

## **MINUTES**

### **Graduate Studies Committee**

October 22, 2010 meeting

The meeting of the Graduate Studies Committee was called to order by Professor Snowden at 10:00 a.m. in Elm Room, EUC.

Members Present: Babb, Bagley, Bartlett, Carroll, Chesak, Francisco, Hodges, Jackson, Lewallen, Lewis, Meanley, Petersen, Smits, Snowden, Tomkiel, and Tullar. Also present: McCrickard, and Tookey.

Excused Absence: Francisco, Mazgaj, and Rowett-James.

### **APPROVAL OF MINUTES**

Minutes from the September 17, 2010 meeting were approved as written.

### **REPORT OF THE CHAIR - DR. SNOWDEN**

Dr. Snowden submitted for discussion the Faculty Senate's resolution allowing student representatives on the GSC full voting privileges, including academic appeals. The GSC student representatives currently hold voting privileges on all matters except student appeals. University Counsel was consulted and explained that student membership on a University committee binds them to FERPA regulations. A motion to include academic appeals in GSC student representative voting privileges was made and seconded. Discussion ensued regarding the sensitive nature and possible conflicts of interest a student might have with such appeals. Following a call for the vote, the motion carried by majority vote.

Dr. Snowden informed the committee of a request from the University Libraries to add a representative to GSC membership. After discussion, members decided to invite a representative from the library to attend the next GSC meeting in order to provide a rationale and additional information.

The call for nominations for chair-elect resulted in some interest, but no final commitment. By postponing the vote to a future meeting, members can consider the opportunity, consult schedules and allow time for notifications regarding proposed research leave. Dr. Snowden will send an email asking for official nominations before the November meeting.

### **REPORT OF THE DEAN - DR. PETERSEN**

At the recent Faculty Senate meeting, the Provost announced that the Graduate School and the Office of Research & Economic Development will not be reorganized. Dr. Petersen and Dr. Shelton are preparing recommendations on how to increase collaboration between the units with two primary goals. The first is to increase external funding of graduate assistantships. The current amount funded from external sources is 18%. The Graduate School may offer tuition waivers that can be attached as incentives for including assistantship funding in grant proposals. The second goal is to increase professional development opportunities. The two units currently sponsor a series of workshops offered each year. Additional workshops may be added. Statistics have indicated a clear connection between student participation in these types of activities and progress toward graduation.

Dean Petersen announced that he will be stepping down as Dean of the Graduate School at the end of the academic year. The University will form a search committee in the near future.

The Dean is currently reviewing a report from General Administration on low-productivity programs. These are defined as master's programs with less than 15 graduates in the past two years and doctoral programs with less than 5 graduates in the past two years. General Administration also

considers enrollment in the program. Eleven programs fell into this category. The Dean has notified the units and asked for responses.

The Council of Graduate Schools received a grant from the Alfred Sloan Foundation to study master's degree completion/attrition in the STEM (science, technology, engineering, and mathematics) fields of study. In addition, two new publications from The Council of Graduate Schools are now available as resources for departments. "Graduate School and You" provides information on employment, salaries and potential funding sources for graduate students. The joint document with ETS, "Graduate Enrollment Degrees: 1999-2009" provides a report on enrollment and completion of degrees, with pertinent demographic data. One significant note is that half of first-time graduate students were in education, business, and health sciences.

Dr. Petersen announced that the fall Graduate Council meeting has been scheduled for December 10. At this time, we do not know whether the one doctoral program UNCG has awaiting review will be considered.

