UNC GREENSBORO
GENERAL EDUCATION COUNCIL
MINUTES
Friday, August 25, 2023
1:30 - 3:00 PM • Faculty Center

Members Present: Jessica McCall, Angela Bolte, Sarah Cervenak, Jim Coleman, Andrew Hamilton, Izzet Lofca, Jessica Obermeyer, Jodi Pettazzoni, Gary Rosenkrantz, Melody Rood, Jeff Sarbaum, Dana Saunders, Terry Wicks

AGENDA ITEMS:

I.   **Welcome and Introductions**
     Chair welcomed everyone; self-introductions followed.

II. **Approval of Minutes from April 28, 2023**
     Motion to approve April 28, 2023 meeting minutes (Coleman, Cervenak); minutes approved.

III. **Overview and Training**
     ▪ Council Charge & Procedures
     ▪ Member's Guide
     ▪ Teams
     Chair provided an overview of Council's charge from the Faculty Senate, Council member responsibilities, and meeting procedures. The new MAC website is now available at mac.uncg.edu. A syllabus will now be required for all new course proposals. Many course descriptions have not been reviewed in decades, departments and programs will be asked to review course titles and descriptions to ensure that the information is current.
     Council members are asked to review the Council Member's Guide.
     Box is going aways, Council will now use Microsoft Teams to store all meeting materials.

IV. **QEP Update**
     Chair reminded Council that the QEP is launching a pilot project in FYE courses this semester.

V.   **IC Update – Jodi Pettazzoni**
     ▪ Faculty Development
     ▪ Sunsetting previous gen ed program & MAC competency change
     Jodi shared that the Implementation Committee has identified a list of six priorities; the top three are faculty development, sunsetting the previous gen ed program, and MAC competency changes. In the coming year, the Council will see a lot of action taken related to these priorities.
     Faculty Development is about supporting faculty as they are teaching in the MAC.

VI. Assessment Update - Jodi Pettazzoni

Jodi thanked Frances for all her work.

There are three reasons we assess the program; the MAC program is new, our accrediting body expects accurate reports on general education, and assessment supports faculty-driven conversation. The assessment process was established in 2011 and reaffirmed by the Gen Ed Council in 2021. The assessment process should answer the following questions:

1. Are MAC students learning what we want them to learn?
2. Do the MAC SLOs continue to reflect what we want the program to deliver?
3. Are the MAC rubrics serving their purpose effectively?

A summary of the 2022-2023 assessment results was shared with Council.

Frances provides training for faculty involved in the process. Discussion concerned peer validator process.

We are providing tailored reports to instructors and departments which include very specific data about how the instructors evaluated and how peers evaluated. Individual instructor reports with qualitative feedback from peer validators are available.

We are working to communicate with instructors in the MAC and providing them resources. Assessment Results Forums are scheduled September 11 and September 15.

VII. Recertification
- Timeline & process
- 2023-24 Recertification competencies:
  a) Foundations
  b) Health & Wellness
  c) Data Analysis
  d) Quantitative Reasoning
- Recertification Form

VIII. Council Discussion Items
- Moratorium Timeline
  Chair shared we need to set an end date for the moratorium. We need to focus on communication with the campus. Andrew Hamilton shared that there is a concern about online delivery of MAC courses, particularly in the sciences. Andrew will provide MAC course data at the next meeting.

- MAC course proposals
  a) Course review criteria
  b) Syllabus requirement
  c) Examples
  Chair will work on a rubric for MAC course proposals; examples of successful MAC proposals are needed.

- Holistic Assessment of Gen Ed Program
  Jodi advised Council needs to get back to the following:
  1. What data would Council like to review?
  2. What cycle of review might be important?
  3. Could we incorporate a way to assess growth of skills?
  We need to create a project plan to identify next steps.