

Graduate Council
GRADUATE CURRICULUM COMMITTEE
MINUTES

Friday, August 30, 2024 • 11:00 a.m.
Faculty Center

Members of the Graduate Curriculum Committee Present:

Robert Wells, chair	Vladislav Maksimov
Diane Gill	Melody Patterson Zoch
Lakshmi Iyer	Salih Rakap
	Wanda Williams

Members of the Graduate Curriculum Committee Absent:

Dennis LaJeunesse Gwen Schug
Marianne LeGreco

Ex Officio & Non-Voting Members Present:

Greg Bell	Graduate School
Jodi Pettazzoni	Office of Assessment, Accreditation, and Academic Program Planning
Lisa Henline	University Registrar's Office
Rachel Olsen	University Libraries

AGENDA ITEMS:

I. Welcome and Introductions

Chair Wells welcomed committee members and thanked the Office of Assessment, Accreditation, and Academic Program Planning for their support. Self-introductions followed.

II. Curriculum Committee Best Practices

Chair Wells provided an orientation to GCC meetings and best practices. The GCC Members' Guide was reviewed and related resources were shared.

- Member expectations
 - Meeting attendance
 - Review of meeting materials
 - Comment on proposals in Sharepoint prior to meetings
 - Contribution to decision-making in an informed & balanced manner

- Meetings
 - Agendas are emailed the Friday before the meeting
 - New courses/course revisions appear on the agenda before new programs/program revisions
 - Close readers are assigned if there are more than 30 proposals on the agenda
 - The GCC does not strictly follow Robert’s Rules of Order

- 2025-2026 Academic Year Submission Deadline is December 2, 2024

- Electronic voting will take place (as needed) in between meetings
 - Limited to routine changes
 - Shared via email and Sharepoint
 - Voting takes place via a Microsoft Form
 - If any member votes “no” on a proposal, it will be included as “old business” on the next meeting agenda
 - Can also be utilized for “overflow” proposals if the committee meets and does not get through all agenda items

- Motions/voting
 - Motions should be clearly stated in a manner OAAPP can communicate to initiators/departments (including all concerns)
 - Agenda action items
 - Approved
 - Approved pending
 - Department provides revisions/requested information and committee chair reviews
 - Table
 - Department provides revisions/requested information and full committee reviews (old business on agenda)
 - Once a proposal has been tabled, it cannot be retabled or pended for an additional issue
 - Reject/Rollback
 - Proposal is not approved and no revisions are requested
 - Voting
 - Committee chair calls for motion, “all in favor,” “all opposed,” and “recusals/abstentions”
 - Members recuse themselves if the proposal is in their department
 - Members can abstain from voting if they feel they do not have enough information to vote or if they do not wish to vote

III. Approval of April 19, 2024 minutes

Motion to approve April 19, 2024 minutes (Iyer, Rakap). Minutes approved with 1 abstention.

IV. New Business – Courses

College of Arts and Sciences

English

01.	Course:	ENG 688 Women’s Rhetoric and Feminist Pedagogy
	Request:	Revise title (Feminist Rhetoric and Pedagogy); revise course description
	Eff. Term:	Fall 2025
Motion/action: (Rakap, Gill) Approved		

V. New Business – Programs

College of Arts and Sciences

Informatics and Analytics

02.	Program:	Informatics and Analytics, M.S. Sports Analytics Concentration (Key 624)
	Request:	Discontinue program
	Eff. Term:	Fall 2025
Motion/action: (Iyer, Rakap) Approved		

Mathematics and Statistics

03.	Program:	Accelerated B.A. or B.S. to M.S. Applied Statistics (Key 927)
	Request:	Change admission and program requirements
	Eff. Term:	Fall 2025
Motion/action: (Iyer, Williams) Approved		

VI. Information Items

The following items were approved by the Graduate Curriculum Committee chair over the summer term.

Chemistry

Program:	Accelerated B.S. to M.S. Chemistry (Key 858)
Request:	New accelerated program
Eff. Term:	Fall 2024

Languages, Literatures, and Cultures

Program:	Advanced Spanish Language and Hispanic Cultural Studies, P.B.C. (Key 329)
Request:	Discontinue program
Eff. Term:	Fall 2024

Program:	Teacher Education, M.Ed., French and Spanish concentrations (Key 330)
Request:	Discontinue program
Eff. Term:	Fall 2024

Sociology

Program:	Sociology, M.A. (Key 493)
Request:	Change program requirements
Eff. Term:	Fall 2024

Program:	Sociology, M.A. (Key 494)
Request:	Change program requirements
Eff. Term:	Fall 2024