

Minutes

Graduate Studies Committee

October 17, 2014

The meeting of the Graduate Studies Committee was called to order by Dr. Ken Klase at 10:11 a.m. in 2711 MHRA.

Members Present: Ken Klase, Angela Newman, Robert Wells, Tony Cuda, Norman Chui, Stephen Holland, Nancy Callanan, David Ayers, Beth Bernhardt, Susan Walcott, Sam Miller, Chris Kepley, Kathryn Hytten and Elizabeth Warren.

APPROVAL OF MINUTES

Upon motion duly made and seconded, the minutes from the September 12, 2014 meeting were approved.

REPORT OF THE CHAIR – Kenneth Klase

Kenneth Klase requested that Nancy Callanan, chair of the Curriculum Subcommittee, update the committee on the process for submitting mode of delivery changes for classes taught online. Callanan discussed the decision to formalize the process for changing a course's mode of delivery to online. In the past, a procedural loophole had allowed departments to submit the mode of delivery change directly to the registrar. The Graduate Studies Committee and the Undergraduate Curriculum Committee (UCC) agreed to a streamlined process to allow departments to submit courses in advance of the Spring and Summer semesters.

The GSC and UCC also agreed that courses with existing online components do not need to resubmit a mode of delivery change request, as the process is not retroactive. Both groups remain committed to ensuring that faculty can offer courses as intended.

Jodi Pettazoni, Director of Assessment and Accreditation, added that the previous process made it difficult to track the number of online courses offered by the university, which the UNC General Administration requires that the university track and report when a program exceeds 50 percent online delivery. She and her staff will meet in the coming weeks with GA to determine guidelines for determining what mix of classroom and online offerings qualifies a course for being considered an online offering.

REPORT OF THE SENATE REPRESENTATIVE – David Ayers

David Ayers reported that the Faculty Senate heard a report from the Provost and Chancellor on how UNCG would allocate funds given to the university for salary raises and how those allocations would be distributed, heard a report from the Guilford County Board of Elections on voter registration and a discussed

undergraduate studies and the reorganization of the Teaching and Learning Commons and the system-wide meeting of Faculty Senates.

The Faculty Senate passed a resolution to allow undergraduates who enrolled before Fall 2015 to meet Student Success Standards for the catalog for the year in which they enrolled. The GSC discussed whether the catalog counted from the date of first enrollment or the date of entering as a major into an academic program.

REPORT OF THE DEAN – William Wiener

Dr. Wiener was not in attendance.

REPORT OF THE CURRICULUM SUBCOMMITTEE – Angela Newman

Angela Newman reported for Nancy Callanan, who could not attend the October Curriculum Subcommittee meeting, submitted the curriculum changes from the committee meeting.

A motion was made to approve the decisions of the Curriculum Subcommittee.

ROUTINE CHANGES (Form D - No enclosures)

Approved

1. **ATY 553: Human Osteology: Description, Data Collection, and Analysis** – Course number changed to ATY 453, and course title will be shortened to Human Osteology.
2. **CST 663: Seminar in Relational Communications** – Change course title to Seminar in Relational Communication.
3. **HIS 701: Colloquium in American History Before 1865** – Issues of historical interpretation from the Revolution through the Civil War. **Issues of historical interpretation from the Colonial Era through the Civil War.**
4. **MAT 503: Problem Solving in Mathematics** – ~~Required for middle-grades mathematics concentration. This course cannot be applied toward the requirements for the MA degree in mathematics.~~ **Notes: Hours do not count toward degree requirements for a mathematics major. This course cannot be applied toward the requirements for the M.A. degree in Mathematics.**
5. **MAT 504: Foundations of Geometry for Teachers** - ~~Primarily for students seeking teacher certification. . . This course cannot be applied toward the requirements for the MA degree in mathematics.~~ **Notes: Hours count toward teacher licensure but do not count toward degree requirements for a mathematics major. Notes: Hours do not count toward degree requirements for a mathematics major. This course cannot be applied toward the requirements for the M.A. degree in Mathematics.**
6. **MAT 505: Foundations of Math for Teachers** - ~~Primarily for students seeking teacher certification. . . This course cannot be applied toward the requirements for~~

- ~~the MA degree in mathematics. Notes: Hours count toward teacher licensure but do not count toward degree requirements for a mathematics major. Notes: Hours do not count toward degree requirements for a mathematics major. This course cannot be applied toward the requirements for the M.A. degree in Mathematics.~~
7. **MAT 513: Historical Development of Mathematics** – Study of the historical development of mathematics, not a history of persons involved in development. ~~This course cannot be applied toward the requirements for the M.A. degree in Mathematics. Notes: Hours do not count toward degree requirements for a mathematics major. This course cannot be applied toward the requirements for the M.A. degree in Mathematics.~~
 8. **MAT 517: Theory of Groups** – Elementary properties of groups and homomorphisms, quotients and products of groups, the Sylow theorems, structure theory for finitely generated Abelian groups. **Elementary properties of groups and homomorphisms, quotients and products of groups, the Sylow theorems, structure theory for finitely generated abelian groups.**
 9. **MAT 521: Projective Geometry** - Transformation groups and projective, affine and metric geometries of the line, plane, and space. Homogeneous coordinates, principles of duality, involutions, cross-ratio, collineations, fixed points, conics, ~~ideal and imaginary elements,~~ models, and Euclidean specializations. **Transformation groups and projective, affine and metric geometries of the line, plane, and space. Homogeneous coordinates, principles of duality, involutions, cross-ratio, collineations, fixed points, conics, models, and Euclidean specializations.**
 10. **MAT 525: Intermediate Mathematical Analysis** – Change “infntie” to “infinite” in course descriptions.
 11. **MAT 591: Advanced Abstract Algebra** - Groups: homomorphisms, quotient groups, ~~products of groups,~~ Sylow theorems, finitely generated abelian groups. Rings: homomorphisms, ideals, quotient rings, integral domains, Euclidean domains, factorization. Fields: algebraic extensions of fields, Galois theory. **Groups: homomorphisms, quotient groups, Sylow theorems, finitely generated abelian groups. Rings: homomorphisms, ideals, quotient rings, integral domains, Euclidean domains, factorization. Fields: algebraic extensions of fields, Galois theory.**
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 13. **MAT 595: Mathematical Analysis** - Real number axioms, metric spaces, sequences, series, continuity, differentiation, the ~~Riemann~~-Stieltjes integral. **Real number axioms, metric spaces, sequences, series, continuity, differentiation, the Riemann-Stieltjes integral.**