## **REPORT OF THE CURRICULUM SUBCOMMITTEE – DR. LEWALLEN**

### **Routine Changes**

#### **The following were approved:**

1. ART prefix change request to ARH (Art History), effective Fall 2011:
  - ART 500 Traditions of Art Criticism
  - ART 501 Topics in the History of Art
  - ART 502 Historiography and Methodology
  - ART 590 Museum Studies
  - ART 600 Writing Art Criticism
  - ART 601 Public Art
  - ART 602 The Teaching of Art from Vasari to Albers
  - ART 605 Perspectives in Contemporary Art
  - ART 606 A Study of the Artist
  - ART 618 Topics in the History of Art
  - ART 619 Research Problems in Art History, Art Criticism
2. ENG 522, change course title and prerequisite, effective Fall 2011. **\*\*\*Routine change rejected by UCC on Nov. 11, 2010.**  
~~ENG 522 Teaching Composition: Theories and Applications–Composition Theory and Pedagogy~~  
~~Pr. 321 or 660 desirable graduate standing~~
3. TED 675, change course number, title, and description, effective Fall 2011.
4. TED 656, change course number, title, prerequisites, and description, effective Fall 2011.
5. MUS 601, 605, 627, 632, 633, delete prerequisites, effective Spring 2011.
  - MUS 601 Research Methods in Music  
~~Pr. graduate music education major or permission of instructor~~
  - MUS 605 The Measurement of Musical Behavior  
~~Pr. graduate music education major or permission of instructor~~
  - MUS 627 Issues in Multicultural Music Education  
~~Pr. admission to a graduate program in music education or permission of instructor~~
  - MUS 632 Methods and Materials in Music Reading Instruction  
~~Pr. graduate music student or K-12 licensure~~
  - MUS 633 Music for Exceptional Children  
~~Pr. 361 or permission of instructor~~

## **New/Amended Course Proposals**

### **The following were approved (with minor revisions):**

ENG 745 Seminar in Writing Program Administration  
ISM 680 Healthcare Information Technology Management  
ISM 681 Healthcare Decision Making for IT Managers: Skills and Techniques  
TED 636 Educational Psychology & Differentiated Instruction  
CNR 633 Restorative Justice: Theory and Practice

### **The following were approved:**

TED 658 Number Systems and Operations: K-5 Mathematical Tasks  
TED 659 Rational Numbers and Operations: K-5 Learning Trajectories  
TED 660 Data Analysis and Measurement: K-5 Classroom Instruction  
TED 661 Algebraic Reasoning: K-5 Discourse and Questioning  
TED 662 Geometry and Spatial Visualization: K-5 Assessment

## **Program Revisions**

The Curriculum Subcommittee asked the full committee to review the program revisions from the School of Business & Economics that request to waive the GMAT as an admissions requirement for applicants who are members of Beta Gamma Sigma. Associate Dean, Donald McCrickard provided details regarding Beta Sigma Gamma induction standards and the significance of membership as well as the rationale behind this request. Beta Sigma Gamma is an international honor society for accredited business schools, with only the top 10% of the graduating class being eligible for membership. The lowest GPA is around 3.5. These students have a number of opportunities available to them, and the programs requesting the revisions would like to attract more of them to UNCG. The distinction was made that the programs do not wish to waive the GMAT requirement for everyone, but only for members of Beta Sigma Gamma. Details, such as how the student would inform the Graduate School of Beta Sigma Gamma membership, were also discussed and will need additional attention to establish clear procedures. The motion was made and seconded to approve the program revisions as presented. The motion carried by majority vote.

### **The following were approved:**

1. MS in Accounting, Department of Accounting and Finance, effective Fall 2011.
  - Waive GMAT for accounting undergraduate student inducted into Beta Gamma Sigma if overall GPA in accounting courses is 3.25 or better.
2. MBA, MBA Program, effective Fall 2011
  - Waive GMAT for undergraduate business students inducted into Beta Gamma Sigma.
3. MS in Information Technology and Management, Department of Information Systems and Operations Management, effective Fall 2011.
  - Waive GMAT for undergraduate business students inducted into Beta Gamma Sigma.

### **The following was approved:**

4. JMSW in Social Work, Advanced Standing Option only, Department of Social Work, effective Summer 2011.
  - Reduce hours from 42 to 36 by removing SWK 631 and SWK 632 from the Required Summer Bridge Courses.

## **REPORT OF THE POLICIES AND PROCEDURES SUBCOMMITTEE – DR. CARROLL**

No report

**REPORT OF THE STUDENT AFFAIRS SUBCOMMITTEE – DR. MAZGAJ**

No report.

**REPORT OF THE SENATE REPRESENTATIVE – DR. JACKSON**

No report.

**OTHER**

With no further business, the meeting adjourned at 11:10 a.m.