

Minutes

Graduate Studies Committee

Sept. 12, 2014

The meeting of the Graduate Studies Committee was called to order by Dr. Ken Klase at 10:10 a.m. in 2711 MHRA.

Members Present: Nancy Callanan, Sam Miller, Robert Wells, Steve Cramer, Arthur Anastopoulos, Susan Walcott, Laura Chesak, Stephen Holland, Angela Newman, Ken Klase, Norman Chui, David Ayers, and William Weiner

Excused Absence: Anthony Cuda

APPROVAL OF MINUTES

Upon motion duly made and seconded, the minutes from the April 25, 2014 and April 30, 2014 meetings were approved pending minor corrections.

REPORT OF THE CHAIR – Kenneth Klase

Kenneth Klase was re-elected as the chair via acclimation. Stephen Holland was elected as vice chair.

The circulating memo discussing new submission deadlines for curriculum items submitted this year was discussed briefly. Some members indicated that their units were aware of the changes. Deadline is October 2 for spring effective dates.. February 5, 2015 is the deadline for Fall 2015.

Concerns regarding changes in the new Faculty Senate constitution revealed a need for new wording to ensure that the language of the committee charges in the constitution are in sync with those published elsewhere and utilized for organizational functionality in the regular business of the committees. The Faculty Senate is working on resolving the issue. A proposal has been made to add a brief sentence to the constitution that will indicate the charges included therein may not include the working details of the committees. .

REPORT OF THE SENATE REPRESENTATIVE – David Ayers

Faculty Senate discovered that the procedures that selected Faculty Chair and Parliamentarian rendered the last election invalid. The Senate approved a proposal to allow election of the Chair and Parliamentarian from the general faculty rather than from Senate membership. With that change, The Faculty Senate will hold a new election.

The Faculty Senate made available the results of the faculty morale survey. Dr. Ayers will inquire as to whether or not the Faculty Senate will post the raw data on its website.

REPORT OF THE DEAN – William Weiner

Dean Weiner reported on the final results for graduate enrollment. The benchmark figure from Fall 2013-2014 was 3,482 students and final enrollment for 2014-2015 was 3,458 students, a drop of 24 students from last year. Positive news was that applications were up 10 percent from last year, admitted students were up 20 percent from the previous year and new students were up 5 percent. The effort via additional funding and recruitment strategies to grow the number of Visions students has increased that enrollment by 5 percent. The Graduate School has increased efforts to reach and attract new students, and has altered the impact of the payment due dates to help enrolled students pay for classes without early drops for non-payment and the subsequent late registration fee. International student recruitment remains strong but domestic enrollment remains down. The Graduate School is also collecting information on graduate enrollment at other institutions to see how UNCG compares.

Dr. Weiner listed past accomplishments including several items approved by the Graduate Studies Committee in 2013-2014: a policy to address thesis/dissertations with multiple authors, redefinition of full time for graduate students from 6 credit hours to 9 credit hours effective next year, a student mentoring document, and an addition to the doctoral residency policy for online practice doctoral degree programs.

General Administration called together a group of graduate deans from the UNC system named the Graduate Enrollment Measures (GEM) to establish generalized measurements to help GA compare graduate programs across the system. Dr. Weiner served on the group which is now working on a number of topics and projects. One such project will require each graduate school to survey exiting graduate students. The Graduate School is currently revising our exit survey to include General Administration's questions while also trying to ensure the survey is not burdensome on students. To improve response rates, the Graduate School is considering requiring the survey be completed prior to graduation.

General Administration will require that for every course taught by a graduate student as the instructor of record, the department will produce an evaluation of their teaching available to the graduate school and, eventually, the to General Administration. General Administration is also interested in the graduation rate and time to completion for all programs. The Graduate School will also be collecting this information to compare it with the General Administration's results. Finally, General Administration is interested in finding ways to measure common learning outcomes among graduate students across disciplines.

The University has just changed the process for prioritizing new programs. The university can have three new programs submitted for approval to the General Administration at any one time. A prioritization committee composed of the

Graduate Dean, Coordinator for Undergraduate Studies and a representative from the Office of Assessment and Accreditation and the chairs of the GSC and the Undergraduate Curriculum Committee will review programs approved by the GSC and UCC and then forward the proposed course to the Academic Council, who will make recommendations to the Provost and then to the Chancellor.

FERPA training will be made available to teaching assistants via the website. They will need to review the materials then submit a signed form to their departments.

Upon the recommendation of the Provost, The Graduate School will convene a focus group of graduate students to answer questions that will ultimately aid in the upcoming strategic planning. Alumni will also be polled in a similar focus group.

Dr. Weiner also asked the committee to consider adding the Pearson Test for English (PTE) to complement the TOEFL as a language exam option for incoming international students. Committee members were emailed details about the test for discussion at the next meeting.

The Graduate School has contracted with Epigeum to make available online training on research ethics. Modules are available at <http://integrity.uncg.edu/epigeum-research-integrity-training-module>.

REPORT OF THE CURRICULUM SUBCOMMITTEE – Nancy Callanan

Nancy Callanan, chair of the Curriculum Subcommittee, discussed the recommendation from the subcommittee that all graduate courses previously approved and changing the mode of delivery will need to submit only a routine change request in order to make this adjustment.. The *Curriculum Guide* currently requires submission of an amended course proposal to make this type of change. The Curriculum Subcommittee is working with the Undergraduate Curriculum Committee to make sure that both agree on the change. UCC will review the recommendation from the subcommittee at its upcoming meeting.

