

*Graduate Council*  
**GRADUATE COUNCIL MINUTES**  
Friday, January 24, 2020 • 11:00 a.m. to 12:00 p.m.  
2711 MHRA

Members Present: Greg Bell, Aaron Beveridge, Kelly Burke, Anthony Cuda, Sarah Daynes, Ben Dyson, Vidya Gargeya, Nancy Hoffart, Glenn Hudak, Derick Jones, Dennis LaJeunesse, Randy McMullen, Jodi Pettazzoni, Paul Steimle, Tu Watchravesringkan, Ken White, Joseph Wolf

**I. Approval of Minutes from December 11, 2019**

Motion to approve December 11, 2019 minutes (Gargeya, Dyson). Minutes Approved.

**II. Report of the Chair – Glenn Hudak**

Chair advised Tony Cuda is rolling off this May, after nine years of service to the Graduate Council and Appeals Committee Chair. Chair asked for nominations to fill the role of Appeals Committee Chair. Aaron Beveridge was nominated as Appeals Chair, motion to approve (Daynes, Hoffart). Motion Approved.

**III. Report of the Vice Provost for Graduate Education – Kelly Burke**

Dr. Burke advised applications are up significantly from last year. Additional funds were released to units for additional tuition waiver support, no stipend money is available.

International Transcripts -

The Graduate School no longer has an in-house credential evaluator. In the short term, departments are getting transcripts translated. If you cannot decide on an applicant you are interested in without a translated transcript, the Graduate School will pay for this service until a new policy is in place. Discussion followed; additional options are needed for Nursing students; a reference would be helpful for departments as well as a list of credentialed universities. If the cost is put on the student, it could be prohibitive.

Dr. Burke asked members to discuss this with their departments and be prepared to discuss at the next Graduate Council meeting. Ben will send this out to the Directors of Graduate Studies for input.

**IV. Report of the Graduate Curriculum Committee – Nancy Hoffart**

Nancy reported the Curriculum Committee is wrapping up fall proposals. The GCC has discussed changing the proposal submission deadline, the deadline will remain. Another step will be added to the program workflow, Curriculum Systems Specialist, to review program proposals for catalog style and Degree Works scribing. This new step will be the first step in the program workflow.

Nancy is working with the Chair of the UCC to review common “issues” from the past year. Discussion followed concerning new programs, need for resources, and graduate concentration policies.

Full Council Vote:

Applied Statistics, M.S. – Request to Establish. Motion to approve (White, Dyson).  
Approved

*GCC report (from January 17, 2020 meeting) available in Box.*

**V. Report of the Policies and Procedures Committee – Ben Dyson**

- Comprehensive Exams at UNCG

Ben advised it was indicated that additional guidelines for students, faculty and departments regarding Comprehensive Exams are needed. Perhaps the name should also be changed, what term best describes what we are doing?

Dr. Burke stated transparency is required for achievement of milestones, equity of process.

Ben asked members to review the policy handbook, academic policy credentialing and comprehensive exams specifically.

**VI. Report of the Appeals Committee – Anthony Cuda**

The Appeals Committee heard one appeal on January 16 and turned around a recommendation the next day. The Appeals Committee shared the recommendation that if you offer your students a way to retake or other a mode of remediation that you do so clearly and with the same consistent standards in all cases. All policies should be applied consistently and stated clearly in your handbooks.

**VII. Adjournment – 12:00 p.m.**