

## **MINUTES**

### **Graduate Studies Committee**

September 17, 2010 meeting

The meeting of the Graduate Studies Committee was called to order by Professor Snowden at 10:00 a.m. in Elm Room, EUC.

Present: Babb, Bagley, Bartlett, Carroll, Chesak, Francisco, Hodges, Jackson, Klase, Lewallen, Mazgaj, Meanley, Petersen, Rowett-James, Snowden, Tomkiel, Tookey, and Tullar.

Excused Absence: Lewis and Smits.

### **APPROVAL OF MINUTES**

Minutes from the April 16, 2010 meeting were approved as written.

### **REPORT OF THE CHAIR - DR. SNOWDEN**

There was a discussion of nominations for the chair-elect. Nominations should be emailed to Dr. Snowden.

### **REPORT OF THE DEAN - DR. PETERSEN**

Dean Petersen advised that the budget situation is better than the worst case scenarios presented for the current year. Money held back has been returned to The Graduate School and the permanent OTP budget has been increased. Significant monies have been received from private giving, particularly due to participation in the annual phonathon. The GRS enrichment fund is at \$50,000. These funds can be used to support graduate student recruitment. Departmental needs vary but past efforts include magazine ads, receptions at national meetings, campus events, and purchased lists of high GRE scores. Dean Petersen advised units to speak with Scott Hudgins about potential assistance.

Graduate School staff attended 17 graduate fairs last year and plan to attend more than 30 this year with an increased emphasis on visiting historically black universities and colleges.

Predictions for future budgets are pessimistic. The University must plan budget cuts of 5% and 10%. There is discussion of a possible \$500 tuition increase next year.

Graduate enrollment is flat at 3,790 students, 3,087 on campus and 703 in distance education programs. There are 130 fewer students on campus than last year but 120 more students in distance education programs. Graduate students comprise 20.4% of the total student body. 1,061 graduate degrees were conferred last year, including a record number of 130 doctoral degrees.

Positive feedback was received from our two new student orientation sessions.

Three new graduate programs began this fall, MS in nanoscience, PhD in nanoscience, and PhD in environmental health science. General Administration has approved the request for permission to plan a PhD in Social Work jointly with North Carolina A&T State University. GA has taken no action on the request for permission to plan a PhD in Institutional Research and Assessment submitted in 2007. Hopefully, it will be reviewed this fall, but disciplinary panel review and Graduate Council review have yet to be scheduled.

The Graduate School staff experienced a number of personnel changes over the summer. Dr. Rebecca Saunders, Associate Dean, and Yvonne Cousino, Director of Enrolled Student Services, retired at the end of June. Dr. Laura Chesak now serves as Interim Associate Dean and Mary Early, formerly Assistant Director of Enrolled Student Services, has replaced Ms. Cousino as director. Valeria Caviness has stepped into Mrs. Early's position. Cheryl Thomas, formerly the Director of Admissions and Student Services at UNC Chapel Hill, has been hired as the new Director of Admissions. The admissions team now has four admissions specialist, three of whom are new. Each one is handling fewer programs.

In 2006, the National Research Council began soliciting data about doctoral programs. UNCG had four programs eligible for the study, Kinesiology, Nutrition, Psychology, and English; however, only two programs completed the information requested. The results of the study have been long-delayed but are expected on Sept. 28.

The Council of Graduate Schools has released data concerning the growth in the number of first-time doctorates awarded from 2008 to 2009. For the first time, women received the majority of doctorates at 50.4%. Averages of loan debt for doctoral students were also reported.

## **REPORT OF THE CURRICULUM SUBCOMMITTEE – DR. CARROLL**

### **Routine Changes**

#### **The following were approved:**

1. ENT/BUS/CST/SWK 540 Social Entrepreneurship: Justice and Green Environment, cross-list with CNR, effective Spring 2011.
2. RPM 612 Research Applications in Recreation, Parks, and Tourism, add KIN 610 to prerequisite choices, effective Fall 2011.  
Pr. ERM 604 or KIN 611 or SOC 616; ERM 517 or HEA 604 *or* KIN 610

### **New/Amended Course Proposals**

#### **The following were approved (with minor revisions):**

TED 663 Mathematical Modeling: K-5 Leadership  
KIN 615 Ethnographic Methods in Kinesiology