A motion was made to approve the decisions of the Curriculum Subcommittee.

ROUTINE CHANGES (Form D - No enclosures)

The following were approved

- 1. AFS 554: Independent Black Politics in the Nineteenth Century** – Remove restrictions limiting course to AFS graduate students.
- 2. ATY 595: Contemporary Issues in Anthropology** – A capstone seminar focusing on current issues in various sub-fields of anthropology, how they relate to the discipline, and their significance to anthropology's role in the modern world. Prerequisites: Senior status. Should be taken during the senior year.

3. **CRS 614: Textile Global Luxury Products Market Analysis** - Quantitative and qualitative approaches to the Analysis of global markets for textiles and apparel luxury apparel products. Embraces Employ information sources and techniques for market, competitor, and company analysis to support strategic marketing decisions.

4. **CSD 638:** Instruction for speech-language pathology majors in performing hearing screenings the minor area of hearing assessment. Helps obtain the 20 clock hours in the minor area required by the American Speech-Language-Hearing Association (ASHA). Provides training and supervised clinical experiences in hearing screenings.

5. **ECO 643: Econometric Methods** – Introduction to advanced econometric applications. Topics may include seemingly unrelated regressions, simultaneous equations, identification, two-stage least squares, probit, tobit, and sample selection models; application to economic data using Stata or other s. Application to economic data using statistical software emphasized.

6. **ECO 644: Econometric Theory** – Theory of econometric models: topics include the standard linear model, classical assumptions, violations of assumptions, hypothesis testing, and corrective procedures; application to economic data using SAS or other statistical software. Foundations of mathematical statistics and linear econometric models. Topics include discrete and continuous probability distributions, random sampling and asymptotic analysis, the linear regression model, hypothesis testing, and statistical programming and simulation using SAS or other statistical software.

7. **ECO 725: Data Methods in Economics** – Remove prerequisite ECO 721; Add prerequisite

ECO 643; Advanced techniques in data preparation; topics include data formats, error checking, merging data, large data sets, and missing observations. Students work extensively with SAS and STATA in the UNIX environment.

8. **ECO 731: Applied Policy Methods** – Remove prerequisites ECO 642 and ECO 644; Add prerequisite ECO 641.

9. **ECO 734: Public Policies Toward Innovation and Sustainability** – Remove prerequisites ECO 642 and ECO 644; Keep prerequisite ECO 731 or permission of instructor.

10. **ECO 721, 722, 723, 735, 736, 737, 738** – Change number of course hours from 1-4 to 3:3 hours.

11. **PSY 624:** Remove corequisite PSY 610

NEW/AMENDED COURSE PROPOSALS (Form A)

The following were approved

1. **CRS 570: Apparel Brand Management** – Effective Spring 2015
2. **CRS 632: Supervised Industry Practicum in Consumer, Apparel and Retail Studies** (amended) – Effective Fall 2015
3. **CRS 682: Graduate Seminar in Consumer, Apparel, and Retail Studies** (amended) – Effective Fall 2015

The following were approved with minor revisions:

1. **BIO 636: Ecotoxicology** – Effective Spring 2015
2. **LAT 627: Latin Teacher Leadership and Research** – Effective Spring 2015

PROGRAM REVISION (Form G)

The following were approved

1. **CARS – MS (non-thesis)** – Change concentration title from Global Apparel Supply Chain Management to Global Apparel Management; Concentration hours redistributed; Hours required reduced from 31 to 30 – Effective Fall 2015
2. **CARS – MS (thesis)** – Increase credit hours for CRS 682 from 1 to 3; Total hours required would therefore increase from 30 to 32 – Effective Fall 2015
3. **CARS – PhD** – Increase credit hours for CRS 682 from 1 to 3, thus increasing Core from 19 to 21; Total hours required would therefore increase from 58 to 60 – Effective Fall 2015
4. **Classical Studies – MEd in Latin** – Remove Electronic Portfolio as program requirement; LAT 627 and the comprehensive exam will be the capstone; Remove TED 676, 677; Add LAT 627; Move LAT 552 from Core to Professional Education; Change required Study in Latin hours from 12-15 to 15-18; Change required Core hours from 9 to 6 – Effective Spring 2012 (retroactive)
5. **ECO – MA in Applied Economics** – Reduce the Core Knowledge Requirement from 18 to 12 hours; Add an Advanced Theory Requirement of 3 hours; Expand Applied Research Methods requirement from 6 to 9 hours; Add a more appropriate capstone requirement for the Policy Analysis concentration (ECO 723 or ECO 734) – Effective Spring 2015
6. **ECO – PhD in Economics** – Remove ECO 743 from required courses; Add ECO 642 – Effective Spring 2015

7. ECO – MA/PhD in Economics – In program requirements, remove ECO 743; Add ECO 642; Additional re-categorizations and re-sequencing of courses to accommodate two new MA concentrations – Effective Spring 2015

ADDITION OR DISCONTINUATION OF CONCENTRATIONS, SECOND MAJOR OPTION, AND/OR MINORS (Form F)

The following were approved

1. Economics – MA, Applied Economics – Add two new concentrations: 1) Data Analytics, 2) Policy Analysis – Effective Fall 2015

2. Teacher Education – Med, Concentration in Reading – Change from face-to-face to online – Effective Fall 2014

REPORT OF THE POLICIES AND PROCEDURES SUBCOMMITTEE – Kenneth Klase

No report given.

REPORT OF THE STUDENT AFFAIRS SUBCOMMITTEE – Anthony Cuda

No report given.

NEW BUSINESS/OTHER

ADJOURNMENT