

MINUTES

Graduate Studies Committee

September 13, 2013 meeting

The meeting of the Graduate Studies Committee was called to order by Dr. Ken Klase at 10:03 a.m. in 1607 MHRA.

Members Present: Dennis Askew, David Ayers, Bruce Banks, Michael Boglovits, Laura Chesak, Steven Cramer, Tony Cuda, Vince Francisco, Stephen Holland, Michael Kane, Chris Kepley, Ken Klase, Jodi Pettazzoni, Kelly Rowett-James, Linda Rupert, Susan Walcott, and William Wiener. Also present: Barbara Tookey.

Excused Absence: Karen Katula, Sam Miller, and Angela Newman.

APPROVAL OF MINUTES

Upon motion duly made and seconded, the minutes from the April 19, 2013 meeting were approved pending minor corrections.

REPORT OF THE CHAIR - Dr. Klase

GSC charge is still under review.

Curriculum subcommittee curriculum review process is being discussed as to how to be more efficient with the steady increase of the number of changes.

Report of the Senate Representative – Dr. Ayers

No report

REPORT OF THE DEAN - Dr. Bill Wiener

Dean Wiener discussed the budget cuts for The Graduate School. Due to cuts, two positions have been cut: an IT position and administrative support position.

Enrollment advertisements through TV, radio, and recruitment grants have boosted applications by 90%, but most did not finish the applications. Enrollment was down 2.2%, compared to down 3% last year, and international enrollment was up. One concern is how to evaluate international transcripts now that the school is now conducting its own evaluations. Master's, doctoral, and certificate programs are down, but Visions and distance learning is up.

For the upcoming year, the school has subscribed to Academic Analytics to compare publication productions to find out where peers are applying for grants. They will be on campus September 26 where Department Chairs and Director of Graduate Studies will be able to work with them.

The Preparing Future Leaders program is now looking for 40 students, 20 from UNCG and 20 from NCA&T. The program received a grant to implement four modules to offer the participants.

A Research Development Program started last year with 10 students. This is expanding to 20 students for this current year, and there are four spots left in the program.

This year the school will also do a study of Director of Graduate Studies. This study will be broad and be expanded to all UNC campuses and results will be taken to the Southern Conference of Graduate Schools and to UNCG.

The Three Minute Thesis and Dissertation competition will start this year at UNCG. This is a competition in communication to present the essence of a research study and the future implications to an audience. The event is in rounds with the final round being a public event. There are prizes for the top presentations. Winner will compete in a national conference. Announcements will go out by September 16th.

SEM committee report has been generated to help decide what to do next to increase enrollment. This report is being reviewed to see what can be done in the future. Part of this process is also interviewing for the position of Director of Enrollment Management.

General Administration allows each university 3 program proposals at any point in time. The one remaining for UNCG is the PhD in Community Health Education. An MFA in Media Studies has been requested, but the School of the Arts has also put in a proposal for MFA. So discussions of a joint program are taking place.

REPORT OF THE CURRICULUM SUBCOMMITTEE – Dr. Vince Franciso for Dr. Sam Miller

ROUTINE CHANGES (Form D)

The following were approved:

1. **CCI 512: The Archaeology of Roman Daily Life** – *Pr. Classical Studies major (any concentration). SPLS major, Archaeology concentration, or admission to the M.Ed. in Latin program)* – Effective Spring 2014
2. **TED 521: Literacy II: Reading and Writing in the Intermediate Elementary Grades** – *Pr. admission to the M.Ed. MAT, Elementary Education concentration Classroom Practice Track and 517, or permission of instructor* – Effective Spring 2014
3. **TED 625: Mathematics in the Elementary School II** – *Pr. admission to the M.Ed. in Curriculum and Instruction, Elementary Education concentration; 518; or permission of instructor. Coreq. Classroom Practice Track students must be enrolled in an internship as part of their program requirement that places them in a K-5 grades classroom. Admission to the MAT, Elementary Education concentration or permission of instructor* – Effective Spring 2014
4. **TED 636: Educational Psychology and Differentiated Instruction** – *Pr. 517, 518, 519, 520, 545, and ERM 605; Coreq. 521 and 625 Admission to the MAT, Elementary Education concentration or permission of instructor* – Effective Spring 2014

NEW/AMENDED COURSE PROPOSALS (Form A)

The following was tabled:

- a. **BIO 519: Introduction to Nanotechnology** – Effective Spring 2014

The following were rejected:

- b. **NAN 730: Food and Agricultural Nanotechnology** – Effective Spring 2014
- c. **NAN 757: Scientific Integrity** – Effective Spring 2014
- d. **TED 651: Life Sciences in the Elementary School** – Effective Summer 2014
- e. **TED 652: Physical Sciences in the Elementary School** – Effective Summer 2014
- f. **TED 653: Earth and Space Sciences in the Elementary School** – Effective Summer 2014

ADDITION/DISCONTINUATION OF CONCENTRATIONS, SECOND MAJOR, OR MINORS (FORM F)

The following were approved pending revisions:

1. **Teacher Education – M.Ed** – New concentration in Elementary Science Education – Effective Spring 2014

REQUEST FOR TITLE CHANGE OR CIP CODE CHANGE (FORM L)

The following was tabled:

- a. **Peace and Conflict Studies – MA and PBC** - Proposed Effective Date Spring 2014

Report of the Policies and Procedures Subcommittee – Dr. Susan Walcott

Current residency requirements for online doctoral students will be reviewed and committee will look into how peer institutions handle. SACS requirements will be discussed as well.

The subcommittee discussed requiring proof of IRB approval before accepting dissertations that test subjects. Mary Early will be invited to speak about when the proof should be required.

There was discussion to clarify language in the appeals of grade policy so there is consistency in the language.

There will be continual discussion regarding transferring credit for dual degrees.

There was also discussion regarding multiple authors for dissertations. There will be continual discussion with doctoral Director of Graduate Studies to clarify current policies and ways to advise students.

Report of the Student Affairs Subcommittee – Dr. Linda Rupert

The subcommittee has a pending item of Best Practices Guidelines. The committee will edit the guidelines, vetted by the University Council, and be presented to GSC.

New Business/Other

There was an update on joint/dual programs. There will be a form created for such programs and it will be decided how to distribute the form.

Adjournment