#### **The following were tabled:**

TED 658 Number Systems and Operations: K-5 Mathematical Tasks  
TED 659 Rational Numbers and Operations: K-5 Learning Trajectories  
TED 660 Data Analysis and Measurement: K-5 Classroom Instruction  
TED 661 Algebraic Reasoning: K-5 Discourse and Questioning  
TED 662 Geometry and Spatial Visualization: K-5 Assessment

### **Program Revisions**

#### **The following were approved:**

1. MS in information technology and management, Department of Information Systems and Operations Management, effective Fall 2011.
  - a. Reduce hours from 31.5-43.5 to 30 hours.
  - b. Add a thesis option
  - c. Revise course requirements.
2. Post-Baccalaureate Certificate in information technology, Department of Information Systems and Operations Management, effective Fall 2011. (No change in hours.)
  - a. Revise course requirements.

3. Post-Baccalaureate Certificate in information assurance, security, and privacy, Department of Information Systems and Operations Management, effective Fall 2011. (No change in hours.)
  - a. Revise course requirements.
4. Post-Master's Certificate in information technology, Department of Information Systems and Operations Management, effective Fall 2011. (No change in hours.)
  - a. Revise course requirements.

**The following new/amended course proposals related to Items 1-4 above were approved (with minor revisions):**

ISM 671 Data Management  
ISM 672 Web Programming  
ISM 673 Telecommunications and Distributed Networks  
ISM 674 Systems Analysis and Design  
ISM 675 Business Analytics  
ISM 676 Information Security and Privacy  
ISM 677 Information Systems Management  
ISM 678 Project Management  
ISM 679 Special Topics in Information Systems  
ISM 698 Project in Information Technology  
ISM 699 Thesis (Amended)

**The following new course proposal related to Items 1-4 above was tabled:**

ISM 680 Healthcare Information Technology Management

### **New Concentration**

**The following was approved (with minor revisions):**

The Joint School of Nanoscience and Nanoengineering requests a new Technical Concentration for the professional MS in nanoscience, effective Fall 2010.

### **New Certificate**

**The following was approved (with minor revisions) pending final approval of the related new courses proposals (ISM 680 and ISM 681):**

Post-Baccalaureate Certificate in healthcare information technology management, Department of Information Systems and Operations Management, effective Fall 2011.

**The following related new course proposal was tabled:**

ISM 681 Healthcare Decision Making

### **Program Moratorium**

**The following was approved:**

The Department of Information Systems and Operations Management requests to place campus version of MS in information technology and management on moratorium through 2013-2014, effective Fall 2011.

### **Change of Major Name**

**The following was approved:**

The Department of Teacher Education and Higher Education requests to change the name of the major for the Master of Education in Curriculum and Instruction to Teacher Education, for the following concentrations:

Chemistry Education  
Comprehensive Science Education  
Elementary Education  
Elementary Mathematics Education  
English as a Second Language  
Instructional Technology  
Mathematics Education  
Middle Grades Education  
Reading Education  
Social Studies Education

**Information Items**

1. Distance education version (Randolph Co.) of the MSA in educational leadership, Department of Educational Leadership and Cultural Foundations, effective Fall 2010.
2. Distance education version (online) of the MS in information technology and management, Department of Information Systems and Operations Management, effective Fall 2011.

**REPORT OF THE POLICIES AND PROCEDURES SUBCOMMITTEE – DR. CARROLL**

No report

**REPORT OF THE STUDENT AFFAIRS SUBCOMMITTEE – DR. MAZGAJ**

No report.

**REPORT OF THE SENATE REPRESENTATIVE – DR. JACKSON**

No report.

**OTHER**

In April 2007, the Faculty Senate passed a resolution to add the University Registrar as an ex officio member to the Graduate Studies Committee; however, they failed to present the resolution to the General Faculty for approval. Discussion followed regarding the need for such approval given the wording of the GSC charge. The same resolution also gave full voting privileges to the student members who previously were allowed to vote on all matters except academic appeals. This change was never approved by the GSC. Discussion followed regarding the appropriateness of students voting on academic appeals and it was decided to consult University Counsel before determining if a new resolution is needed.

Dr. Brett Carter, Dean of Students, has asked for a member of the GSC to serve on the Exceptional Admissions Committee. Dr. Paul Mazgaj, Student Affairs Subcommittee Chair, was appointed to serve.

With no further business, the meeting adjourned at 11:04 a.m.