

THE UNIVERSITY OF NORTH CAROLINA AT GREENSBORO
UNDERGRADUATE CURRICULUM COMMITTEE
MINUTES

September 6, 2024 • 2:00 – 4:00 PM

Faculty Center

Members Present: Sara MacSween, Ben Clarke, Liam Duffy, Patrick Giamario, Lisa Henline, Scott Howerton, Anatoly Miroshnichenko, Aimee Motley, Brett Nolker, Jodi Pettazzoni, Heather Searcy, Brent Wolfe

Members Absent: Maggie Murphy

AGENDA ITEMS:

- I. Welcome and Introductions
Chair welcomed committee members; self-introductions followed.
- II. Overview/Orientation
Chair provided an orientation to UCC meetings and best practices. Committee members reviewed the UCC Members' Guide.
 - Meeting Dates and Deadlines
 - Meeting dates are available in SharePoint, individual meeting calendar invitations were also sent to members.
 - 2025-2026 Academic Year Submission Deadline is Monday, December 2, 2024
 - Charge
 - Chair will follow up with Senate Leadership on Constitution language.
 - Procedures & Member expectations
 - Meeting attendance (following Senate policy)
 - Proxy
 - Review all meeting materials prior to the meeting.
 - Comment in SharePoint
 - Close Readers
 - Voting & Electronic Voting
 - What's New
 - Agenda structure
 - Curriculum Review Resources are available in SharePoint.
 - Additional documentation will be required for new concentration proposals beginning spring 2025 (effective term Fall 2026).
- III. Approval of April 19, 2024, meeting minutes and electronic vote.
Motion to approve April 18, 2024, meeting minutes and electronic vote with revision (Giamario, Motley), motion approved with four abstentions.

IV. New Business:
Course Proposals

College of Arts & Sciences

English

01.	Course:	ENG 230 Writing for the Workplace and Public Audiences
	Request:	Revise course title Writing in Digital Environments, update course description
	Eff. Term:	Fall 2025
Motion/Action: (Howerton, Wolfe) Approved with one abstention and one recusal		

02.	Course:	ENG 495 Individual Study in English
	Request:	New Course
	Eff. Term:	Fall 2025
Motion/Action: (Giamario, Howerton) Approved with one recusal		

Program Proposals:

Mathematics and Statistics

03.	Program:	Accelerated B.A. or B.S. to M.S. Applied Statistics (key 927)
	Request:	Change admission and program requirements
	Eff. Term:	Fall 2025
Motion/Action: (Giamario, Motley) Approved		

V. Academic Program Planning Ad Hoc Task Force DRAFT Phase 1 report.

- UCC discussion/feedback

Committee members reviewed the Academic Program Planning Ad Hoc Task Force DRAFT of Phase I report dated August 7, 2024.

Concerns/Questions:

- The Undergraduate Curriculum Committee is mentioned in Section Two: Academic Program Review Process (suggesting the UCC plays a role in the process). In the pages that follow, describing the phases, there is no mention of UCC. What role would UCC play in this process?
- UCC could deal with curricular changes coming out of an Academic Program Review, in the normal process.
- The UCC would like to have more of a role at the beginning of an Academic Portfolio Review.
- Because the UNC System is mandating the review will have to be at the program level, there will have to be a section in the departmental review for every program delivered outside of an accrediting body by a department or school.
- Suggestion to revise the charge of UCC by the end of the year. A meeting with Senate would be beneficial to address the following:
 - To reflect the terms “Academic Program Review” and “Academic Portfolio Review.”
 - Define the role of UCC in each review.

VI. Nominations/Election of Chair-elect

Moved to October 25, 2024, meeting. Chair asked members to consider volunteering for the chair elect role.