint Dual Degree Proposal - Peace and Conflict Studies and the University of Konstanz** – Reviewed the memo from CPS, the SACS agreement, and the proposed UNCG/Konstanz agreement. (A new form [Form N] is in the process of being created for future requests).

### **Adjournment**