

*Graduate Council*  
**GRADUATE COUNCIL MINUTES**  
Friday, September 27, 2019 • 11:00 a.m. to 12:00 p.m.  
2711 MHRA

Members Present: Glenn Hudak (Chair), Greg Bell, Aaron Beveridge, Kelly Burke, Megan Carlton, Sarah Daynes, Ben Dyson, Vidya Gargeya, Lisa Henline, Nancy Hoffart, Derek Jones, Jr., Paul Steimle, Tu Watchravesringkan, Ken White

Guests: Steve Tate and Jing Deng, Computer Science

- I. Welcome & Introductions**  
Chair welcomed members; self-introductions followed.
  
- II. Approval of Minutes from April 26, 2019**  
Motion to Approve April 26, 2019 minutes (Steimle, Dyson). Minutes Approved as submitted with one abstention.
  
- III. Report of the Chair – Glenn Hudak**  
Chair announced the dissolution of the Graduate Studies Committee effective April 26, 2019. The Graduate Faculty Governance document was also approved April 26, 2019.
  
- IV. Committee Membership**  
Council reviewed committee membership.  
Ben Dyson would prefer to serve on the Policy Committee, Dr. Burke will ask HHS to provide a representative to serve on the Curriculum Committee.  
Discussion concerning committee terms.
  
- V. Review of by-laws and procedures**  
Dr. Burke advised Graduate education is governed by its own separate body. Graduate education was vested with the proper authority by the Chancellor to have a separate governing body. The Council will have three standing committees, Curriculum, Policy, and Appeals. The voting structures and procedures will remain the same. Later in the term, this Council will discuss a few other items.  
Dr. Burke has requested a shared faculty governance website.  
Discussion concerning the communication of this change. Dr. Burke encouraged members to discuss this in their respective units.

**VI. Report of the Vice Provost for Graduate Education – Kelly Burke**

- **Discussion: Policy Handbook**
- **Q&A: Graduate Council goals for the year**

Dr. Burke advised Sarah Daynes is the Graduate Council chair elect.

The Policy Committee, along with a nice crosswalk of faculty, worked throughout the spring semester and summer on the Policy Handbook. Once the draft is approved by this Council, it will be moved forward to Graduate Faculty for discussion. The goal is to have this ready for the fall catalog. Policy items will be published in the catalog, procedures will be published in the Graduate Handbook. General Counsel is working to create standard appeal procedures for all graduate programs.

Chair thanked everyone for their hard work over the summer. Discussion concerning process used to share the Handbook with Graduate Faculty. The Graduate Faculty meeting is October 28.

Motion to move forward with the Policy Handbook (Hoffart, Gargeya). Motion Approved.

Dr. Burke reported we are up 4.4% in graduate enrollment. A group of interdisciplinary faculty will meet to discuss a new M.S. in “Social and Criminal Justice”. Dr. Burke advised there is additional funding for spring admissions.

**VII. Report of the Graduate Curriculum Committee – Nancy Hoffart**

Nancy advised the GCC will continue to review proposals in the spring for the 2021-2022 academic year.

Experimental course shells will be available for Spring 2020 offerings.

*GCC Information Items (from September 20, 2019 meeting) submitted as attachment.*

**Action Items:**

- Letter of Intent – Applied Statistics, M.S.  
Motion to Approve (Hoffart, White) Approved
- Request to Establish – Computer Science, Ph.D.  
Motion to Approve (Hoffart, White). After discussion concerning applicants, faculty, and budget, proposal Approved.

**VIII. Report of the Policies Committee**

Ben advised the committee will begin working on the Graduate Handbook and asked members to encourage their units to review this once it becomes available.

**IX. Report of the Appeals Committee**

No Report.

**X. New Business/Other**

**XI. Adjournment**

Meeting adjourned at 12:09 pm.

**Graduate Council**  
**GRADUATE CURRICULUM COMMITTEE**  
**REPORT**

Friday, September 20, 2019 • 11:00 a.m.  
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**Action Items:**

**College of Arts and Sciences**

**Computer Science**

Program Title:	Ph.D. in Computer Science
Change/Revision:	New Program – Request to Establish Letter of Intent: Graduate Council Approved 4/26/2019 & UNC System Approved 8/9/2019
Proposed Effective Term:	Fall, 2020
Motion/Action:	(LaJeunesse, White) Approved

**Geography, Environment, and Sustainability**

Course Number & Title:	GES 602 Entrepreneurial Urban Planning
Change/Revision:	Revise course title: Sustainable Urban Planning in an Entrepreneurial Environment Add SLO
Proposed Effective Term:	Fall, 2020
Motion/Action:	(Steimle, Gargeya) Approved Committee would like to know if they will use existing assignment(s) or create new to facilitate student achievement of the new SLO.

