

MINUTES

Graduate Studies Committee

October 21, 2011 meeting

The meeting of the Graduate Studies Committee was called to order by Dr. Ken Snowden at 10:00 a.m. in MHRA 1607.

Members Present: Cheryl Buehler, Bill Carroll, Laura Chesak, Vincent Francisco, Byoungho Jin, Matina Kalcounis-Rueppell, Michael Kane, Ken Klase, Lynne Lewallen, Todd Lewis, Paul Mazgaj, Kelly Rowett-James, Ken Snowden David Teachout, Barbara Tookey, and Bill Wiener.

Excused Absence: Bill Harden

APPROVAL OF MINUTES

Minutes from the September 16, 2011 meeting were approved as written.

REPORT OF THE CHAIR - DR. SNOWDEN

Welcome and invitation for Dean Wiener's report.

REPORT OF THE DEAN - DR. WIENER

Dr. Wiener reported there will be a Graduate Research and Creative Activities Expo on Tuesday, April 3, 2012 from 1:00 p.m. to 4:00 p.m. in the EUC. Graduate students, with faculty support, can participate by either creating a poster, a 15 minute presentation, or a video installation in their area of interest. The areas to select from are Applied Sciences, Humanities, Social Sciences, Arts, or Professional Programs. Each area will have a \$1,000 prize winner, sponsored by ORE and The Graduate School. The purpose for this Expo is to enhance the visibility of graduate education and have at least two of the student winners present at the Graduate Fellowship Reception on April 26, 2012 at the Community Research Council in Raleigh.

Dr. Wiener stated he has been working with The Graduate School development director on establishing a Council for Advancement of Graduate Education. The council will consist of 13 members and will be responsible for connecting with donors to bring in additional funding for assistantships, increasing the visibility of graduate education, and assisting with support programs. Each member will be expected to contribute a minimum of \$1,000 with the possibility of a major gift. The members will establish a set of by-laws at their first meeting which will be held on November 1, 2011.

Dr. Wiener also reported he is looking for volunteers to help assist with a number of graduate support programs. The support programs focus on resilience, ethics & integrity, scholarship: knowledge & creativity, planning & organization, engagement, communication skills, and teamwork & teaching (also known as the RESPECT grid).

The Graduate School staff and campus constituents, including the registrar, have been gathering information on the graduates within the past 10 years. The number of graduates within each degree is being looked out in determining a plan on providing additional assistantships.

Dr. Wiener also reported he has received approval from the Provost to share information by December 2011 with departments regarding allocation amounts for the upcoming year. This is to help assist departments with making offers earlier to students.

REPORT OF THE CURRICULUM SUBCOMMITTEE – DR. TEACHOUT

ROUTINE COURSE CHANGE REQUESTS (Form D)

The following were approved:

- A. **MA and PB Cert. in Conflict and Peace Studies** – Change course prefixes from CNR to CPS
– Effective Fall 2012

- B. ~~MUE~~ **MUS 606 Seminar in Music History** – Change of prerequisite as follows: *Pr. 602 (MUE 601) or permission of instructor to MUS 602 or MUE 601* – Effective January 2012
- C. ~~MUE~~ **MUS 631 Selected Topics in Ethnomusicology** – Effective January 2012
- D. **MUP MUS 525 Overview of Tonal Harmony and Form** - Effective January 2012
- E. **MUP MUS 631 Selected Topics in Ethnomusicology** - Effective January 2012
- F. **MUS MUP 550 Electronic Music** - Effective January 2012
- G. **MUS MUP 566 Orchestration** - Effective January 2012
- H. **MUS MUP 640 650 Electroacoustic Music Composition** - Effective January 2012
- I. **MUS MUP 661 Entrepreneurial Career Development in Music** - Effective January 2012
- J. ~~MUS 697 Directed Study in Music Composition, Ethnomusicology, Musicology, and Theory~~
Directed Study in Music Studies - Effective January 2012
- K. ~~MUS 797 Directed Study in Music Composition, Ethnomusicology, Musicology, and Theory~~
Directed Study in Music Studies - Effective January 2012
- L. **Delete from Curriculum** - Effective January 2012
 - a) **MUP 528 Choral Music since 1750**
 - b) **MUP 603 String Instrument Pedagogy**
 - c) **MUP 604 Woodwind Instrument Pedagogy**
 - d) **MUP 607 Brass Instrument Pedagogy**
 - e) **MUP 608 Percussion Instrument Pedagogy**
 - f) **MUP 615 Seminar in Nineteenth-Century Piano Literature**
 - g) **MUP 616 Techniques of New Music for Piano**
 - h) **MUP 626 Guitar Literature**
 - i) **MUP 628 Choral Music of the Renaissance and Baroque**
 - j) **MUP 635 Percussion Literature**
 - k) **MUP 670 Woodwind Literature**
 - l) **MUP 671 String Solo Literature**
 - m) **MUP 673 Brass Solo Literature**

