

Graduate Council
GRADUATE CURRICULUM COMMITTEE
Minutes

Friday, March 17, 2023 • 11:00 a.m.
Virtual Meeting

Members of the Graduate Curriculum Committee:

Brad Johnson, co-chair	Salih Rakap
Dennis LaJeunesse, co-chair	Paul Steimle
Vidya Gargeya	Selima Sultana
Diane Gill	Robert Wells

Members of the Graduate Curriculum Committee Absent:

Selima Sultana	Wanda Williams
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Ex Officio & Non-Voting Members:

Greg Bell	Graduate School
Jodi Pettazzoni	Office of Assessment, Accreditation, and Academic Program Planning
Rachel Olsen	University Libraries

Ex Officio & Non-Voting Members Absent:

Lisa Henline	University Registrar's Office
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AGENDA ITEMS:

I. Approval of February 17, 2023 minutes

Motion to approve February 17, 2023 minutes (LaJeunesse, Rakap). Minutes approved.

II. Old Business

College of Arts and Sciences

Chemistry

01.	Course:	CHE 627 Introduction to Medicinal Chemistry
	Request:	New course
	Eff. Term:	Fall 2023
Motion/Action: (Gargeya, Williams) Rollback: Number of SLOs should be reduced and SLOs should be revised to be at the graduate level. In particular SLOs 1, 2, 4, and 9 are suggested for removal. Grading scale needs to be revised to include ranges for each letter grade.		
<i>Dept. response: SLOs have been revised and ranges have been provided for the grading scale.</i>		
Motion/Action: (Steimle, Gargeya) Approve pending revisions: Grading scale needs further clarification regarding B-, C+, and C grades. SLO 2 (using verb "suggest") should be strengthened.		

III. New Business

Bryan School of Business and Economics

Economics

02.	Program:	Accelerated B.A. or B.S. to M.A. Applied Economics (key 474)
	Request:	Change program requirements
	Eff. Term:	Fall 2023
Motion/Action: (Steimle, Wells) Approved (1 recusal)		

School of Nursing

Nursing

03.	Program:	Nursing, Ph.D. (key 277)
	Request:	Change credit hour requirements, change program requirements, and discontinue on-campus delivery
	Eff. Term:	Fall 2023
Motion/Action: (Gargeya, LaJeunesse) Approved		

04.	Program:	Nursing, D.N.P. Post-Baccalaureate Adult/Gerontological Primary Care Nurse Practitioner Concentration (key 541)
	Request:	Change credit hour requirements and program requirements; add online delivery
	Eff. Term:	Fall 2023
Motion/Action: (Steimle, Gargeya) Approved		

05.	Program:	Nursing, M.SN. Family Nurse Practitioner Concentration (key 876)
	Request:	Add online delivery
	Eff. Term:	Fall 2023
Motion/Action: (Gargeya, Wells) Approved		

Late Submission/Additional Items

College of Arts and Sciences

Interior Architecture

06.	Program:	Historic Preservation, P.B.C. (key 328)
	Request:	Change CIP code; change program requirements
	Eff. Term:	Fall 2023
Motion/Action: (Gargeya, Steimle) Approved		

Informatics and Analytics

07.	Program:	Informatics and Analytics, M.S. Geospatial Analytics Concentration (key 618)
	Request:	Discontinue concentration
	Eff. Term:	Fall 2024
Motion/Action: (Gargeya, Wells) Approved		

Professional Studies

08.	Program:	Professional Studies, M.P.S. (key 818)
	Request:	Request to Establish; add SLOs; change admission requirements; change program requirements
	Eff. Term:	Fall 2023
Motion/Action: (Steimle, LaJeunesse) Rollback: MAS XXX (included in curriculum) needs to be proposed and approved; concentration curricula need to be proposed		

School of Education

Teacher Education and Higher Education

09.	Program:	Teacher Education, M.Ed. Instructional Technology Concentration (key 365)
	Request:	Discontinue concentration
	Eff. Term:	Fall 2023
Motion/Action: (LaJeunesse, Steimle) Approved (1 recusal)		

Informational item: A change to the admission requirements for the Interior Architecture, M.F.A. (removal of GRE requirement) was approved by the GCC on 11/4/2022. A program revision for the Accelerated B.F.A. to M.F.A. Interior Architecture was approved by the GCC on 11/30/22 but the revision did not remove the GRE requirement. Because the admission requirements for both programs must align and the GCC has already approved the removal of the GRE requirement for the Interior Architecture, M.F.A., Ian Draves will remove the GRE requirement for the Accelerated B.F.A. to M.F.A. before updating the program in the Catalog.

Discussion: curriculum process items

Jodi Pettazzoni reported that the Provost asked a subcommittee of deans to review academic efficiencies, and that one of the areas they focused on was curriculum review processes and deadlines. One suggestion to address their concerns is a possible electronic review of proposals that would occur in between committee meetings. Only minor revisions such as course title changes would be included in the electronic review (changes previously categorized as routine changes). The process would be a way to move items through the curriculum review process more quickly and free up meeting time. A small number of proposals (5-10) would be included in each set of proposals for electronic review. Close readers could be assigned for electronic review or the full committee could review electronically (in order to obtain a quorum). The electronic review process could also be an opportunity to test voting in CIM.

Jodi also discussed the possibility of requiring that a syllabus be submitted with new course proposals. Requiring a syllabus would provide more relevant information (such as assignments) and would ensure that instructors have thought through the new course completely. A syllabus draft or outline could be accepted in lieu of the full syllabus, and the final syllabus could differ from the one submitted with the proposal. The experimental course shell form currently requires a syllabus and faculty have not had issues providing the syllabus for that form. Another benefit of requiring syllabi would be having CIM as a repository for syllabi. The committee emphasized that it will be important to be clear about requirements for new course proposals (whether requiring a syllabus or making changes to the CIM form).