

Graduate Council
GRADUATE CURRICULUM COMMITTEE
MINUTES

Friday, September 16, 2022 • 11:00 a.m.
Virtual Meeting

Members of the Graduate Curriculum Committee Present:

Brad Johnson, co-chair	Salih Rakap
Dennis LaJeunesse, co-chair	Paul Steimle
Vidya Gargeya	Wanda Williams
Diane Gill	Robert Wells
Alicia Kaplan	

Members of the Graduate Curriculum Committee Absent:

Selima Sultana

Ex Officio & Non-Voting Members Present:

Greg Bell	Graduate School
Jodi Pettazzoni	Office of Assessment, Accreditation, and Academic Program Planning

Ex Officio & Non-Voting Members Absent:

Lisa Henline	University Registrar's Office
Rachel Olsen	University Libraries

AGENDA ITEMS:

I. Welcome and Introductions

Co-chairs welcomed committee members and thanked them for serving on the committee; self-introductions followed.

II. Discussion of Curriculum Review Roles

Jodi Pettazzoni explained that the department level review is the most thorough and focused, addressing content, level, and credits to ensure that they are in line with the discipline and program. The unit level committees serve to confirm the review conducted by the department level committees, and the university-wide committees focus most closely on how courses and programs fit into the mission of the university. The level must reflect graduate level work, and the credits must demonstrate appropriate instructional time and time spent outside the classroom. Pre- and co-requisites and admission criteria are also addressed. Delivery modes must be supported by appropriate resources, and resources should be assessed to ensure that UNCG can sustain the specific courses and programs. The committee discussed whether the current resource question in CIM is adequate for confirming that appropriate resources are available. The committee discussed the possibility of adding a statement in CIM for

someone in the Dean’s Office of the proposing unit to confirm resources are available for new courses. The university-wide committee is also the last check for the impact of changes on other departments, ensuring that relevant consultation has occurred.

III. Discussion of adding fields to CIM Course Form (to provide a more comprehensive understanding of how a course contributes to a program)

- How often will the new course be offered? (each semester, once an academic year, once every two academic years)
- Do you have faculty to teach the new courses?
- Will the course be included in a new or existing program, either as a required course or elective/option?

The committee discussed the suggested fields above but was not ready to approve additions. The committee plans to review the suggested fields before the next GCC meeting and may suggest additional fields.

IV. Discussion of GCC Guidelines for Proposal Review

Kate Humphries provided a brief overview of the proposal review guidelines. Close readers will be assigned when several items are slated for review, and close readers are asked to complete their reviews in Box by 10 am on the day prior to the meeting. The types of motions were listed, and Lynn Wyrick reminded the committee that “approve with clarification” does not need to return to chairs after changes are made while “approve pending” changes do return to the chairs. If items are rolled back the full committee reviews the revised items. Co-chair Brad Johnson reiterated that completing reviews by 10 am on the day prior to the meeting is essential as it allows for the other members to review the comments and for staff to address questions/concerns. Brad also reminded the committee that similar proposals can be grouped together for efficiency.

V. Approval of April 22, 2022 minutes

Motion to approve April 22, 2022 minutes (Wells, Gargeya). Minutes approved.

VI. New Business

College of Arts and Sciences

Mathematics & Statistics

01.	Course:	MAT 630 Computational Discrete Mathematics
	Request:	New course
	Eff. Term:	Fall 2023
Motion/Action: (Gargeya, Wells) Approved		

02.	Program:	Computational Mathematics, Ph.D. (key 332)
	Request:	Change credit hour requirements and program requirements
	Eff. Term:	Fall 2023
Motion/Action: (Gill, LaJeunesse) Approved		

School of Health and Human Sciences

Kinesiology

03.	Course:	KIN 716 Mixed Methods in Kinesiology Research
	Request:	Revise title (Action-Oriented Research in Kinesiology); revise course description
	Eff. Term:	Fall 2023
Motion/Action: (Wells, Steimle) Approved (1 recusal)		

Nutrition

04.	Program:	Dietetic Internship, P.B.C. (key 296)
	Request:	Change credit hour requirements and program requirements
	Eff. Term:	Fall 2023
Motion/Action: (Williams, Wells) Approved		

Public Health Education

05.	Program:	Workplace Wellness, P.B.C. (key 568)
	Request:	Add online delivery
	Eff. Term:	Fall 2023
Motion/Action: (Steimle, Wells) Approved		