14. **MAT 596: Mathematical Analysis** - Real number axioms, metric spaces, sequences, series, continuity, differentiation, the ~~Riemann~~-Stieltjes integral. **Real number axioms, metric spaces, sequences, series, continuity, differentiation, the Riemann-Stieltjes integral.**
15. **SES 656: Methods for Teaching Students with Learning Disabilities** – ~~Methods for Teaching Students with Learning Disabilities~~ Instruction for Students with High Incidence Disabilities (See Form G 1-4)
16. **SES 658: Methods for Teaching Students with Behavior/Emotional Disabilities** - ~~Methods for Teaching Students with Behavior/Emotional Disabilities~~ Positive Behavior Supports for High Incidence Disabilities (See Form G 1-4)

Approved with Minor Revisions

17. **ENT/GEO/LIS 530: Researching Opportunities in Entrepreneurship & Economic Development** – Add MKT as a cross-listing of course.

NEW/AMENDED COURSE PROPOSALS (Form A)

Approved with Revisions

1. **TED 580: Teacher Education in Global Settings** – Effective Summer 2015

ADDITION OR DISCONTINUATION OF CONCENTRATIONS, SECOND MAJOR OPTION, AND/OR MINORS (Form F)

Approved

1. **TEHE – MEd, Teacher Education, The Learning Sciences Concentration** – Classify as a Distance Education program taught at Gateway University Research Park. Effective Summer 2015.
2. **TEHE – MEd, Teacher Education, Middle/Secondary Math Education Minor** – Classify as a Distance Education program taught at Gateway University Research Park. Effective Spring 2015.

PROGRAM REVISION (Form G)

Approved

1. **Specialized Education Services – MEd, General Curriculum, Area of Focused Study: Assistive Technology Focus** – The Area of Focused Study: Assistive Technology Focus is being deleted because of low enrollment and student interest. Effective Spring 2015.
2. **Specialized Education Services – MEd, General Curriculum, Area of Focused Study: Birth-Kindergarten Focus** – The Area of Focused Study: Birth-

Kindergarten Focus is being deleted because of low enrollment and student interest. Effective Spring 2015.

3. **Specialized Education Services – MEd, General Curriculum, Area of Focused Study: Leadership Focus** – The Area of Focused Study: Leadership Focus is being deleted because of low enrollment and student interest. Effective Spring 2015.
4. **Specialized Education Services – MEd, General Curriculum, Area of Focused Study: Reading Focus** – The Area of Focused Study: Reading Focus is being deleted because of low enrollment and student interest. Effective Spring 2015.

REPORT OF THE POLICIES AND PROCEDURES SUBCOMMITTEE – Kenneth Klase

The subcommittee met to discuss dismissal for non-academic issues. Nursing and other graduate programs have policies that allow for dismissal when a student's physical or emotional problems make it impossible for them to adhere to clinical or professional standards or guidelines. The committee discussed the issue and decided that the choice to implement standards should fall to individual departments, and that department Directors of Graduate Study should be notified that they should consider whether their department needs to develop a policy.

The subcommittee also discussed adjunct faculty teaching doctoral courses. The subcommittee felt that adjunct faculty should not normally be teaching doctoral-level courses, and that exceptions should be treated as exceptions with appropriate justification from the department and not as a general change in policy.

The subcommittee discussed a request from the Southern Association of Colleges and Schools (SACSCOC) about the credit hour structure of accelerated degree programs. Jodi Pettazoni said that SACSCOC had issued an interpretation on the integrity of academic programs because of concerns that accelerated degree programs across the association's other institutions were counting too many undergraduate-level credits toward graduate degrees. When consulted by Pettazoni, SACSCOC advised that UNCG should wait to act on this concern until after SACSCOC had issued further interpretation and guidance.

Dr. Klase discussed the role of Directors of Graduate Study in reviewing curriculum requests and other curricular matters in their program areas. There have been several reports indicating that DGSs are not involved in reviewing curriculum, and the subcommittee felt that the department DGS should be involved in reviewing curriculum requests and other curriculum items on a continuous, proactive basis. The issue will be discussed at the next meeting of the Directors of Graduate Study.

The subcommittee discussed the impact on programs and departments caused by the change in full-time graduate credit hours taking place in Fall 2015. This will necessitate changes in course offerings, teaching loads for graduate faculty and revisions to existing schedules. The members of the subcommittee have concerns

that departments have not made necessary changes. The departments will need to plan for those changes and how to communicate their effects to graduate students.

REPORT OF THE STUDENT AFFAIRS SUBCOMMITTEE – Anthony Cuda

No report given.

NEW BUSINESS/OTHER

The committee decided to postpone the discussion on the Pearson Test for English until its November meeting.

ADJOURNMENT