**Mathematics and Statistics**

Program Title:	Applied Statistics, M.S.
Change/Revision:	New Program – Letter of Intent
Proposed Effective Term:	Fall, 2020
Motion/Action:	(Gargeya, White) Approved. Suggestion to add terminal degree language to rationale. Use CIP 270601

## **Women's and Gender Studies**

Program Title:	Women's and Gender Studies, M.A.
Change/Revision:	Revise Program Title: Women's Gender, and Sexuality Studies, M.A.
Proposed Effective Term:	Fall, 2020
Motion/Action:	(Dyson, LaJeunesse) Approved

Program Title:	Accelerated B.A. to M.A. Women's and Gender Studies, M.A.
Change/Revision:	Revise Program Title: Accelerated B.A. to M.A Women's Gender, and Sexuality Studies
Proposed Effective Term:	Fall, 2020
Motion/Action:	(Dyson, LaJeunesse) Approved

Program Title:	Women's and Gender Studies, P.B.C.
Change/Revision:	Revise Certificate Title: Women's Gender, and Sexuality Studies, P.B.C.
Proposed Effective Term:	Fall, 2020
Motion/Action:	(Dyson, LaJeunesse) Approved

## **Bryan School of Business and Economics**

### **Accounting and Finance**

Course Number & Title:	ACC 632 Principles of Fraud Examination
Change/Revision:	New Course Proposal
Proposed Effective Term:	Fall, 2020
Motion/Action:	(White, LaJeunesse) Approved. Department should complete both QM & C-RAC forms for review.

### **Economics**

Program Title:	Applied Economics, M.A.
Change/Revision:	Revise Admission Requirements Revise Program Requirements Request Online Mode of Delivery for Program
Proposed Effective Term:	Fall, 2020
Motion/Action:	Rollback. Committee requests that rationale does not encompass all the changes that are reflected in the revision.

Program Title:	Applied Economics, M.A. Data Analytics Concentration
Change/Revision:	Revise Program Requirements Request Online Mode of Delivery for Program
Proposed Effective Term:	Fall, 2020
Motion/Action:	Rollback. Committee requests that rationale does not encompass all the changes that are reflected in the revision. The Committee requests consultation(s) with other Data Analytic programs.

Program Title:	Applied Economics, M.A. Policy Analysis Concentration
Change/Revision:	Discontinue Concentration
Proposed Effective Term:	Fall, 2020
Motion/Action:	(White, Dyson) Approved. Teachout plan requested.

Program Title:	Economics, M.A./Ph.D.
Change/Revision:	Revise Title: Applied Economics M.A. Doctoral Track (M.A./Ph.D.) Revise Program Hours (75 to 69) Revise Program Requirements
Proposed Effective Term:	Fall, 2020
Motion/Action:	(Gargeya, LaJeunesse) Approved. Request to revise rationale to address reduction in hours.

Program Title:	Economics, Ph.D.
Change/Revision:	Revise Admission Requirements Revise Program Hours (48-60 to 45-57) Revise Program Requirements
Proposed Effective Term:	Fall, 2020
Motion/Action:	(Gargeya, Dyson) Approved

## **School of Education**

### **Educational Leadership and Cultural Foundations**

Program Title:	School Administration, M.S.A.
Change/Revision:	Discontinue Site-Based Location: Kiser Middle School
Proposed Effective Term:	Fall, 2020
Motion/Action:	(Dyson, Gargeya) Approved

### **Library and Information Science**

Program Title:	Library and Information Studies, M.L.I.S.
Change/Revision:	Revise Program Title: Library and Information Science, M.L.I.S.
Proposed Effective Term:	Fall, 2020
Motion/Action:	(White, LaJeunesse) Approved

Program Title:	Library and Information Studies, M.L.I.S. Instructional Technology Licensure Concentration
Change/Revision:	Revise Title: Library and Information Science, M.L.I.S. Instructional Technology Licensure Concentration
Proposed Effective Term:	Fall, 2020
Motion/Action:	(White, LaJeunesse) Approved

Program Title:	Library and Information Studies, M.L.I.S. School Library Media Coordinator Licensure Concentration
Change/Revision:	Revise Title: Library and Information Science, M.L.I.S. School Library Media Coordinator Licensure Concentration
Proposed Effective Term:	Fall, 2020
Motion/Action:	(White, LaJeunesse) Approved

## **School of Health and Human Sciences**

### **Peace and Conflict Studies**

Program Title:	Peace and Conflict Studies, M.A. Joint Civil-Military Interaction Concentration
Change/Revision:	Discontinue Concentration
Proposed Effective Term:	Fall, 2020
Motion/Action:	(White, Hudak) Approved

Program Title:	Security and Governance, Post-Baccalaureate Certificate
Change/Revision:	Discontinue PBC
Proposed Effective Term:	Fall, 2020
Motion/Action:	(White, Hudak) Approved

## **School of Nursing**

Course Number & Title:	NUR 773B Clinical Practicum in Nurse Anesthesia III
Change/Revision:	Revise credit hours and course description
Proposed Effective Date:	Fall, 2020
Motion/Action:	(Gargeya, White) Approved. Committee requested a revised rationale to include previous course revision.