NEW OR AMENDED COURSE PROPOSALS (Form A)

The following was approved with minor revisions:

- A. **MUP 640 Vocal Coaching** – Effective Spring 2012

PROGRAM REVISIONS (Form G)

The following was approved:

- A. **MS Genetic Counseling** – Add CSD 632 Introduction to Research Design in Communication Sciences and Disorders and delete PSY 624 Research Methods in Clinical Psychology from required core courses – Effective Spring 2012
- B. **PhD in Medicinal Biochemistry:**
 - a. Required Core Courses: Any two of the following courses (~~15 hours~~ 6 hours) – Effective Fall 2011
 - b. Electives (~~9 hours minimum~~ 12 hours minimum)
 - c. Total Number of Required Credit Hours (~~6+~~ 56)
 - d. Allow Doctoral students to apply up to 9 hours of appropriate coursework from a Master’s program toward the total required number of credit hours for the PhD.

CIP CODE RECLASSIFICATION (Form L)

The following was approved:

- A. **MM in Performance-Composition** – Change CIP from 500904 to 500903

REPORT OF THE POLICIES AND PROCEDURES SUBCOMMITTEE – DR. KLASE

Dr. Klase reported the subcommittee met via e-mail to discuss and recommends the inclusion of a library member as a non-voting member of the GSC. The full committee voted and approved. Dr. Snowden reported he will inform them of the decision.

Dr. Klase also reported the subcommittee discussed the need to change the GSC policy concerning membership due to the restricting of the School of Health and Human Performance, School of Human Environmental Sciences, and other departments. One option is to have a representative on the full committee from the Joint School of Nanoscience and Nanoengineering. A formal recommendation will be presented to the full committee at the November meeting.

Dr. Kelly Rowett-James explained the process of how, at the end of each semester, F's are entered in for those courses that have not been assigned a grade. This is done in order to complete end of term processing. A recommendation was made to instead assign "NR" in place of the "F". The NR grade will impact the GPA the same as an F but will be easier to track. The subcommittee will discuss in more detail and will present a recommendation to the full committee at the November meeting.

REPORT OF THE STUDENT AFFAIRS SUBCOMMITTEE – DR. MAZGAJ

Dr. Snowden reported there are two pending requests for moratorium/discontinuation of academic programs and that the subcommittee will be meeting on a monthly basis beginning in November so that requests can be handled on an ongoing basis throughout the 2011-12 academic year. Dr. Snowden reported that he was asked by the administration to develop a calendar under which the GSC would handle discontinuations that emerge as recommendations from the academic program review process. He reported that the calendar he proposed would move the recommendations to the appropriate subcommittee of the GSC for review during the Summer of 2012 so that a recommendation could be made to the full GSC at its September 2012 meeting. The full GSC would then vote on the recommendations for discontinuation in October 2012.

REPORT OF THE SENATE REPRESENTATIVE – DR. ARRINGTON

No report.

ADJOURNMENT

With no further business, the meeting adjourned.